

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 12, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD ON FEBRUARY 25, 2011 AND THE HAWTHORNE PRESS ON MARCH 1, 2011. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 25, 2011 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

Absent: Zofrea

Other notable attendees: Justin Mahon; Casey Anne Cordes, Esq.; Chuck Ferraioli

• REVIEW OF MINUTES:

Motion made by Van Sickle seconded by Malgosh to hold over Minutes.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He thanks Commissioner Van Sickle for running the MUA meeting last month.

Hydrant flushing will begin and run for the next 3 weeks. The flushing may cause users to experience some brown water. He advises that this is a temporary condition and suggests that residents run faucets and drain hot water heaters.

Last month the board members passed the 2011 Capital Improvement Project.

09/12/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 12, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

He advised that the Senior Citizen Discount that was initially raised by the Mayor of North Haledon is still being considered for next year.

He is awaiting a response from the representatives involved at 485 Belmont Avenue.

TREASURER

No report at this time.

SUPERINTENDENT

Angelo Passafaro submitted report and is on file.

He reported that the DPW is now on a scheduled rotation of 3 days/ 2 days every two weeks splitting Borough and MUA duties.

ENGINEER

Justin Mahon submitted report and is on file.

Draft of Environmental Plan Report discussed.

The Leak Detection Project is completed. Fourteen leaks were detected, one third of all leaks were on customer side. He suggested sending a letter to customers who are affected by these leaks as to their options for repair.

Overall discussion held on 2011 Capital Improvements Project.

Central Avenue Tank – cost is approximately \$820,000

Valve Work and Leak Detection – cost is approximately \$200,000

Superintendent recommends reading entire system to compare usage vs. purchase

He recommended approval of the 525 Belmont Avenue connection subject to the conditions set forth in his letter.

He recommended the approval of the John Ryle Street connection subject to the conditions set forth in his letter.

NJDEP has requested paying off loan amount of \$6,879 for the Hawthorne Interconnection since that project was not completed. The Auditor represented that this amount is available out of the Water Operating Account and budget in order to make this payment.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

Thanks Angelo Passafaro for his many years of great service to the MUA.

AUDITOR

He reported that revenues are down; however there is enough surplus to balance the 2011 Budget. He further reported that water revenues are down throughout the state.

09/12/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 12, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

The MUA still has a significant surplus for equipment, etc. in retained earnings.

• **CORRESPONDENCE**

1. Clerk Class Fall 2011 Schedule of Courses – Discussion held on class for Denise Wahad
2. Water Service Line Coverage Letter sent to Haledon residents – Discussion held and it was decided that a notice would be posted on the MUA website and Notices sent to the Clerks of the servicing Boroughs
3. MP/Compliance Evaluation and Assistance Inspection letter
4. Borough of Haledon request to Franklin Lakes/drawdown on Reservoir
5. 2011 Water Distribution System Improvement/Project Report

Motion made by Jones seconded by Chowdhury to approve Denise Wahad to attend Clerk Class this fall.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

RULES AND REGULATION COMMITTEE- No report at this time

LITIGATION COMMITTEE- No report at this time.

• **OLD BUSINESS**

1. Water System Connection Application/525, 527, 529 Belmont Ave. Haledon – See Engineer Report
2. Water System Connection Applications/31 & 35 Sherwood Ave., Haledon
3. Water Line Easement/21 Morningside Avenue – Counsel is waiting for response from Boswell Engineering
4. 485 Haledon Avenue letter/ Water Connection Application fee relief request- Holding check – See Chairman Report
4. Water System Connection Application/965 Belmont Ave., NH
5. PADD Program/Haledon Senior Citizens Discount – See Chairman Report.

09/12/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 12, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

• **NEW BUSINESS**

1. USDA Form RD 442-2-signature authorized
2. Price Quote/Valve Box Vacuum and operator – Discussed and decision made to hold until confirmation of resources to use the equipment from the Borough.

• **PUBLIC COMMENT**

Motion made by Van Sickle seconded by Malgosh to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

No public present

Motion made by Van Sickle seconded by Jones to close the public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None provided.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2011-45 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED SEPTEMBER 12, 2011**
- 2011-46 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED SEPTEMBER 12, 2011**
- 2011-47 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED SEPTEMBER 12, 2011**
- 2011-48 APPROVAL WATER CONNECTION APPLICATION 525 BELMONT AVENUE, HALEDON SUBJECT TO ENGINEER'S CONDITIONS**

09/12/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 12, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

**2011-49 APPROVAL WATER CONNECTION 31 & 35 SHERWOOD AVENUE,
HALEDON**

**2011-50 APPROVAL TO PAY OFF NJEIT LOAN IN THE AMOUNT OF \$6,879 AS
AND FOR THE ADBANDONED HAWTHORNE INTERCONNECTION
PROJECT AND SUBJECT TO CERTIFICATION OF FUNDS**

Motion made by Van Sickle seconded by Malgosh to pass the Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. PERSONNEL – Retirement of Angelo Passafaro and Impact upon the MUA
- B. LEGAL – Update on Ongoing Litigation

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 9:21PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Jones

09/12/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 12, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

ABSTAIN:

NO: -0-

Commissioner Chowdhury left meeting at 9:25PM

TIME: 10:07PM

Motion by Van Sickle seconded by Jones to reconvene the regular meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

TIME: 10:08PM

• MEETING ADJOURNED

Motion made Van Sickle seconded by Malgosh to adjourn meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

09/12/11