

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MAY 13, 2013
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:35PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 13, 2013. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2013 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury Malgosh, Van Sickle, Zofrea

Absent: None

Other notable attendees: Casey Cordes, Attorney
 Justin Mahon, Engineer
 Angelo Passafaro, LO

REVIEW OF MINUTES:

Motion by Van Sickle seconded by Zofrea to approve the Minutes and Executive Session Minutes for April 8, 2013.

YES: Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: D'Ambrosio

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He thanked Commissioner Van Sickle for conducting the meeting last month in his absence.

He thanked Commissioner Van Sickle, Angelo Passafaro, Denis Wahad and Anthony Harrington for their efforts in assisting the MUA purchase two new trucks that it desperately needed.

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Hydrant flushing ran April 22nd – May 24th

Notices have been provided regarding the change to chlorine use in the MUA's system and he apologizes in advance for any inconvenience that may be experienced by users during this change of service. The MUA has been advised that chlorine is the better chemical to use in the system and therefore this change is necessary.

The NJEIT Project No. 1603001-011: 2011 Water System Improvements has begun. This is primarily water main work.

The NJEIT financing closing is scheduled for May 23, 2013.

The Easements required for the project are in progress.

The MUA has been notified by Quick Books the 2013 update is available to purchase at a cost of \$213.00. He recommends that the MUA make this purchase.

The MUA Auditor is not in attendance; however, he advised that the billings are up from this time in 2012. The Auditor recommended that the NJEIT Project No. 1603001-011: 2011 Water System Improvements bills be approved subject to the funds being available after the May 23, 2013 closing.

The MUA was notified that the 2008 NJEIT ARRA funds are not available for use; however, the loan funds are still available in order to make final payments as and for that project.

ENGINEER

Justin Mahon submitted report and is on file.

Central Avenue bids were received and are still under review.

Bids for the third project will be received this upcoming Wednesday.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

AUDITOR

Chuck Ferraioli did not attend meeting.

LICENSED OPERATOR

Angelo Passafaro submitted report and is on file.

PVWC Billings are behind so that the amount purchased is unknown at the time of this meeting.

PVWC Testing starts in September 2013.

Discussion held on the chlorine turnover and monitoring process.

• **CORRESPONDENCE**

1. MP/2011 WSI Notice to Proceed
2. NJEIT-2014 WSI NJEIT Financing Program
3. MP/2011 WMI-Morningside Dr. Modification to Pipe Layout
4. MP/Former Filtration Plant & High Service Reservoir- Addendum No. 01
5. NJEIT/Central Avenue Standpipe Rehabilitation-Addendum #1

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6. NH Zoning Board Application/297 North Haledon Ave., NH
7. NH Planning Board Application/151 Graham Ave., NH
8. NJDEP/Physical Connection Permit No. 1201-WPC130001
9. NJDEP Letter of Appeal Project #'s 1603001-002&1603001-010

The listed Correspondence were reviewed and accepted by the MUA Board.
Motion made by Van Sickle seconded by Zofrea to Accept and File Correspondence.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0

• COMMITTEE REPORTS AND DISCUSSION
RULES AND REGULATION COMMITTEE- No report.

• OLD BUSINESS

1. None.

• NEW BUSINESS

1. MP/Central Ave. Standpipe Rehab. Re-Bid Recommendation of Contract Award- Still Under Review
2. PVWC Laboratory Proposal for UCMR3 Testing Services
3. Quick Books-Up Grade to Quick Books 2013 - Discussed under Chairman Report

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Zofrea to open public hearing.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0

No Member of the Public Appeared for Comment.

Motion made by Malgosh seconded by Chowdhury to close the public hearing.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0

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MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

Motion made by Van Sickle seconded by Chowdhury to make amend the Resolutions to be passed by consent to revise #34 to read: "Authorization to Approve for Payment the 2011 Water System Improvement Bill as set forth in the 2011 Water System Improvement Bills List dated May 13, 2013 Conditioned Upon Funds Being Available and to include Resolution #2013-36.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0

RESOLUTIONS TO BE PASSED BY CONSENT

- 2013-30 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED MAY 13, 2013**
- 2013-31 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED MAY 13, 2013**
- 2013-32 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED MAY 13, 2013**
- 2013-33 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED MAY 13, 2013**
- 2013-34 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED MAY 13, 2013 CONDITIONED UPON FUNDS BEING AVAILABLE**
- 2013-35 RESOLUTION CONFIRMING THE SALE AND ISSUANCE OF BOND**
- 2013-36 AUTHORIZATION TO RETAIN THE PVWC LABORATORY UCMR3 SERVICES FOR AN AMOUNT NOT TO EXCEED \$3,940.00**

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Motion made by Van Sickle seconded by Malgosh to pass Resolution by Consent as amended.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. LEGAL- APS v. MUA, et al.

B. CONTRACT NEGOTIATIONS - NJEIT Project No. 1603001-011:2011 Water System Improvements Easement Negotiations

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:14PM

Motion by Van Sickle seconded by Zofrea to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 9:28PM

Motion by Malgosh seconded by Zofrea to approve order and upgrade to 2013 Quick Books software.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• MEETING ADJOURNED

TIME: 9:31PM

Motion made Van Sickle seconded by Zofrea to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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