

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 11, 2016
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:31 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2016. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2016 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach

Absent: Zofrea

Other notable attendees: Casey Cordes, Attorney
 Justin Mahon, Engineer
 Chuck Ferraioli, Auditor
 Angelo Passafaro, Licensed Operator

Motion by Chowdhury seconded by Flach to approve the Minutes and Executive Minutes for May 9, 2016 and June 13, 2016.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

The financing was closed for the 2014 Water System Improvements Project. The Engineer will provide an update during his report.

The Maintenance/Permit Bond issue required by the Borough of North Haledon is being addressed.

The representation letter is needed in order to finalize the Audit.

There was a billing matter on Morrissee where the bill was estimated for one quarter. The meter was tested and it ran slow.

The North Haledon utility lien sale resulted in approximately \$31,000.00 collected on delinquent accounts. He thanked the North Haledon Tax Collector and Joanne Van Hook for their efforts that made the sale a success.

A customer on Dorothy Court requested moving the sampling station located at that area.

ENGINEER

Justin Mahon submitted report, which is on file and highlighted the following:

Discussion was held regarding the sampling station locations.

He provided a report concerning 46 School Street.

2014 Water System Improvements Project – He advised that the MUA is allowing the Contractor to store material at the filter plant but certain requirements have been put in place for soil storage. The pipe laying should be done in two months; however, he does not know the exact timeframes. Affected residents and customers will be provided with 72 hour notice of work in the area. Discussion was held concerning the notices.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

AUDITOR

Chuck Ferraioli spoke on the following.

Revenues appear to be good.

The Audit has been done; however, the representation letter is needed in order to finalize it.

A resolution will be needed for next month confirming that the Audit was received by the MUA.

There are no comments in the Audit this year.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file.

He advised that the roof needs to be replaced at the filter plant. This is a repair that the Haledon DPW staff can do. The work should take approximately 1-2 days.

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• CORRESPONDENCE

1. NJDEP Certificate of Environmental Stewardship
2. NJDEP Compliance Evaluation and Assistance Inspection
3. NJDEP Quarterly Physical Connection Test & Maintenance Report

The listed Correspondence were reviewed and considered by the MUA Board.
Motion made by Van Sickle seconded by Chowdhury to Accept and File Correspondence.
YES: D'Ambrosio, Chowdhury, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE-Commissioner Flach provided an update. The Committee is meeting monthly. There's been progress on outlining duties and responsibilities. The Operations Manual is the next area of focus.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Update provided in Executive Session.

• OLD BUSINESS

1. Argent Associates/Basic Power Unit technology-under Engineer Review
2. Water Connection Application/617 Preakness Ave., Totowa- under Engineer Review
3. Water Connection Application/276 Belmont Ave., Haledon- under Engineer Review
4. Water Connection Application/920 Belmont Ave., NH-181 Units- under Engineer Review
5. Water Connection Application/960 Belmont Ave., NH-34 Townhomes- under Engineer Review

• NEW BUSINESS

1. Water Connection Application/46 School Street, North Haledon-Approved based upon the Engineer's Report
2. Haledon Road Opening Permit/Ordinance – The Engineer will follow-up with the Contractor concerning payment.
3. North Haledon Road Opening Permit Bond/2014 WSI – Discussed under Chairman and Engineer Reports.

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• PUBLIC COMMENT

Motion made by Van Sickle seconded by Flach to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Fiorita DiPalma
165 Dorothy Drive
North Haledon, NJ 07508

Ms. DiPalma states she does not want to have a sampling station placed on her property. She has driven through town and noticed 2 other stations were not placed on private property and is requesting that the MUA place the sampling station at another location.

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

The Chairman stated that the MUA is looking at other locations. However, the Engineer confirmed that there is a need for a sampling station in that area due to the change in the federal regulations. The sampling station is in the right-of-way and not on private property.

RESOLUTIONS TO BE PASSED BY CONSENT

Motion by Flach seconded by Van Sickle to add the following Resolutions **2016-34** entitled **“RESOLUTION AUTHORIZING AN ANNUAL STIPEND TO JOANNE VAN HOOK FOR ADDITIONAL COLLECTION SERVICES IN THE AMOUNT OF \$1,000.00** and **2016-35** entitled **“RESOLUTION AUTHORIZING CHAIRMAN AND STAFF TO OBTAIN BOND FOR NORTH HALEDON ORDINANCE REQUIREMENT”**

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0

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- 2016-31 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JULY 11, 2016**
- 2016-32 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED JULY 11, 2016**
- 2016-33 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT BILLS LIST DATED JULY 11, 2016**
- 2016-34 RESOLUTION AUTHORIZING AN ANNUAL STIPEND TO JOANNE VAN HOOK FOR ADDITIONAL COLLECTION SERVICES IN THE AMOUNT OF \$1,000.00**
- 2016-35 RESOLUTION AUTHORIZING CHAIRMAN AND STAFF TO OBTAIN BOND FOR NORTH HALEDON ORDINANCE REQUIREMENT**

Motion by Van Sickle seconded by Chowdhury to pass Resolutions by Consent as Amended.
YES: D'Ambrosio, Chowdhury, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

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NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. CONTRACT NEGOTIATIONS- Licensed Operator Contract; Consultant Contract; Interlocal Agreement with Haledon; Proposed Developers Agreement
- B. OTHER- Collection matter that may lead to litigation

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:15

Motion by Van Sickle seconded by Flach to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME: 8:52 PM

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:53 PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Flach to adjourn meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

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Respectfully Submitted,
Denise Wahad
Recording Secretary

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