

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING APRIL 13, 2015  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**TIME: 7:30 PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 20, 2015. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 20, 2015 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.*

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

**ROLL CALL**

Present: Chowdhury, Van Sickle, Flach, Zofrea

Absent: D'Ambrosio, Malgosh

Other notable attendees: Casey Cordes, Attorney  
Justin Mahon, Engineer

Commissioner Van Sickle presided over the Meeting due to the Chairman's absence.

**ELECTION OF OFFICERS**

Motion to nominate and elect Dewan Chowdhury as Vice-Chairman of the Authority by Zofrea seconded by Flach.

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

04/13/15

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING APRIL 13, 2015  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**• REVIEW OF MINUTES**

Motion by Zofrea seconded by Chowdhury to approve the Minutes and Executive Minutes for March 9, 2015.

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D'Ambrosio did not attend meeting; therefore, his Report was held until the next regular meeting.

**ENGINEER**

Justin Mahon submitted report, which is on file and highlighted the following:  
The Engineer is working on the new water improvements project.

**ATTORNEY**

Casey Cordes submitted report, which is on file and addressed any questions.  
The opening for Bond Counsel was discussed; however, the proposals shall be reviewed in Executive Session and then discussed in Open Session thereafter.

**AUDITOR**

Chuck Ferraioli did not attend meeting.

**LICENSED OPERATOR**

Angelo Passafaro submitted report, which is on file.  
He advised that the hydrant flushing shall take place on April 27. A discussion was held regarding getting additional notice of the hydrant flushing to the public.  
He also advised that he is going to have a meeting with the Borough of Haledon's Superintendent and staff to discuss the DPW replacing the doors and windows at the MUA's filter plant building.

**• CORRESPONDENCE**

1. Passaic Valley Water Commission-Repairs at Little Falls Water Treatment Plant

04/13/15

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING APRIL 13, 2015  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

2. DEP/Submission of OEM-002 & Contractor's Procurement Activity
3. ARCADIS/Recommendation Letter-195 Pompton Road, Haledon
4. North Haledon Planning Board/176 Oakwood Ave., NH
5. North Haledon Zoning Board/15 Sicomac Road, NH

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Zofrea seconded by Chowdhury to Accept and File Correspondence.

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

1. RULES AND REGULATION COMMITTEE- No reports at this time.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- No reports at this time.

**• OLD BUSINESS**

1. 59 Post Street, Haledon-Service Replacement –Chairman will follow-up by letter.
2. 920 Belmont Ave., North Haledon/Correspondence – Applicant has not provided MUA with Water Connection Application and or Escrow despite requests for same.
3. MP/Operational Evaluation Report - No response has been received from the DEP.
4. Letter from Borough of Haledon/Woodside Ave., Haledon- The engineer drafted a letter in response, which is under review by the Chairman.
5. North Haledon Board of Education Water Bill- The Chairman was planning on meeting with new officials to hopefully resolve this issue.

**• NEW BUSINESS**

1. Bond Counsel Appointment- Discussion held until after proposals were reviewed in Executive Session.
2. Water Connection Application/195 Pompton Road, Haledon - The Engineer will follow-up with the Applicant to discuss the requirement of a separate line for fire service.
3. Water Connection Application/276 Belmont Ave., Haledon - The Engineer will review and comment at the next meeting.

04/13/15

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING APRIL 13, 2015  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

4. NJDEP/Notice of Non-Compliance - This notice was issued due to a mailing situation, which the Licensed Operator has already addressed with the DEP.

**• PUBLIC COMMENT**

Motion made by Zofrea seconded by Flach to open public hearing.

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

*No members of the public appeared to comment.*

Motion made by Zofrea seconded by Flach to close public hearing.

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**MUA COMMISSIONER RESPONSES TO PUBLIC COMMENT/INQUIRIES**

*No responses were necessary.*

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2015-23      AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER  
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING  
BILLS LIST DATED APRIL 13, 2015**

**2015-24      AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER  
UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED  
APRIL 13, 2015**

Motion by Zofrea seconded by Chowdhury to pass Resolutions by Consent.

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

04/13/15

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING APRIL 13, 2015  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION  
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. LEGAL - Potential Litigation Involving Emergency Services Bill
- B. CONTRACT NEGOTIATIONS - Bond Counsel Contract Proposals

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

**TIME: 8:13PM**

Motion by Zofrea seconded by Chowdhury to go into executive session as indicated above.

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**TIME: 8:41PM**

Motion by Chowdhury seconded by Zofrea to reconvene the regular meeting

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

04/13/15

**MANCHESTER UTILITIES AUTHORITY  
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**Discussions on Bond Counsel RFQ's submitted.**

Motion by Flach seconded by Zofrea to add Resolution 2015-25 entitled  
**“QUALIFICATION OF THE RESPONSES RECEIVED FOR ITS REQUEST  
FOR QUALIFIED PROFESSIONALS FOR THE POSITION OF BOND  
COUNSEL, APPOINTMENT OF BOND COUNSEL FOR THE 2015 TERM  
AND APPROVAL OF A PROFESSIONAL SERVICES CONTRACT BY  
AND BETWEEN THE MANCHESTER UTILITIES AUTHORITY AND  
HAWKINS DELAFIELD & WOOD LLP”**

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Motion by Zofrea seconded by Flach to approve Resolution 2015-25 entitled  
**“QUALIFICATION OF THE RESPONSES RECEIVED FOR ITS REQUEST  
FOR QUALIFIED PROFESSIONALS FOR THE POSITION OF BOND  
COUNSEL, APPOINTMENT OF BOND COUNSEL FOR THE 2015 TERM  
AND APPROVAL OF A PROFESSIONAL SERVICES CONTRACT BY  
AND BETWEEN THE MANCHESTER UTILITIES AUTHORITY AND  
HAWKINS DELAFIELD & WOOD LLP”**

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**• MEETING ADJOURNED**

**TIME 8:44PM**

Motion made Flach seconded by Chowdhury to adjourn meeting.

YES: Chowdhury, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,  
Denise Wahad  
Recording Secretary

04/13/15