

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JUNE 12, 2017
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:35 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 17, 2017. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 17, 2017 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Van Sickle, Flach, Moczo

Absent: Chowdhury, Zofrea

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert De Block, Licensed Operator
Chuck Ferraioli, Auditor

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Flach to approve the Minutes and Executive Session Minutes for May 8, 2017.

YES: D'Ambrosio, Flach, Van Sickle, Moczo

ABSTAIN:-0-

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

Discussion was held concerning a letter received from Heights Drive requesting that the MUA repair its roadways. The MUA is not responsible for these public and/or private roadways and the Chairman will send a letter confirming same to the Association.

Discussion was held regarding the purchase of a new laptop computer for administrative use.

He thanked Commissioner Flach for her efforts in the hiring of the MUA's first summer intern.

Meters must be purchased for the 960 Belmont project. The cost of the meters is \$6,760.00.

The MUA has received proposals for maintenance and upgrades for the MUA's website. Two quotes were received that must be reviewed.

He deferred all other issues for discussion under the professional reports.

ENGINEER

Justin Mahon submitted report, which is on file and addressed any questions.

He discussed the part needed for the Central Avenue tank repair.

He reviewed and explained Change Order #2 for the 2014 Water Improvement Project.

Discussion was held concerning the Change Order.

He confirmed that no water mains have been installed to date at the 960 Belmont project despite the article in the Bergen Record stating that the property would start showings for potential purchase/rent in July 2017.

There was no new information on the Passaic County requirement for a Traffic Control Plan.

The Squaw Brook project was completed. He believes that the county will require the MUA to address Traffic Control Plans on a case by case basis.

He discussed the Meter Replacement Pilot Program.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

She confirmed that the Stipulation of Dismissal was filed in the matter of the North Haledon Board of Education v. MUA on May 11, 2017 since the settlement funds were received by the MUA on May 1, 2017. Therefore, the lawsuit is formally concluded.

She provided updates on various contracts involving the MUA.

She provided information to the Auditor concerning the 2016 Audit.

AUDITOR

Chuck Ferraioli spoke on the following:

He distributed the 2016 Audit, which had no professional recommendations for improvement.

The MUA's cash receivables were down approximately \$45,000.00 from May 2016.

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He confirmed that the increase in the MUA's debt service from capital improvement projects will have little impact on the 2018 Budget.

The next phase of projects will probably have budgetary impacts in 1-2 years so the budgets can be adjusted accordingly. The Engineer will provide him and the Board with a list of projects that can be considered in the next phase.

LICENSED OPERATOR

Robert De Block submitted report, which is on file.

The Lead and Copper Plan has been submitted, revised and is now on hold pending NJDEP review.

The WQP Sampling Plan was discussed at length. Sampling is required every 14 days. The MUA is doing weekly samples starting July 1.

The Lead Sampling testing calls have stopped. The Operator is requesting permission to contact property owners to schedule appointments. The MUA discussed the issued and gave the Operator the authority to contact owners.

The Operator will assist in initial training meeting and management of the summer intern.

• CORRESPONDENCE

1. Prospect Park Public Notice/Hofstra Park
2. Wyckoff Board of Adjustment/301 Sicomac Ave., Wyckoff
3. North Haledon Public Hearing/5 Sicomac Road, North Haledon

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Van Sickle seconded by Flach to Accept and File Correspondence.

YES: D'Ambrosio, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- Summer Intern Position was discussed.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Still awaiting the Borough of Haledon to act on the form of Agreement.

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• OLD BUSINESS

1. Pilot Program for Cellular Based Meter Replacements – Discussion held under Engineer Report
2. Water Connection Application/920 Belmont Ave., NH-181 Units- Discussion held under Attorney Report regarding Developers Agreement
3. Water Connection Application/960 Belmont Ave., NH-34 Townhomes- Nothing new to update

• NEW BUSINESS

1. Water Connection Application/555 Preakness Ave., Totowa-under review
2. 2014 WSI Change Order # 2 – Discussion held under Engineer Report
3. Heights of Haledon Association/Paving Request – Discussion held under Chairman Report
4. Website-Redesign/Price Quotes – Discussion held under Chairman Report

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Flach to open public hearing.

YES: D’Ambrosio, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

No Public Comments.

Motion made by Van Sickle seconded by Flach to close public hearing.

YES: D’Ambrosio, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None.

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RESOLUTIONS TO BE PASSED BY CONSENT

Motion made by Van Sickle seconded by Flach to Resolution **2017-33** entitled “**AUTHORIZATION TO APPROVE CONTRACT CLOSE OUT CHANGE ORDER NO. 2 FOR PROJECT NO. 1603001-014: 2014 WATER SYSTEM IMPROVEMENTS**” and Resolution **2017-34** entitled “**AUTHORIZATION TO ACCEPT PRICE PILOT PROGRAM TO REPLACE WATER METER REGISTERS WITH CELLULAR ENDPOINTS**” by consent.

YES: D’Ambrosio, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

2017-30 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JUNE 12, 2017

2017-31 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED JUNE 12, 2017

2017-32 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT BILLS LIST DATED JUNE 12, 2017

2017-33 AUTHORIZATION TO APPROVE CONTRACT CLOSE OUT CHANGE ORDER NO. 002 FOR PROJECT NO. 1603001-014: 2014 WATER SYSTEM IMPROVEMENTS

2017-34 AUTHORIZATION TO ACCEPT PRICE PILOT PROGRAM TO REPLACE WATER METER REGISTERS WITH CELLULAR ENDPOINTS

Motion made by Van Sickle seconded by Flach to pass the Resolutions by consent as amended.

YES: D’Ambrosio, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. PERSONNEL
- B. CONTRACT NEGOTIATION

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:50PM

Motion by Van Sickle seconded by Flach to go into executive session as indicated above.

YES: D' Ambrosio, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 8:59PM

Motion by Van Sickle seconded by Flach to reconvene the regular meeting

YES: D' Ambrosio, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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TIME 9:00PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Flach to adjourn meeting

YES: D'Ambrosio, Flach, Van Sickle. Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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