

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JANUARY 13, 2014
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:31PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 13, 2013. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2013 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

Absent: None

Other notable attendees: Angelo Passafaro, Licensed Operator
Casey Anne Cordes, Attorney
Justin Mahon, Engineer
Gerry Spiesbach, Engineer

REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and Executive Session Minutes for November 18, 2013 and December 9, 2013.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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- **PUBLIC HEARING- 2014 CONNECTION FEE INCREASE
2014 RATE INCREASE
2014 ADOPTION OF BUDGET**

Motion by Van Sickle seconded by Zofrea to open the public hearing for purposes of the above.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

No Public Comment.

Motion by Van Sickle seconded by Zofrea to close the public hearing for purposes of the above.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

He wishes everyone a Happy New Year.

-Unfortunately, the new year did not start well in Haledon. There was a large fire that happened and there was significant property damage. However, thankfully no one was injured. He expresses his condolences to the families that were affected by the fire. He thanks the Fire Department, Police Department, MUA staff, and Public Officials for their efforts in addressing the tragedy. The Haledon Public School is accepting donations on behalf of the families that were affected by the fire.

-He sends his condolences to Kevin of KCAA Global, LLC for his mother's passing.

-He attended the North Haledon Planning Board Meeting to address the members' concerns about the upcoming project at the Former Filter Plant and High Service Reservoir. The Board appreciated his attendance as well as the MUA's Engineer. The Board has agreed to waive permits and fees associated with the projects, which is greatly appreciated by the MUA. He especially wants to thank the Mayor of North Haledon for his continued support and assistance as well as for his offer to provide police monitoring to enhance the MUA's security on it property.

-The process is moving forward for the Haledon Water Lien Sale. It is hoped this will take place sometime in February.

-He intends on following up with the North Haledon Tax Collector to see if she can provide this service in her town.

-The MUA's on-line payment service should be up and running over the next two (2) weeks.

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- The MUA's purchased two (2) new computers, which have been installed and are functioning as planned.
- He explained the MUA's decision against the Central Avenue Tank lettering to the Borough officials.
- Two of the MUA's commissioners are up for re-appointment at the Borough of Haledon's upcoming meeting on Thursday night.
- The MUA's Reorganization Meeting is February 10, 2014.
- There was a significant valve break in North Haledon. He thanks the MUA staff for its efforts in addressing this unforeseen incident. He especially thanks the MUA's Licensed Operator since due to his quick thinking, only one home was affected by the break.

ENGINEER

Justin Mahon submitted report, which is on file. The following potential Change Orders were discussed and debated at length:

Change Order Item	Project Name	Price	Engineer Remarks
Tank Repair	Central Avenue	\$10,000	Necessary
Line Stop	Central Avenue	\$25,000	Demo Work
Joist Repair	Central Avenue	\$6,000	Necessary
Site Work	Central Avenue	TBD	Desirable
Chemical Building	Former Filtration Plant	\$52,000	Desirable
Vinyl Siding	Former Filtration Plant	\$5,000	Reduce Maintenance
575 Pipe Sleeve	Former Filtration Plant	\$1,000	Necessary
Pump Iso Valve	Former Filtration Plant	\$10,000	Very Desirable
Clear Well Iso Valve	Former Filtration Plant	\$20,000	Very Desirable
Black Fencing	Former Filtration Plant & High Service Reservoir	TBD	Aesthetics
Additional Stone	High Service Reservoir	\$7,000	Necessary

Motion by Van Sickle seconded by Zofrea to authorize Chairman, Victor D'Ambrosio to approve the above items as Change Orders as and for the Former Filtration Plant and High Service Reservoir project.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

ATTORNEY

Casey Anne Cordes submitted report, which is on file and addressed any questions raised by the Commissioners.

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AUDITOR

Chuck Ferraioli was present to address any questions from the public concerning the 2014 Rate Increase, Connection Fee Increase and Budget; however, none were posed to him. He also addressed any financing questions in discussions related to the ongoing and upcoming projects.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file. He also advises that an MUA hydrant was hit and the driver left the scene of the accident.

• CORRESPONDENCE

1. Alaimo Group/Preconstruction Meeting Notification-Belmont Ave. Streetscape Improvements
2. USDA Form RD 442-2
3. Passaic Valley Water Commission/Increase on wholesale rates by 5%
4. AWWA Correspondence
5. NJDEP/Notice of Open Public Comment Period-Proposed Amendment to the FFY 14 Drinking Water Priority System/Intended Use Plans & Track II Call for Projects
6. Boswell Engineering-Public Notification NJDEP Flood Hazard Area Individual Permit and Freshwater Wetlands/Replacement of Saw Mill Road Culvert Over Squaw Brook

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

RULES AND REGULATION COMMITTEE- No report for this meeting.

