

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING OCTOBER 17, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:32PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD ON FEBRUARY 25, 2011 AND THE HAWTHORNE PRESS ON MARCH 1, 2011. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 25, 2011 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Malgosh, Van Sickle, Jones

Absent: Chowdhury, Zofrea

Other notable attendees: Justin Mahon; Casey Anne Cordes, Esq.

• REVIEW OF MINUTES:

Motion made by Van Sickle seconded by Malgosh to approve Minutes and Executive Minutes for July 11, 2011 as well as Minutes for August 8, 2011.

YES: D'Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN: D'Ambrosio (August 8, 2011)

NO: -0

• REPORTS AND DISCUSSION

CHAIRMAN

Superintendent Angelo Passafaro retired October 1, 2011. He thanks Angelo for his years of services to the Haledon Water Department and MUA.

A temporary licensed operator position has been decided upon in this transition period. Upon Angelo Passafaro's recommendation, the Borough of Woodland Park's Superintendent, George

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Galbraith, is being consideration for a maximum of 120 days at \$300 a month. He welcomes George to the MUA.

2011 Water Main Improvement Project- the MUA has submitted a letter of intent to the NJEIT.

Senior Discount- He spoke with Auditor to look into for implementation into the 2012 Budget.

Edmunds Associates is offering paperless statements for 2012. Water bills will list more details such as usage, prior balance, etc.

Tax Sales for water liens should be pursued. Last year it was discussed but the Borough had a conflict in receiving these payments. He requested authorization for General Counsel to undertake efforts to establish this procedure.

Home Serve-A second letter has been sent to residents. That MUA wishes to make clear that this company is not affiliated with the MUA and is in no way required by the MUA. He cautioned residents to do their own due diligence on this company. A notice will be on the MUA website with this information.

FEMA Application-MUA seeking funding for damage to Bridge.

Thanks the MUA Attorney for working very hard on the Licensed Operator Agreement, 2011 Water Main Improvement and the Litigation.

TREASURER

No report at this time.

SUPERINTENDENT

Not present

ENGINEER

Justin Mahon submitted report and is on file.

Filter Plant Sewer repair discussed as well as obtaining additional quotes for same.

Tank Cleaning discussed.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

AUDITOR

Not present and no report submitted.

• CORRESPONDENCE

1. 2011 Road Improvement Program, Borough of North Haledon

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2. NJDEP/Info. about Complying with Safe Drinking Water Act Regulations
3. 527-529 Belmont Ave/connection of 4” fire line
4. MP/Partial Payment Request # 29
5. USDA/Outlay Report #29 Approval
6. Vendor information/Lighthouse Advisors-Performance Plus
7. Zoning Board Application/292 North Haledon Avenue

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D’Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0

• COMMITTEE REPORTS AND DISCUSSION

RULES AND REGULATION COMMITTEE- No report.

LITIGATION COMMITTEE- Discussed in Executive Session.

• OLD BUSINESS

1. Water System Connection Application/965 Belmont Ave., NH – Under review and information is outstanding from applicant.

• NEW BUSINESS

1. Engineer/2011 Water System Improvements Project Report
2. CORRPRO/Cathodic Protection Corrosion Control System – Engineer recommended based upon past use and discussion.
3. Proposal/One Pump Station Installation – Discussed and tabled.
4. Edmunds & Associates Annual Software Support Agreement – Discussed.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Jones to open public hearing.

YES: D’Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

No public present.

Motion made by Van Sickle seconded by Malgosh to close the public hearing.

YES: D’Ambrosio, Malgosh, Van Sickle, Jones

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ABSTAIN:

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None provided.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2011-51 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED OCTOBER 17, 2011**
- 2011-52 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED OCTOBER 17, 2011**
- 2011-53 AUTHORIZATION TO EXECUTE TEMPORARY LICENSED OPERATOR AGREEMENT AND DESIGNATION OF GEORGE CALABRAITH AS TEMPORARY LICENSED OPERATOR FOR THE MANCHESTER UTILITIES AUTHORITY**
- 2011-54 AUTHORIZATION FOR CHAIRMAN TO EXECUTE CORRPRO ANNUAL SERVICE AGREEMENT**
- 2011-55 AUTHORIZATION FOR CHAIRMAN TO EXECUTE EDMUNDS & ASSOCIATES 2012 ANNUAL SOFTWARE SUPPORT AGREEMENT**

Motion made by Van Sickle seconded by Malgosh to pass the Resolutions by Consent pending approval from BNY for invoice in the amount of \$39,742 as referenced in 2011-51.

YES: D'Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER
WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

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WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. PERSONNEL – Temporary Licensed Operator Position
- B. LEGAL – Update on pending litigation

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:33PM

Motion by Van Sickle seconded by Jones to go into executive session as indicated above.

YES: D'Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

Motion by Van Sickle seconded by Jones to reconvene the regular meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

TIME: 8:49PM

• MEETING ADJOURNED

Motion made Van Sickle seconded by Jones to adjourn meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Jones

ABSTAIN:

NO: -0-

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Respectfully Submitted,

Denise Wahad
Recording Secretary

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