

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JANUARY 11, 2016
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:31 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 20, 2015. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 20, 2015 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, *Flach -arrived at 7:37 p.m.

Absent: Zofrea

Other notable attendees: Casey Cordes, Attorney
 Justin Mahon, Engineer
 Gerry Spiesbach, Engineer
 Angelo Passafaro, Licensed Operator

• REVIEW OF MINUTES

Motion by Van Sickle seconded by Chowdhury to approve the Minutes for December 14, 2015.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

• PUBLIC HEARING- 2016 CONNECTION FEE INCREASE

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**2016 RATE INCREASE
2016 BUDGET**

Motion by Van Sickle seconded by Malgosh to open the public hearing.
YES: D’Ambrosio, Chowdhury Malgosh, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

No Public Present.

Motion by Van Sickle seconded by Malgosh to close the public hearing.
YES: D’Ambrosio, Chowdhury Malgosh, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

He thanked the Borough for reappointing him to the Board. He stated that it is a pleasure for him to serve the MUA.

He will follow-up with the North Haledon Board of Education President concerning the outstanding invoiced owed to the MUA.

He deferred to the Engineer to address the response to the recent NJDEP issues.

Joanne Van Hook broke her knee cap and has been on medical leave. He thanked Denise Wahad for stepping up and doing the MUA billing. He wished Joanne the best and stated that it was his understanding that she would be out for approximately 4-6 weeks.

North Haledon requested information concerning the MUA’s future capital improvements plan for the next year because the borough is embarking upon a road improvement project and wants to avoid conflicts.

He asked the public to clear the fire hydrants of snow during upcoming snow storms. The MUA will send a letter to the Borough Clerks requesting this public service as well.

He deferred the balance of his report to the professionals.

*Flach -arrived at 7:37 p.m.

ENGINEER

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Justin Mahon submitted report, which is on file and addressed the following:

The MUA received a NJDEP violation notice on December 21, 2015. Arcadis prepared a response on behalf of the MUA and discussion was held concerning the response and the remedial measures that the MUA will take to address the violation.

Discussion was also held concerning various projects that are before Planning Boards; however, no formal applications have been filed with the MUA.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

AUDITOR

Chuck Ferraioli spoke on the following:

He discussed the NJEIT 2014 Application which is awaiting NJDEP approval before the MUA can advertise for bids. He advised that the \$1.5 million that had been approved may have to be amended if the bids exceed this amount.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file and addressed any questions.

• CORRESPONDENCE

1. PVWC Letter/Wholesale Rate Increase
2. NJDEP/Notice of Non-Compliance-Trihalomethanes MCL Exceeded
3. NH Letter/Service Improvement Project Request
4. NJDEP/Quarterly Physical Connection Test & Maintenance Report
5. Haledon Planning Board/23 West Haledon Ave., Haledon
6. Haledon Planning Board/570-574 Preakness Ave., Haledon
7. NH Zoning Board/71 Suncrest Ave., North Haledon
8. NH Planning Board/960 Belmont Ave., North Haledon

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

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• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- No Update.
2. INTERLOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Under review – Discussion to be held in Executive Session.

• OLD BUSINESS

1. Water Connection Application/2 John Street*
2. Water Connection Application/276 Belmont Ave., Haledon*
3. Water Connection Application/920 Belmont Ave., NH-181 Units*
4. Water Connection Application/960 Belmont Ave., NH-34 Townhomes*

*All pending under review of the MUA professionals.

• NEW BUSINESS

1. 2016 Request for Qualifications-Notices Discussed and Approved.
2. NJDEP/Air Pollution Control GP-014 Renewal Notification- Must be sent to the Borough of Haledon.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

No Public Present.

Motion made by Chowdhury seconded by Van Sickle to close public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONER RESPONSES TO PUBLIC COMMENT/INQUIRIES

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None.

Motion by Van Sickle seconded by Chowdhury to add RESOLUTION 2016-08 entitled “AUTHORIZATION TO ADVERTISE FOR 2016 REQUESTS FOR QUALIFICATIONS”.

YES: D’Ambrosio, Chowdhury, Malgosh, Flach, Van Sickle

ABSTAIN: -0-

NO: -0

RESOLUTIONS TO BE PASSED BY CONSENT AS AMENDED

- 2016-01 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JANUARY 11, 2016**

- 2016-02 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED JANUARY 11, 2016**

- 2016- 03 LATE INTRODUCTION OF THE 2016 BUDGET**

- 2016- 04 RESOLUTION TO ADOPT 2016 BUDGET**

- 2016-05 ADOPTION OF THE 2016 RATE INCREASE OF THE MANCHESTER UTILITIES AUTHORITY**

- 2016-06 ADOPTION OF THE 2016 CONNECTION FEE OF THE MANCHESTER UTILITIES AUTHORITY**

- 2016-07 AUTHORIZATION TO ADVERTISE FOR 2014 WATER SYSTEM IMPROVEMENTS**

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**2016-08 AUTHORIZATION TO ADVERTISE FOR 2016 REQUEST FOR
QUALIFICATIONS**

Motion by Chowdhury seconded by Van Sickle to pass Resolutions by Consent as Amended.
YES: D’Ambrosio, Chowdhury, Malgosh, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

TIME: 8:37 PM

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. CONTRACT NEGOTIATIONS-Interlocal Services Agreement
- B. OTHER-Billing Matters

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

Motion by Van Sickle seconded by Malgosh to go into executive session as indicated above.

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YES: D'Ambrosio, Chowdhury, Malgosh, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

TIME: 8:56 PM

Motion by Van Sickle seconded by Malgosh to reconvene the regular meeting
YES: D'Ambrosio, Chowdhury, Malgosh, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

TIME 8:57 PM

• MEETING ADJOURNED

Motion made Van Sickle seconded by Flach to adjourn meeting.
YES: D'Ambrosio, Chowdhury, Malgosh, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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