

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 14, 2014
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 12, 2014. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2014 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Malgosh, Van Sickle

Absent: Chowdhury, Zofrea

Other notable attendees:

Casey Anne Cordes, Attorney

Justin Mahon, Engineer

Gerry Spiesbach, Engineer

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Malgosh to approve Minutes and Executive Session Minutes for June 9, 2014.

YES: D'Ambrosio, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

07/14/14

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

He advised that the fencing around the former filter plant property will be moved closer to the MUA's easement border. This will add an additional 35 feet of fence but will still allow proper ingress and egress access for vehicles onto the property.

He has requested an updated on all expenses from the Borough of Haledon Administrator in order to negotiate the terms of the new Intralocal Service Agreement with Haledon.

The Auditor has advised that the Audit has been prepared and it is currently under review.

The MUA has to register its generators. A quote has been requested and received by the MUA's engineer in order to complete this process for the MUA.

Bids for the Emergency Services Contractor will be received on July 15, 2014 for a term through February of 2016.

ENGINEER

Justin Mahon submitted report, which is on file and highlighted the following:

He also discussed the generator registration process.

Central Avenue Tank project update - the only remaining open item on the is to finish the doors.

High Service Reservoir/Former Filter Plant project update - items remaining are restoration of certain areas, completion of fencing, and installation of some valves.

Capital Improvement Plan update - The MUA's engineer has not completed the plan; however, he provided certain documents and information that are being reviewed in order to prioritize and plan certain projects. He discussed non-revenue water analysis and the impact that this will have on the updated Capital Improvement Plan.

The professionals will follow-up on the incorrect Shipping Manifest Form completed by Newark Carting.

He advised that the MUA will need to start plan for new project financing in September in order to meet financing agency's deadlines.

ATTORNEY

Casey Anne Cordes submitted report, which is on file and addressed any questions. She discussed establishing a standard procedure for responding to bankruptcy filings.

AUDITOR

Chuck Ferraioli was not present. Audit was discussed under Chairman's Report.

LICENSED OPERATOR

Angelo Passafaro did not attend meeting; however, submitted report which is on file. The Chairman advised that the Licensed Operator has been working hard on determining hydrant flow rates. This is an important task for obvious reasons and it also impacts the MUA's insurance rates. The Chairman thanked the Licensed Operator for his efforts.

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• CORRESPONDENCE

1. NJDEP/Compliance Inspection # SCI 13002
2. NJDEP/ North Haledon Quarterly Physical Connection Test & Maintenance Report
3. Notice of Securities and Exchange Commission Municipalities Continuing Disclosure Cooperation (MCDC) Initiative
4. DEP/Submission of OEO-002 and Contractor's Procurement Activity
5. Borough of Haledon Planning Board/101 Lee Avenue, Haledon
6. Borough of North Haledon Planning Board/88 Manchester Avenue, NH
7. Borough of North Haledon Zoning Board/104 Stanley Ct., NH

The listed Correspondence were reviewed and considered by the MUA Board.
Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.
YES: D'Ambrosio, Malgosh, Van Sickle
ABSTAIN: -0-
NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- No report for this meeting.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Discussed during the Chairman's Report.

• OLD BUSINESS

1. Emergency Repair Contract- Discussed during the Chairman's Report.
2. 59 Post Road, Haledon Service Replacement - Chairman provided an update.
3. Establishing MUA Standard Bankruptcy Filing Procedure - Discussed during the Attorney's Report.
4. USDA Compliance Review & Inspection-Licensed Operator is working on response.

• NEW BUSINESS

1. 2013 Report of Audit-Management Representation Letter- The Chairman and Treasurer are in the process of reviewing the Audit and will finalize all documents needed for same.

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• PUBLIC COMMENT

Motion made by Van Sickle seconded by Malgosh to open public hearing.

YES: D'Ambrosio, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

No Public Present.

Motion made by Van Sickle seconded by Malgosh to close public hearing.

YES: D'Ambrosio, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

**2014-41 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING
BILLS LIST DATED JULY 14, 2014**

**2014-42 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER
SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER
SYSTEM IMPROVEMENT BILLS LIST DATED JULY 14, 2014**

**2014-43 APPROVAL OF AND AUTHORIZATION TO EXECUTE AN INTERLOCAL
SERVICE AGREEMENT BETWEEN THE MANCHESTER UTILITIES
AUTHORITY AND THE BOROUGH OF NORTH HALEDON FOR TAX
COLLECTOR SERVICES**

Motion by Van Sickle seconded by Malgosh to pass Resolutions by Consent.

YES: D'Ambrosio, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

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TIME: 8:24PM

• MEETING ADJOURNED

Motion made Van Sickle seconded by Malgosh to adjourn meeting.

YES: D'Ambrosio, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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