

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JUNE 13, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:32PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD ON FEBRUARY 25, 2011 AND THE HAWTHORNE PRESS ON MARCH 1, 2011. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 25, 2011 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

Absent: Zofrea

Other notable attendees: Casey Cordes, Justin Mahon, Chuck Ferraioli

• REVIEW OF MINUTES:

Motion made by Van Sickle seconded by Chowdhury to approve Minutes and Executive Session for May 9, 2011.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN: Although he voted yes, Secretary notes that Jones must abstain since he was not in attendance at the meeting of May 9, 2011.

NO: -0

• REPORTS AND DISCUSSION

CHAIRMAN

Spoke on the following.

Welcomes the newly appointed Commissioner, Bernard Jones, to the MUA and thanks him for agreeing to serve.

Manage Representative Letter was sent to Auditor.

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Requested meeting with Borough of Haledon Administrator and Mayor to discuss coordinating upcoming projects & to examine doing more work by the Borough versus outside contractors. Contacted Chase and Valley National Bank regarding account fees and services. The MUA's current banking authorities are now charging fees associated with the accounts; therefore, the MUA is requesting information from local banks to review the information with the Auditor and make a decision as to the most fiscally sound institution for the MUA to use for its banking. Letter was sent to North Haledon Board of Education requesting a meeting and awaiting their response.

Chairman and Commissioner Zofrea as the Capital Improvements Committee met with the professionals to discuss a long term Capital Improvement Plan for the MUA. One project being considered is the cleaning of the Central Avenue tank, which would cost approximately \$800,000.

The Committee held a meeting with the professionals and some staff to work on the amendments to the MUA By-Laws and Rules & Regulations and to create a Policy & Procedures Manual.

Three Haledon residents still have old water meters, which need to be addressed.

Leak Detection work started mid-May. The final results will be provided by the Engineer upon its completion.

A portion of the USDA grant money was released.

8 Hoxsey Place requested hook up to fire hydrant. This matter will be handled by the MUA Engineer.

Thanks the Water clerk for doing an outstanding job. She collected \$48,000 in overdue accounts. Advises Haledon residents if they are falling behind on payments to please call MUA office.

Paving work is being planned throughout the Borough and would like to coordinate the MUA's efforts with the Borough so that certain areas will not be done twice.

TREASURER

No report at this time.

SUPERINTENDENT

Angelo Passafaro submitted report and is on file.

ENGINEER

Justin Mahon submitted report and is on file.

ATTORNEY

Casey Cordes submitted report and is on file.

AUDITOR

Provided Copy of Audit for the Commissioners' review.

He reported that the MUA Revenues are up by \$90,000 from last year.

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• **CORRESPONDENCE**

1. Borough of Haledon Resolution 2011-070/Appointment of Bernard Jones to MUA
2. USDA Estimate of Funds Outlay #21- 26
3. MUA Attorney letter/2010 Audit Request
4. MUA Auditor letter/Management Representation Letter
5. MP/NJEIT Hawthorne Interconnection
6. NJDEP/Project 1603001-009 Final Loan Decrease
7. MP /USDA Partial Payment Request No. 28
8. NJDEP/Stage 2 DBPR reduction process
9. NH Zoning Board/145 Tamboer Drive, NJ
10. Prospect Park Special Meeting Notice/Proposed Children's "Spray Park"
11. Price Quote/repair roof Central Ave. Pump Station

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

RULES AND REGULATION COMMITTEE- Update provided in Chairman Report.

LITIGATION COMMITTEE- If necessary, an update will be provided in Executive Session.

TIME 8:02PM

• **OLD BUSINESS**

1. Insurance Claim submitted/340 Central Avenue, Haledon/ Haledon-Pending
2. OPRA Request/141 Avenue C, Haledon MUA- Pending
3. Water Line Easement/21 Morningside Avenue- Researching
4. Request use of Hydrant Water/8 Hoxsey Place
5. Water Connection Application/438 Haledon Ave. Haledon -7-11 Store

Motion made by Van Sickle seconded by Jones to authorize the Superintendent to install meter on fire hydrant 8 Hoxsey Place to be billed monthly with service charge.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

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• NEW BUSINESS

1. Water System Connection Application/525, 527, 529 Belmont Ave. Haledon-Under Review of Engineer

• PUBLIC COMMENT

Motion made by Malgosh seconded by Van Sickle to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

Mary Mayer, 635 Belmont Avenue, Haledon NJ

Mrs. Mayer advised the MUA the contact information as well as the meeting dates are incorrect on the 2011 CCR's.

Dave Fiorina, 438 South Side Avenue, Haledon

Mr. Fiorina would like the MUA to explain the continuous work being done on Tilt Street, Haledon.

He states there is now a sink hole on Tilt Street as a result of work done about 2 ½ months ago.

Motion made by Van Sickle seconded by Malgosh to close the public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

TIME 8:28PM

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

Chairman stated that the typographical errors on the 2011 CCR will be noted and corrected for the future.

Chairman stated that there is no planned work for Tilt Street. Superintendent explained that the Cleaning & Lining Contractor was called back to Tilt Street because an old valve had a slight noted leak. He will call the Contractor back to the area to address any sink holes that may be present.

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RESOLUTIONS TO BE PASSED BY CONSENT

- 2011-31 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JUNE 13, 2011**
- 2011-32 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED JUNE 13, 2011**
- 2011-33 AUTHORIZATION TO TRANSFER GRANT FUNDS RECEIVED FROM THE USDA INTO THE BANK OF NEW YORK MELLON ACCOUNT TO THE WELLS FARGO BANK ACCOUNT OF THE MANCHESTER UTILITIES AUTHORITY**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by Consent.
YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones
ABSTAIN:
NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER
WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. LEGAL- Volpe v. Manchester Utilities Authority, et al.
- B. LEGAL- Bond Claim

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IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 8:37PM

Motion made by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

TIME: 9:15PM

Motion made by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

TIME: 9:16PM

• MEETING ADJOURNED

Motion made by Jones seconded by Van Sickle to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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