• OLD BUSINESS

1. 4 Ross Lane, North Haledon - The Agreement and Easement have been finalized.
2. Filter Plant Project Easements - Progress is still ongoing. Discussion will be held in Executive Session.
3. Meter Replacement Inventory - The Licensed Operator will follow up with items that need to be stocked.

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4. 59 Post Road, Haledon-Service Replacement - Chairman spoke with the property owner and he will follow up with him.
5. MUA Fire Hydrant Repair Invoice- Chairman spoke with this individual and he will follow up with him.
6. Valve Turner-Price Quotes were received from the only two Vendors available. The first quote was \$3,595.00 and the second quote was \$3,248.75. This turner is drastically lower than the larger equipment researched by the MUA at a cost of \$35,000; however, it will be a useful piece of equipment for the MUA's staff.

Motion made by Van Sickle seconded by Zofrea to purchase Valve Turner at a cost of \$3,248.75.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zorea
ABSTAIN: -0-
NO: -0-

• NEW BUSINESS

1. 36 John Ryle Ave. Haledon/Water Connection Application-Discussion held.

Motion made by Van Sickle seconded by Chowdhury to approve the Application and to waive the Water Connection Fee for 36 John Ryle Avenue, Haledon since the Applicant is tying into an existing service.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zorea
ABSTAIN: -0-
NO: -0-

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Malgosh to open public hearing.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zorea
ABSTAIN: -0-
NO: -0-

**Ike Matos
32 Messerve Place
North Haledon, NJ**

Mr. Matos brought sample of water to meeting. He has had the water tested and meter replaced. His home receives 30 lbs of pressure. A booster pump was installed and lasted only a few months.

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Mr. Matos would like to know what could be done to rectify this problem as he is forced to buy water to drink and his white clothes turn yellow after washing them for a month.

**Mark Scrivens
3 Messerve Place
North Haledon, NJ**

Mr. Scrivens states he has called the Water Department eight times and requested to replace water meter. The pressure is very bad and takes 20 minutes to fill the washer machine. It has worsened over the last six months. He states he has installed a \$5,000 water filtration system to address the color issue.

Motion made by Van Sickle seconded by Zofrea to close the public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

The MUA's Engineer explained that the main on High Mountain Road needs to be cleaned and lined. This project is part of the MUA's Capital Improvement Plan; however, the financing has not been available yet since higher priority projects have needed to be addressed.

The MUA's Licensed Operator will instruct the staff to check the valves on the street and he will follow up with these property owners.

RESOLUTIONS TO BE PASSED BY CONSENT

- | | |
|----------------|--|
| 2014-01 | LATE INTRODUCTION OF 2014 BUDGET |
| 2014-02 | ADOPTION OF THE 2014 CONNECTION FEE OF THE MANCHESTER UTILITIES AUTHORITY |
| 2014-03 | ADOPTION OF THE 2014 RATE INCREASE OF THE MANCHESTER UTILITIES AUTHORITY |
| 2014-04 | APPROVAL OF 2014 BUDGET OF \$2,896,059.00 |

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- 2014-05 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JANUARY 13, 2014**
- 2014-06 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED JANUARY 13, 2014**
- 2014-07 AUTHORIZATION TO APPROVE USDA BILL’S LIST DATED JANUARY 13, 2014**
- 2014-08 AUTHORIZATION TO APPROVE TRANSFER OF FUNDS FROM USDA WELLS FARGO ACCOUNT TO MUA WATER OPERATING ACCOUNT VALLEY NATIONAL BANK**
- 2014-09 AUTHORIZATION TO APPROVE 2012 CORRECTIVE ACTION PLAN**

Motion by Van Sickle seconded by Zofrea to pass Resolutions by Consent.
YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. CONTRACT NEGOTIATIONS - Easement and Contract Negotiations.

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IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 9:15 PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 9:40PM

Motion by Van Sickle seconded by Zofrea to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Motion by Zofrea seconded by Van Sickle to amend Water Operating Bill's list to include payment of \$1,241.50 to Angelo Passafaro, Licensed Operator.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Motion by Zofrea seconded by Van Sickle to approve Central Avenue Standpipe Project Change Order to extend Contract completion date to March 28, 2014 and to repair the tank and joist as discussed under the Engineering Report.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 9:42PM

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• MEETING ADJOURNED

Motion made Van Sickle seconded by Chowdhury to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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