

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING FEBRUARY 10, 2014
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:36 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 13, 2013. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2013 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle

Absent: Malgosh, Zofrea

Other notable attendees: Angelo Passafaro, Licensed Operator
Casey Anne Cordes, Attorney
Justin Mahon, Engineer
Gerry Spiesbach, Engineer

ELECTION OF OFFICERS

*The attorney will manage this portion of the meeting.

Motion to nominate and elect Victor D'Ambrosio as Chairman of the Authority by Van Sickle seconded by Chowdhury

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

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*At this time, the meeting will be administered by the new Chairman.

Motion to nominate and elect Muhammad Malgosh as Vice-Chairman of the Authority by Van Sickle seconded by Chowdhury
YES: D'Ambrosio, Chowdhury, Van Sickle
ABSTAIN: -0-
NO: -0-

Motion to nominate and elect James Van Sickle as Treasurer and Certifying Finance Officer of the Authority by D'Ambrosio seconded by Chowdhury
YES: D'Ambrosio, Chowdhury, Van Sickle
ABSTAIN: -0-
NO: -0-

Motion to nominate and elect Dewan Chowdhury as Secretary of the Authority by D'Ambrosio seconded by Van Sickle
YES: D'Ambrosio, Chowdhury, Van Sickle
ABSTAIN: -0-
NO: -0-

REORGANIZATION RESOLUTIONS

**2014-10 QUALIFICATION OF THE RESPONSES RECEIVED FOR ITS
REQUEST FOR QUALIFIED PROFESSIONALS AND APPOINTMENT
OF THE MANCHESTER UTILITIES AUTHORITY PROFESSIONALS
FOR THE 2014 TERM**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2014-10.
YES: D'Ambrosio, Chowdhury, Van Sickle
ABSTAIN: -0-
NO: -0-

**2014-11 ADOPTION OF THE OFFICIAL DEPOSITORIES OF MANCHESTER
UTILITIES AUTHORITY FOR 2014**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2014-11.
YES: D'Ambrosio, Chowdhury, Van Sickle
ABSTAIN: -0-
NO: -0-

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**2014-12 DESIGNATING DENISE WAHAD AS THE ASSISTANT SECRETARY
AND CUSTODIAN OF RECORDS FOR THE MANCHESTER UTILITIES
AUTHORITY**

Motion by Chowdhury seconded by Van Sickle to pass the Resolution 2014-12.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

**2014-13 ADOPTION OF THE FORM OF RESOLUTION FOR USE WHEN AN
EXECUTIVE SESSION OF THE MANCHESTER UTILITIES
AUTHORITY IS NEEDED**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2014-13.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

**2014-14 ADOPTION OF THE MEETING DATES OF THE MANCHESTER
UTILITIES AUTHORITY**

Motion by Van Sickle seconded by to Chowdhury pass the Resolution 2014-14.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

**2014-15 ADOPTION OF THE OFFICIAL NEWSPAPERS FOR
THE MANCHESTER UTILITIES AUTHORITY FOR 2014**

Motion by Chowdhury seconded by Van Sickle to pass the Resolution 2014-15.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

**2014-16 ADOPTION OF THE OFFICIAL SIGNATORIES OF THE
MANCHESTER UTILITIES AUTHORITY**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2014-16.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

2014-17 AUTHORIZATION TO ADOPT A CASH MANAGEMENT PLAN

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2014-17.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

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REVIEW OF MINUTES:

Motion by Chowdhury seconded by Van Sickle to approve the Minutes and Executive Session Minutes for January 13, 2014.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He thanks his fellow Commissioners for electing him again as Chairman for the 2014 term. He is honored to serve with them.

He spoke with the Haledon Fire Department Chief and will continue to update him with the hydrant flow readings. The Licensed Operator recommended buying a new piece of equipment that can perform the flow readings.

The Haledon Fire Department members are willing to paint the fire hydrants and the MUA will supply the paint. He thanks the members for their assistance.

He asks the residents to shovel around the first hydrants if possible in order to facilitate access to the hydrants in the event that they are needed.

