

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 11, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:31PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD ON FEBRUARY 25, 2011 AND THE HAWTHORNE PRESS ON MARCH 1, 2011. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 25, 2011 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

Absent: Zofrea

Other notable attendees: Casey Cordes, Gerry Spiesbach, Justin Mahon

• REVIEW OF MINUTES:

Motion made by Van Sickle seconded by Malgosh to approve Minutes (with amendment) and Executive Session for June 13, 2011 as well as Executive Session Minutes for August 10, 2009 and Minutes for August 31, 2009.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

• REPORTS AND DISCUSSION

CHAIRMAN

Spoke on the following.

NJ DEP inspected site and noted some items that need to be addressed at the filter plant. Most of the noted items were already planned to be addressed within the next month.

MUA to consider future Capital Improvement Projects.

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MUA looking for a new bank to do its business with since the old bank is now charging bank fees. Valley National Bank submitted a proposal for consideration.

The MUA needs to address the Escrow Accounts procedure. It was discussed and decided that the MUA shall release Escrow Accounts being held by Borough of Haledon and establish individual MUA accounts in the future.

Leak detection is moving forward. The current contractor will not be able to perform 100% of the system due to his scheduling conflicts. This phase of the work is to detect the leaks and the next phase that needs to be addressed is funding the repairs that will be needed based upon his findings.

TREASURER

No report at this time.

SUPERINTENDENT

Angelo Passafaro submitted report and is on file.

Motion made by Van Sickle seconded by Jones to authorize Angelo Passafaro to sell approximately 234 scrap water meters at \$4 each.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

ENGINEER

Justin Mahon submitted report and is on file.

ATTORNEY

Casey Cordes submitted report and is on file.

AUDITOR

Discussion regarding the Valley National Bank proposal. He reviewed the terms and had no objection to accepting the proposal and authorizing Valley National Bank as the designated operating account.

Discussion regarding the 2010 Audit. He reported that in 2009 there was a deficit of \$388,000 whereas in 2010 there was a surplus of \$701,000 due in large part to the newly negotiated shared services Contract with the Borough of Haledon along with the negotiated debt forgiveness plan. In sum, the MUA is making tremendous progress in general and specifically in its daily record-keeping and tracking actual verified numbers.

• **CORRESPONDENCE**

1. MP Letter/Hydrant Replacements
2. MP Letter/ Church Street Bridge Joint Repair
3. NH Zoning Board/95 Sicomac Road, NH

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4. NH Zoning Board/145 Tamboer Drive, NH

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

• COMMITTEE REPORTS AND DISCUSSION

RULES AND REGULATION COMMITTEE- No report at this time

LITIGATION COMMITTEE- If necessary, an update will be provided in Executive Session.

• OLD BUSINESS

1. Water System Connection Application/525, 527, 529 Belmont Ave. Haledon
2. Water Line Easement/21 Morningside Avenue-Attorney to follow-up.
3. Water Connection Application/438 Haledon Ave. Haledon -7-11 Store
4. NJEIT Application Discussion- Completed

• NEW BUSINESS

1. 485 Haledon Avenue letter/ Water Connection Application fee relief request-
Held for next meeting
2. USDA Form RD 442-2/ first quarter 2011

• PUBLIC COMMENT

TIME 8:20PM

Motion made by Chowdhury seconded by Van Sickle to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

Mary Mayer, 635 Belmont Avenue, Haledon NJ

Mrs. Mayer questions who owns the Tilt Street Spring and if the Tilt Street Spring will provide Haledon residents with well water.

Motion made by Van Sickle seconded by Malgosh to close the public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

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MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

Chairman responds that the Borough of Haledon owns the Tilt Street Spring. It is his understanding that the Spring is a supplemental water source but is not enough to supply the users as a primary source of water.

Commissioner VanSickle states that the Tilt Street Spring has always been restricted to Haledon water department (now MUA) customers.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2011-34 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JULY 11, 2011**
- 2011-35 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED JULY 11, 2011**
- 2011-36 AUTHORIZATION FOR BOROUGH OF HALEDON TO RELEASE VARIOUS ESCROWED MONIES BEING HELD FOR THE MANCHESTER UTILITIES AUTHORITY**
- 2011-37 APPROVAL OF 2010 ANNUAL AUDIT**
- 2011-38 AUTHORIZATION FOR THE PROFESSIONALS TO PREPARE PLANS AND DOCUMENTS NECESSARY TO QUALIFY FOR THE NJEIT FALL 2011 APPLICATION PROCESS -AMOUNT NOT TO EXCEED \$8,000 FOR THE MONTHS OF JULY AND AUGUST 2011 FOR MALCOLM PIRNIE AND SUBJECT TO A CERTIFICATION OF AVAILABLE FUNDS**
- 2011-39 ADOPTION OF VALLEY NATIONAL BANK AS THE OFFICIAL DEPOSITORY FOR THE OPERATING ACCOUNT OF THE MANCHESTER UTILITIES AUTHORITY**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. PERSONNEL
- B. LEGAL

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 8:39PM

Motion made by Van Sickle seconded by Malgosh to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

TIME: 8:58PM

Motion made by Van Sickle seconded by Malgosh to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

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ABSTAIN:

NO: -0-

TIME: 8:59PM

• MEETING ADJOURNED

Motion made by Van Sickle seconded by Jones to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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