

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING JANUARY 12, 2015  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**TIME: 7:35 PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 12, 2014. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2014 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.*

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

**ROLL CALL**

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach

Absent: Malgosh, Zofrea

Other notable attendees: Angelo Passafaro, Licensed Operator  
Justin Mahon, Engineer  
Gerry Spiesbach, Engineer  
Casey Cordes, Attorney  
Chuck Ferraioli, Auditor

**• REVIEW OF MINUTES**

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and for December 8, 2014.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: Flach

NO: -0-

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- **PUBLIC HEARING- 2015 CONNECTION FEE INCREASE  
2015 RATE INCREASE  
2015 BUDGET**

Motion by Van Sickle seconded by Chowdhury to open the public hearing to address the items highlighted above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**NO PUBLIC COMMENTS**

Motion by Van Sickle seconded by Chowdhury to close the public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D'Ambrosio spoke on the following:

The Chairman wished everyone a happy New Year and welcomed the newly appointed Commissioner, Geraldine Flach-Sybesma.

He deferred his comments to the Professionals for discussion in their individual reports.

**ENGINEER**

Justin Mahon submitted report, which is on file and highlighted the following:

Discussion was held concerning Trihalomethanes readings in the system and actions to take to reduce disinfection byproducts.

The Engineer provided a formal letter stating that Montana Construction was the lowest bidder for the Emergency/Repair Contractor contract and recommended awarding the Contract to this entity.

All work has been completed for the current project.

Discussion was held concerning the Waxman meter and issues related to the upcoming water improvement project.

**ATTORNEY**

Casey Cordes submitted report, which is on file and addressed any questions.

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The Attorney provided a formal letter stating that Montana Construction was the lowest responsible and responsive bidder for the Emergency/Repair Contractor contract and recommended awarding the Contract to this entity.

**AUDITOR**

Chuck Ferraioli spoke on the following:

The Borough produced a bill to the MUA for overtime services in the amount of \$102,000.00. This bill must be held until the amount is substantiated and funded.

The MUA's revenues are up by approximately \$157,000.00 from this same time last year.

Discussion was held again concerning the 2015 Connection Fee Charge, 2% Rate Increase and Budget.

**LICENSED OPERATOR**

Angelo Passafaro submitted report, which is on file.

**• CORRESPONDENCE**

1. Letter from Borough of Haledon/Woodside Ave., Haledon
2. PVWC/Rate Resolution-increase reduced by 1%
3. ARCADIS/Maintenance Construction & Emergency Repairs Recommendation Letter
4. Passaic County/2015 Roadway Resurfacing Program
5. NJDEP/Former Filtration Plant & High Service Reservoir Improvements/Final Inspection & Acceptance
6. Alaimo Group/Corrective Work-Southside Ave. Improvements
7. NJDEP/Quarterly Physical Connection Tests & Maintenance Reports
8. ARCADIS/Central Avenue Standpipe Renovations-Certification of Operation & Maintenance Manual & Construction of Project
9. North Haledon Public Hearing/5 Sicomac Road
10. Haledon Board of Adjustment/78 Barbour Street, Haledon
11. FWCC/DCA-2015 Introduced Budget
12. Division of Local Government Services Memo/MUA
13. Local Finance Board 12-10-14 Meeting/NJEIT Schedule

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Van Sickle seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

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**• COMMITTEE REPORTS AND DISCUSSION**

1. RULES AND REGULATION COMMITTEE- No report for this meeting. The Chairman is hopeful that this will be addressed in 2015.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- The Chairman advised that a Draft Agreement has been prepared by counsel and will be discussed among the Board members in Executive Session.

**• OLD BUSINESS**

1. Emergency Repair Contract- Discussed under the Engineer and Attorney Reports. They concur in recommending Montana Construction Corp. as the lowest responsible and responsive bidder.
2. 59 Post Street, Haledon-Service Replacement-The Chairman will follow-up with this ratepayer.

**• NEW BUSINESS**

1. Water Connection Application/4 Ross Lane, North Haledon-Referred to Engineer for review.
2. Water Connection Application/ 20 Manchester Ave., North Haledon- Referred to Engineer for review.
3. USDA/Non-Discrimination Statement Notification Requirements-USDA recommended posting.
4. USDA/Equal Opportunity Provider and Employer- USDA recommended adding notification on MUA letterhead.

**• PUBLIC COMMENT**

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

***Fausto Mancero  
1 Lupton Lane  
Haledon, NJ 07508***

***Mr. Mancero would like to thank the Commissioners for saving the ratepayers money on Engineering and Contractors costs.***

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*He questions why the MUA is going to install a new meter near Lupton Lane.  
He also asks where he is able to review the MUA books.*

Motion made by Van Sickle seconded by Chowdhury to close public hearing.  
YES: D'Ambrosio, Chowdhury, Flach, Van Sickle  
ABSTAIN: -0-  
NO: -0-

**MUA COMMISSIONER RESPONSES TO PUBLIC COMMENT/INQUIRIES**

The Chairman explained the 2% Rate Increase and reviewed the MUA's cost highlighting that the majority of the Budget are the costs of bulk water purchases from PVWC, debts service related to capital improvement projects, and PSE&G charges. He further explained that new meters are being installed to ensure that users are being billed for what is being used in order to address the problem of unaccounted for water.

**RESOLUTIONS TO BE PASSED BY CONSENT**

- 2015-01      AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JANUARY 12, 2015**
  
- 2015-02      AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED JANUARY 12, 2015**
  
- 2015- 03      LATE INTRODUCTION OF THE BUDGET**
  
- 2015- 04      RESOLUTION TO ADOPT BUDGET**
  
- 2015-05      AUTHORIZATION TO AWARD WATER DISTRIBUTION SYSTEM MAINTENANCE CONSTRUCTION AND EMERGENCY REPAIRS CONTRACT**
  
- 2015-06      ADOPTION OF THE 2015 RATE INCREASE OF THE MANCHESTER UTILITIES AUTHORITY**
  
- 2015-07      ADOPTION OF THE 2015 CONNECTION FEE OF THE MANCHESTER UTILITIES AUTHORITY**

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Motion by Van Sickle seconded by Chowdhury to amend Resolution 2015-01 to remove the Borough Invoices concerning the overtime charges pursuant to the Auditor's recommendations.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Motion by Van Sickle seconded by Chowdhury to pass Resolutions by Consent as Amended.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION  
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- CONTRACT NEGOTIATIONS- Negotiation of Interlocal Service Agreement with the Borough of Haledon

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

**TIME: 8:44PM**

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Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**TIME: 9:00PM**

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**• MEETING ADJOURNED**

**TIME 9:01PM**

Motion made Van Sickle seconded by Chowdhury to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,  
Denise Wahad  
Recording Secretary

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