

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING JUNE 8, 2015  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**TIME: 7:32 PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 20, 2015. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 20, 2015 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.*

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

**ROLL CALL**

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach

Absent: Malgosh, Zofrea

Other notable attendees:       Casey Cordes, Attorney  
  Justin Mahon, Engineer  
  Gerry Spiesbach, Engineer  
  Angelo Passafaro, Licensed Operator

**• REVIEW OF MINUTES**

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and Executive Minutes for May 11, 2015.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

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**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D'Ambrosio spoke on the following:

The MUA's Consumer Confidence Report (CCR) is almost complete. The CCR should be available online in the new few weeks for public review. The MUA is posting the CCR online instead of mailing complete copies, which will results in a large cost savings.

He is waiting for the North Haledon Mayor's response in order to meet with him and the new North Haledon Board of Education President to address the school's delinquent water accounts.

The Auditor has advised that the 2014 Audit will be available for the Commissioners' review at the next meeting.

The MUA received a resident complaint concerning the security light at the filter plant property. This lighting is necessary for security purposes and is regulated by PSE&G. The MUA will pass along the resident's concerns to PSE&G.

He thanked Commissioner Flach for her efforts in the last month in organizing efforts to revamp Standard Operating & Personnel policies along with the MUA's Rules and Regulations.

**ENGINEER**

Justin Mahon submitted report, which is on file and highlighted the following:

He advised that there have been substantial changes concerning the 2 John Street Project. The MUA had passed a detailed Resolution concerning this property. A discussion was held concerning the project changes and the MUA's response.

He stated that the new project is under DEP review. Once the DEP approves the project, the MUA could advertise within a few weeks.

**ATTORNEY**

Casey Cordes submitted report, which is on file and addressed any questions.

**AUDITOR**

Chuck Ferraioli did not attend meeting; however, the Chairman advised that he would be at the next month's meeting with the 2014 Audit.

**LICENSED OPERATOR**

Angelo Passafaro submitted report, which is on file and highlighted the following:

The property at 55 Henry Street was left vacant. The pipes were stolen and therefore the MUA had to install a new service at this property.

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**• CORRESPONDENCE**

1. FWCC/USDA Form RD 442-2
2. Alaimo Group/Corrective Work-Southside Avenue, Haledon
3. Totowa Board of Adjustments/555 Preakness Avenue, Totowa
4. NH Zoning Board/53 Dawn Avenue, North Haledon

The listed Correspondence were reviewed and considered by the MUA Board.  
Motion made by Van Sickle seconded by Chowdhury to Accept and File Correspondence.  
YES: D'Ambrosio, Chowdhury, Flach, Van Sickle  
ABSTAIN: -0-  
NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

1. RULES AND REGULATION COMMITTEE- Commissioner Flach provided a monthly report as follows:  
A Conference Call was held with the professionals and Licensed Operator in order to discuss the Committee's strategy going forward. First, there needs to be an inventory of documents that the MUA has in its possession in order to identify any potential gaps or needed refreshes with a specific focus on the staff's roles & responsibilities as well as the emergency plans. Next, responsibility must be established for who will maintain these documents going forward. Last, public relations need enhancement.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Discussion was held in Executive Session.

**• OLD BUSINESS**

1. Water Connection Application/195 Pompton Road, Haledon – Engineer is waiting for information from the Applicant.
2. Water Connection Application/276 Belmont Ave., Haledon – Engineer is waiting for information from the Applicant.
3. 59 Post Street, Haledon-Service Replacement – Chairman is waiting for new estimate from Emergency Service/Repair Contractor before proceeding.

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**• NEW BUSINESS**

1. 381 Haledon Avenue – Letter was received right before the meeting so this issue was a late amendment to the Agenda. The Commissioners received copies of the letter for review and discussion at next month’s meeting.

**• PUBLIC COMMENT**

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

*No members of the public appeared to comment.*

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**MUA COMMISSIONER RESPONSES TO PUBLIC COMMENT/INQUIRIES**

*No responses were necessary.*

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**RESOLUTIONS TO BE PASSED BY CONSENT**

**2015-27      AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER  
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING  
BILLS LIST DATED JUNE 8, 2015**

**2015-28      AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER  
UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED  
JUNE 8, 2015**

Motion by Chowdhury seconded by Van Sickle to pass Resolutions by Consent.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**TIME 8:00PM**

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION  
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. CONTRACT NEGOTIATIONS – Negotiation of Interlocal Service Agreement with the Borough of Haledon
- B. OTHER – 1 Lupton Lane service issue

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

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IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

**TIME 8:02PM**

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**TIME 9:04PM**

**• MEETING ADJOURNED**

Motion made Van Sickle seconded by Chowdhury to adjourn meeting.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**TIME 9:05PM**

Respectfully Submitted,  
Denise Wahad  
Recording Secretary

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