The MUA followed-up with the users on Meserve Avenue and a leak was found along with a leak at the Manchester Avenue Pump Station. The staff has been working to address both.

He thanks the users on Meserve Avenue for bringing the issues to the Board's attention.

The MUA is investigating updating the Capital Improvement Plan since the last one is quite old and several projects within that plan have been completed. The contract proposal will be discussed in Executive Session.

One of the MUA's new vehicles was hit while parked. The damage cost is \$1,400.00. The vehicle will be fixed and thankfully no one was injured.

ENGINEER

Justin Mahon submitted report, which is on file and highlighted the following:

The Central Avenue Tank Project is progressing; however, the cavity that must be filled is larger than what was previously expected and as such, the costs may be higher.

The Former Filter Plant Project is progressing; however, two additional pits were discovered in the Soda Ash building than were anticipated and as such, the costs in addressing them will be higher.

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ATTORNEY

Casey Anne Cordes submitted report, which is on file and addressed any questions raised by the Commissioners.

AUDITOR

Chuck Ferraioli was not present and as such, no report was submitted.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file.

• **CORRESPONDENCE**

1. Borough of Haledon Resolutions appointing-James Van Sickle & Phil Zofrea
2. 2011 WMI/Soil Erosion & Sediment Control Act-Report of Compliance
3. ARCADIS/Replacement of High Mountain Culvert over Squaw Brook, NH
4. ARCADIS/Improvements to Sicomac Road NH, Section 2
5. CDM Smith/Notification and Public Outreach-LANXEES Corp.
6. Township of Nutley/Passaic Valley Water Commission
7. 2011 WMI/Letter of Appeal
8. Zoning Board Application/482 Manchester Ave., NH
9. Notice of Public Hearing/La Neve's Restaurant-276 Belmont Ave. Haledon

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

• **COMMITTEE REPORTS AND DISCUSSION**

RULES AND REGULATION COMMITTEE-No formal report; however, the Chairman hopes that this year the Rules and Regulations will be completed.

Discussion was held concerning the need for a new Intralocal Service Agreement with the Borough of Haledon since the term has expired.

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Motion made to create an Intralocal Agreement Negotiating Committee and to appoint Van Sickle and D'Ambrosio to same.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

• OLD BUSINESS

1. Filter Plant Project Easements- Attorney is progressing with obtaining the needed Easements.
2. 59 Post Road, Haledon-Service Replacement- The Chairman is following-up with the property owner.
3. MUA Fire Hydrant Repair Invoice- Request- This is under review by the Chairman.

• NEW BUSINESS

1. Badger Meter/Service Renewal Notice
2. Water Connection Application-281 Burhans Ave., Haledon- Discussion held.

Motion made by Van Sickle seconded by Chowdhury to approve Water Connection at 281 Burhans Ave., Haledon and to waive connection fee.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

No Public Present.

Motion made by Van Sickle seconded by Chowdhury to close the public hearing.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0

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MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2014-18 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED FEBRUARY 10, 2014**
- 2014-19 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED FEBRUARY 10, 2014**
- 2014-20 AUTHORIZATION TO APPROVE CONTRACT CHANGE ORDER MODIFICATION NO. CO-001 and CO-002 FOR PROJECT NOS. 163001-012 & 163001-013: FORMER FILTRATION PLANT AND HIGH SERVICE RESERVOIR IMPROVEMENTS**
- 2014-21 AUTHORIZATION TO APPROVE CONTRACT CHANGE ORDER MODIFICATION NO. CO-002 FOR PROJECT NOS. 163001006: CENTRAL AVENUE STANDPIPE REHABILITATION**

Motion by Chowdhury seconded by Van Sickle to pass Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

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NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. CONTRACT NEGOTIATIONS - Contract Proposal for new Capital Improvement Plan.

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:10 PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME: 8:21PM

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

Motion by Van Sickle seconded by Chowdhury to approve Malcolm Pirnie/ARCADIS Proposal to update the MUA's Capital Improvement Plan subject to budgetary allowance.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME: 8:22PM

• MEETING ADJOURNED

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Motion made Van Sickle seconded by Chowdhury to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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