

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 9, 2013
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 13, 2013. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2013 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Malgosh, Van Sickle, Zofrea

Absent: Chowdhury

Other notable attendees: Casey Cordes, Attorney
 Justin Mahon, Engineer
 Gerry Spiesbach, Engineer
 Angelo Passafaro, LO
 Chuck Ferraioli, Auditor (arrived @ 7:40pm)

REVIEW OF MINUTES:

Motion by Van Sickle seconded by Malgosh to approve the Minutes and Executive Session Minutes for August 12, 2013.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

He advised that the first capital improvement project, which consists mostly of water main work is almost complete. A punch-list has been sent to the Contractor so hopefully all issues will be addresses and completed by the next meeting.

The second project involving the Central Avenue Standpipe is proceeding. The standpipe is currently out of service so that the work could begin. The professionals have advised that there will be no interruption of service during the completion of this work.

The third project involving the Former Filtration Plant and High Service Reservoir should begin soon. The interim financing closing will be taking place in the upcoming weeks for the funds necessary for projects 2 & 3.

He confirmed that the new MUA 450 Truck has not been delivered. Commissioner Van Sickle advised that the delay is due to the State ordering so many trucks and the State's order takes precedence over the MUA's order. Commissioner Van Sickle is keeping an eye on the situation since pursuant to the bid, the truck must be delivered in 120 days.

ENGINEER

Justin Mahon submitted report, which is on file and addressed any questions raised by the Commissioners.

ATTORNEY

Casey Anne Cordes submitted report, which is on file and addressed any questions raised by the Commissioners.

AUDITOR

Chuck Ferraioli spoke on the following:

As of August, the MUA billings were \$27,000.00 higher from the same time last year. However, he cautioned that the revenues may still fall short to meet the year end budget. He advised that the MUA should make a push towards collecting on its account receivables since this may help with any budgetary shortfalls.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file and spoke on the following:

He highlighted the two main breaks and confirmed that several curb boxes were replaced.

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• **CORRESPONDENCE**

1. Service Replacement-59 Post Road, Haledon
2. USDA/Exemption from Quarterly Reporting Requirements
3. NJEIT/Former Filtration Plant and High Service Reservoir Improvements- Authorization to Award (Contract 1 of 1)
4. NH Zoning Board Application/8 Werner Ave., NH
5. NH Zoning Board Application/238 High Mountain Road, NH
6. Borough of Hawthorne Board of Adjustment/301 Sicomac Ave., Wyckoff-Christian Health Care Center

The listed Correspondence were reviewed and accepted by the MUA Board.
Motion made by Malgosh seconded by Zofrea to Accept and File Correspondence.
YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

RULES AND REGULATION COMMITTEE- No report for this meeting.

• **OLD BUSINESS**

1. 4 Ross Lane, North Haledon-The terms of the Easement agreement are being negotiated.
2. Filter Plant Project Easements- The terms of the Easement agreements are being negotiated.
3. Franklin Lakes Negotiations-To be discussed in Executive Session.

• **NEW BUSINESS**

1. Meter Replacement/Inventory - Pursuant to new regulations lowering acceptable levels of lead content, the MUA needs to replace it inventory of meters, which will cost approximately \$24,000.00 by January 1, 2014.
2. Central Ave. Water Tank-Color needs to be selected. Discussion was held and Ice Blue 5021 was chosen.
3. USDA/Water & Environmental Program/Homeland Security Initiative - Under the review of the Engineer.

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4. NJEIT/ARRA Quarterly Reporting
5. Water Connection Application/371 Squaw Brook Road, NH-Under the review of the Engineer.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Zofrea to open public hearing.

YES: D’Ambrosio, Malgosh, Van Sickle, Zorea

ABSTAIN: -0-

NO: -0-

**Mrs. Mayer
635 Belmont Avenue
Haledon, NJ 07508**

Mrs. Mayer states the 2013 Borough of Haledon Budget lists 4.5 employees for the “Water Department”. She would like an explanation on how there are 4.5 employees assigned to the MUA and who they are.

Motion made by Van Sickle seconded by Zofrea to close the public hearing.

YES: D’Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

The MUA's Auditor advised that the Borough of Haledon Budget lists employees for the Haledon Water Department Budget, which is separate and distinct from the MUA. The MUA has an Intralocal Service Agreement with the Borough of Haledon which governs the scope of work required from the Borough's employees for MUA purposes and the payment that the MUA makes to the Borough for the use of these employees.

RESOLUTIONS TO BE PASSED BY CONSENT

**2013-55 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING
BILLS LIST DATED SEPTEMBER 9, 2013**

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2013-56 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED SEPTEMBER 9, 2013

Motion made by Van Sickle seconded by Malgosh to pass Resolution by Consent.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. CONTRACT NEGOTIATIONS - Easement and Contract Negotiations.

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:18PM

Motion by Malgosh seconded by Van Sickle to go into executive session as indicated above.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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TIME: 9:22PM

Motion by Van Sickle seconded by Zofrea to reconvene the regular meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 9:23PM

• MEETING ADJOURNED

Motion made Van Sickle seconded by Zofrea to adjourn meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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