

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JANUARY 9, 2017
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:33 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2016. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2016 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Flach, Van Sickle

Absent: Chowdhury, Zofrea

Other notable attendees: Adam Boyle, Attorney
Justin Mahon, Engineer
Robert De Block, Licensed Operator
Chuck Ferraioli, Auditor

• REVIEW OF MINUTES- HELD OVER FOR QUORUM

- PUBLIC HEARING- 2017 CONNECTION FEE INCREASE
2017 RATE INCREASE
2017 BUDGET**

Motion by Van Sickle seconded by Flach to open the public hearing.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

01/09/17

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No Public Comments.

Motion by Van Sickle seconded by Flach to close the public hearing.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He received an email concerning the utility lien sale. There are only a couple of delinquent accounts. The total owed to the MUA is approximately \$40,000.00.

The MUA needs to purchase meters. A quote was received for \$9,200.00.

The professionals have completed the Lead & Copper response to the NJ DEP. New sampling locations have been identified.

The MUA is aware that the Borough's DPW Superintendent is retiring in March and the filter plant employee is reducing his hours. The Borough will handle how the schedule is covered.

Low pressures were reported at 417 Heights Drive, which will be reviewed.

ENGINEER

Justin Mahon submitted report, which is on file and addressed any questions.

He investigated the low pressure reported at 417 Heights Drive. The likely cause of the low pressure is the fact that Passaic Valley Water had a tank down and was drawing on this tank so it takes longer to fill.

He is coordinating with the Licensed Operator to response to the NJ DEP concerning the water conversation and leak detection plan. The Engineer updated the water audit and completed the spreadsheet for submitted to the NJ DEP. The MUA's unaccounted for water percentage for December 2015 through November 2016 was 12 percent which did not trip the requirement to submit a list of planned actions to the NJ DEP.

He assisted the Licensed Operator in addressing the leak at the Central Avenue Pumping Station. Obtained a price of approximately \$10,000.00 to replace a suction header; however, the issue of who would install the header is unresolved. This will be a 2017 capital improvement. He recommended either obtaining three quotes or using the Licensed Operator under the professional service agreement.

He provided an update concerning the 2014 Water System Improvements Project. The meter pit at Acquackonk Village is being dropped from the project because the Authority is unable to resolve its location with the property owner.

01/09/17

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ATTORNEY

Adam Boyle submitted report, which is on file and addressed any questions.

AUDITOR

Chuck Ferraioli spoke on the following:

He recommended holding the public hearing for the 2017 Budget tonight; however, the MUA cannot pass the 2017 Budget until next month since it is still under review by the Local Finance Board.

LICENSED OPERATOR

Robert De Block submitted report, which is on file.

He has a meeting tomorrow concerning replacing the mercury switch on the Central Avenue Tank.

He explained and discussed the response to the NJ DEP letter regarding Lead and Copper Rule Requirements. Based upon their actions, they will be able to update the MUA's sample pool to ensure compliance. He anticipates that the MUA will return to standard monitoring (60 locations / 6 months).

• CORRESPONDENCE

1. Passaic Valley Water Commission/Increase
2. NJDEP/Compliance Evaluation and Assistance Inspection
3. William Paterson University/Deed Notice Block 64 Lot 2
4. Herald News/The Record-Correspondence
5. NJ Water Association/2017 Membership Renewal

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Van Sickle seconded by Flach to Accept and File Correspondence.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Motion made by Flach seconded by Van Sickle to Authorize the NJ Water Association/2017 Membership Renewal.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

01/09/17

**MANCHESTER UTILITIES AUTHORITY
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1. RULES AND REGULATION COMMITTEE-Meeting same day as meeting. The committee discussed creating a spreadsheet of test meters in order to track meter information going forward.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- The Authority approved the Agreement and is waiting for the Borough to act.

• OLD BUSINESS

1. Water Bill Dispute/164 Lee Ave., Haledon – Under review.
2. Argent Associates/Basic Power Unit technology – Under review.
3. Water Connection Application/920 Belmont Ave., NH-181 Units – Under review.
4. Water Connection Application/960 Belmont Ave., NH-34 Townhomes – Under review.

• NEW BUSINESS

None.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Flach to open public hearing.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

No Public Comments.

Motion made by Van Sickle seconded by Flach to close public hearing.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None.

Motion made by Flach seconded by Van Sickle to approve New Jersey Water Association 2017 Membership.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

01/09/17

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NO: -0-

RESOLUTIONS TO BE PASSED BY CONSENT

- 2017-01 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JANUARY 9, 2017**
- 2017-02 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT BILLS LIST DATED JANUARY 9, 2017**
- 2017-03 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED JANUARY 9, 2017**
- 2017-04 ADOPTION OF THE 2017 CONNECTION FEE OF THE MANCHESTER UTILITIES AUTHORITY**
- 2017-05 ADOPTION OF TO THE 2017 RATE INCREASE OF THE MANCHESTER UTILITIES AUTHORITY**

Motion made by Van Sickle seconded by Flach to pass the Resolutions by consent.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

01/09/17

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A. LEGAL- North Haledon BOE v. MUA - pending litigation update

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:35PM

Motion by Van Sickle seconded by Flach to go into executive session as indicated above.

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:42PM

Motion by Flach seconded by Van Sickle to reconvene the regular meeting

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:43PM

• MEETING ADJOURNED

Motion by Flach seconded by Van Sickle to adjourn meeting

YES: D'Ambrosio, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

01/09/17