

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING APRIL 10, 2017
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:33 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 17, 2017. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 17, 2017 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach, Moczo

Absent: Zofrea

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Gerry Spiesbach, Engineer
Robert De Block, Licensed Operator

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and Executive Session Minutes for March 13, 2017.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN:-0-

NO: -0-

04/10/17

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

During the snowstorm, one of the MUA's trucks was damaged. The Borough of Haledon is in the process of getting quotes and the Borough will pay for costs associated with the damage since it was done when the truck was being used for snowplowing versus MUA activities.

He wants to send a letter to the Dialysis Center in North Haledon suggesting that they obtain an emergency back-up system in the event that one is needed to provide service for their patients in the event of any emergency shutdown of the MUA's water service.

The lowest bidder for the Emergency Service Repair Contract was John Garcia Construction. The MUA has not worked with this company before but it is a large company with vast experience working with public entities.

He sent a letter to the North Haledon Tax Collector notifying her of the MUA's water service liens in the Borough of North Haledon.

He advised that the 2014 Water Improvement Project should be closed out soon. The final paving is expected to happen within the next month.

ENGINEER

Justin Mahon submitted report, which is on file and addressed any questions.

He also highlighted the following items:

ARCADIS prepared the Emergency Service Repair bid tabulation and found that John Garcia Construction was the lowest bidder. ARCADIS submitted a written recommendation to award the Contract to John Garcia Construction.

ARCADIS prepared a report concerning the application for 361 Squaw Brook Road, which recommended approval subject to certain conditions.

The 2014 Water Improvement Project was discussed. The final paving should occur next week.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

Counsel provided a written recommendation to award the Emergency Service Repair Contract to John Garcia Construction as the lowest responsive and responsible bidder.

AUDITOR

Chuck Ferraioli did not attend meeting.

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LICENSED OPERATOR

Robert De Block submitted report, which is on file.

He advised that the MUA's laboratory proficiency testing have been received and were found acceptable to the NJDEP Office of Quality Assurance.

The Lead and Copper Sampling Plan efforts are proceeding. Testing has started but the process is slow. Approximately 7-8 households have been tested as of the date of the meeting.

The firm is now working on a Water Quality Sampling Plan as per the NJDEP's requirement despite the fact that the MUA does not complete corrosion control treatment. That service is performed by Passaic Valley Water Commission.

• CORRESPONDENCE

1. ARCADIS Letter/ Water Distribution System Maintenance Construction and Emergency Repairs
2. Badger Meter Sole Source Letter
3. NJEIT Letter/ Refunding of Bond Series 2017A-R2
4. FWCC/2017 Budget
5. NH Notice of Public Hearing/5 Sicomac Road, North Haledon
6. NH Notice of Public Hearing/987 Belmont Ave., North Haledon
7. Freshwater Wetlands Application/301 Sicomac Ave., Wyckoff

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Flach seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- The Committee is scheduled to meet on April 17, 2017. The focus of the meeting will be the hiring of a Summer Intern to assist with the MUA's operations.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Still awaiting the Borough of Haledon to act on the form of Agreement.

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• OLD BUSINESS

1. Argent Associates/Basic Power Unit technology-Nothing new to update.
2. Water Connection Application/920 Belmont Ave., NH-181 Units- Under Review by Professionals
3. Water Connection Application/960 Belmont Ave., NH-34 Townhomes –Developers Agreement is being finalized at this meeting.

• NEW BUSINESS

1. Water Connection Application/361 Squaw Brook Road, NH

Motion made by Chowdhury seconded by Van Sickle to approve the water connection application for 361 Squaw Brook Road, North Haledon with the Engineer's recommendations.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

No Public Comments.

Motion made by Van Sickle seconded by Flach to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None.

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. LEGAL- North Haledon Board of Education v. MUA

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:24PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 8:33PM

Motion by Van Sickle seconded by Flach to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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RESOLUTIONS TO BE PASSED BY CONSENT

- 2017-22 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED APRIL 10, 2017**
- 2017-23 AUTHORIZATION TO TRANSFER ANY FUNDS TEN DOLLARS OR UNDER TO THE MANCHESTER UTILITIES MASTER ACCOUNT-per Chuck**
- 2017-24 AUTHORIZATION TO EXECUTE A SETTLEMENT AGREEMENT, MUTUAL RELEASE AND/OR STIPULATION OF DISMISSAL IN THE MATTER OF NORTH HALEDON BOARD OF EDUCATION v. MANCHESTER UTILITIES AUTHORITY**
- 2017-25 AUTHORIZATION TO AWARD WATER DISTRIBUTION SYSTEM MAINTENANCE CONSTRUCTION AND EMERGENCY REPAIRS CONTRACT**

Motion made by Chowdhury seconded by Van Sickle to pass the Resolutions by consent.
YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo
ABSTAIN: -0-
NO: -0-

TIME 8:34PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Flach to adjourn meeting
YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo
ABSTAIN: -0-
NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

04/10/17