

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JUNE 10, 2013
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:36PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 13, 2013. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2013 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Malgosh, Van Sickle, Zofrea

Absent: Chowdhury

Other notable attendees: Casey Cordes, Attorney
Ernest Fronzuto, Attorney (arrived 7:55PM)
Justin Mahon, Engineer
Gerry Spiesbach, Engineer
Angelo Passafaro, LO

REVIEW OF MINUTES:

Motion by Van Sickle seconded by Malgosh to approve the Minutes and Executive Session Minutes for May 13, 2013.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

The Contractor discovered an emergent leak at a 16 inch valve on High Mountain Road. The leak was addressed and the valve replaced instead of repaired due to its condition. Hundreds of notices were sent to affected ratepayers and boil water notices were issued as a precautionary

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measure. All tests were negative and the water was deemed safe for use; however users were advised to run facets and hydrants were flushed in order to remove the cloudiness that results from these conditions. He thanked the MUA staff for their efforts during this emergent situation. The MUA received its Consumer Confidence Report and all items were in compliance. There were two corrections that were made listing the MUA's correct meeting dates and business address.

He advised the there were several projects ongoing with the following updates:

(1) 2011 Water Main Improvement Project-the work is proceeding quickly and is almost complete. Due to problems in obtaining Easements in certain areas, a portion of the work will be deleted from the project. The pipe that was intended to be used in that area has already been purchased; therefore, the MUA intends to keep that pipe and use it for future projects. Funds are available through the NJEIT financing since the closing took place last month.

(2) Central Avenue Standpipe Rehabilitation Project-the award of this Contract is before the MUA for approval tonight.

(3) Filter Plant & High Service Reservoir Project-No bids were received after the second advertisement for same. The MUA is now seeking proposals from two contractors in order the negotiate a contract for the completion of this work; however, only one proposal has been submitted to date.

The MUA is researching providing users with the option of making credit card and on line payments. There is a two percent (2%) fee that will be associated with this service that would have to be paid by users who take advantage of this service.

The MUA plans to update its Capital Improvement Plan since it has not been done since 2000 and some projects have obviously been completed since that time.

The MUA has been notified that Home Serve letters have been sent to users. The MUA is not associated with Home Serve; therefore the MUA does not recommend or discourage individuals from considering the use of this service.

The NJ DEP has done an inspection of its facilities. Most of the issues raised are located at the MUA's filter plant property, which will hopefully be address in the next anticipated project. The Licensed Operator is working on a response to all raised concerns.

The MUA had agreed to re-examine the water use at one of its businesses to confirm the connection fee amount charged to the business last year. Based upon the review of the MUA's engineer and auditor, the MUA owes the business owner back funds because the original EDU calculation was too high. This will be addressed at next month's meeting.

ENGINEER

Justin Mahon submitted report and is on file.

Discussion held on where to store the pipe from the 2011 Water Main Improvement Project for future MUA projects.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

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AUDITOR

Chuck Ferraioli spoke on the following:

Billings are up \$8,000.00 from this time last year. However, the account receivables are up \$100,000.00 from this time last year for a total of approximately \$500,000.00. He recommends focusing on collections in order to address this concern.

LICENSED OPERATOR

Angelo Passafaro submitted report and is on file.

He noted that there have been no readings from PVWC since March of 2013.

• **CORRESPONDENCE**

1. NJDEP-Compliance Evaluation and Assistance Inspection
2. MP/Re-Bid Recommendation of Contract Award
3. NJDEP/Former Filtration and High Service Reservoir Improvements-Addendum #1
4. NJEIT/Tilt Street Spring Improvements-Environmental Review of Planning Documents
5. Home Serve Correspondence
6. NJDEP/Super Storm Sandy Relief Funding Information
7. Attorney Letter/Central Avenue Standpipe Rehabilitation
8. MP/2011 WSI REIVAX- Removal of Work From Contract
9. Haledon Planning Board-478 Haledon Ave., Haledon
10. 961 High Mountain Road, NH/Correspondence
11. USDA Outlay Request #35

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

RULES AND REGULATION COMMITTEE- No report.

• **OLD BUSINESS**

1. Award of Central Avenue Standpipe Rehabilitation Contract- Discussed during Chairman Report.
2. Credit Card System with Edmunds - Discussed during Chairman Report.

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• NEW BUSINESS

1. 740 High Mountain Road, NH-Request for re-imburement-Discussed below.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Zofrea to open public hearing.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**Donna Halverson
740 High Mountain Road
North Haledon, NJ 07508**

Mrs. Halverson replaced water filters throughout her home about a month ago costing approximately \$360.00. She is requesting to be reimbursed for the cost to replace filters because she believes that they were damaged by the work that was done to repair the valve on High Mountain Road. She stated that she did not receive a notice concerning the MUA's actions on High Mountain Road. She asked when the High Mountain Road main was going to be relined.

Motion made by Van Sickle seconded by Zofrea to close the public hearing.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

The Chairman advised Mrs. Halverson that the Contractor notified the MUA about the leak on High Mountain Road and the MUA immediately took action. Construction notices were only issued to affected areas and it was not anticipated by the MUA's engineer, Licensed Operator and Contractor that her area would be affected so a Construction Notice was not sent to her address. The MUA's Licensed Operator will send someone to her address to check her service. The relining of the High Mountain Road water main is on the MUA's Capital Improvement Plan; however, it was not a high priority item. The MUA cannot anticipate a timeframe for this project since there so many factors to consider. The MUA has spent \$15,000,000.00 on improvements to its system since the Capital Improvement Plan was put in place and it hopes that it will be able to do more.

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RESOLUTIONS TO BE PASSED BY CONSENT

- 2013-37 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JUNE 10, 2013**
- 2013-38 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED JUNE 10, 2013**
- 2013-39 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2008 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2008 WATER SYSTEM IMPROVEMENT BILLS LIST DATED JUNE 10, 2013**
- 2013-40 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED JUNE 10, 2013**
- 2013-41 AUTHORIZATIN TO CLOSE CERTAIN ACCOUNTS HELD BY MANCHESTER UTILITIES AUTHORITY AT BANK OF NEW YORK**
- 2013-42 AUTHORIZATION TO CONDITIONALLY AWARD CENTRAL AVENUE STANDPIPE REHABILITATION CONTRACT TO J.N.P. CONSTRUCTION CORPORATION**
- 2013-43 AUTHORIZATION TO EXECUTE A DEED OF TEMPORARY EASEMENT AND DEED OF PERMANENT EASEMENT FOR THE PROPERTY KNOW AS LOT 8.03, BLOCK 63.01 IN THE BOROUGH OF NORTH HALEDON**

Motion made by Van Sickle seconded by Zofrea to pass Resolution by Consent as amended.
YES: D’Ambrosio, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. LEGAL- APS v. MUA, et al.
- B. CONTRACT NEGOTIATIONS- Negotiations of Easements

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:23PM

Motion by Zofrea seconded by Malgosh to go into executive session as indicated above.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 9:27PM

Motion by Van Sickle seconded by Zofrea to reconvene the regular meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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• MEETING ADJOURNED

Motion made Van Sickle seconded by Malgosh to adjourn meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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