

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 10, 2014
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 12, 2014. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2014 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Malgosh, Van Sickle, Zofrea

Absent: Chowdhury

Other notable attendees: Justin Mahon, Engineer
Gerry Spiesbach, Engineer
Casey Cordes, Attorney
Chuck Ferraioli, Auditor

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Zofrea to approve the Minutes and Executive Minutes for October 20, 2014.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

He is going to defer to the Professionals on the majority of issues so he will be brief.

He advised that the water lien sale is taking place in Haledon sometime in early December. The delinquent ratepayers have been receiving letters and making payments, which is very positive.

The new capital improvement project is under review with the Engineer; however, one of the MUA's target areas is the Messerve pressure issue, which will be included on the project list.

The Auditor is present to discuss the 2015 Budget and Bond Application.

ENGINEER

Justin Mahon submitted report, which is on file and highlighted the following:

He completed the review of the 2 John Street application and provided written comments in his October 31 letter.

He submitted a proposal for the Design and Engineer costs associated with the new capital improvement project. The proposal was discussed at length.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

AUDITOR

Chuck Ferraioli spoke on the following:

The Bond and Local Finance Board Resolutions were discussed.

The loan for the project will be a blended rate of 1.15% payable over 20 years, which is extremely favorable for the MUA. The payment would be approximately \$84,000 per year. If the MUA is committed to the 2% rate increases, the payment and loan are affordable. The payment will not affect the Budget until 2017.

He reported that the MUA's revenue numbers are higher than this time last year. He is confident that the MUA's Budget will be met.

He introduced the 2015 Budget and discussion was held.

He introduced the 2015 Connection Fee and discussion was held.

He introduced the 2015 Rate Increase of 2% and discussion was held.

LICENSED OPERATOR

Angelo Passafaro did not attend meeting; however, submitted report which is on file.

• CORRESPONDENCE

1. MP/NJDEP 163001-012/013 Certification of Need for work in Change Order No. 002 & No. 003

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2. Planning Board/ 101 Lee Ave., Haledon
3. Zoning board Application/75 Highland Road, North Haledon
4. Haledon Planning Board/550 Belmont Ave., Haledon

The listed Correspondence were reviewed and considered by the MUA Board.
Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.
YES: D’Ambrosio, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- No report for this meeting.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Discussion held during Executive Session.

• OLD BUSINESS

1. Emergency Repair Contract - Engineer should have finalized to advertise this month and the term shall be from February 1 - January 31.
2. 59 Post Road, Haledon-Service Replacement
3. USDA Compliance Review & Inspection - Chairman must complete form.
4. Water Connection Application/2 John Street, Haledon - Discussion held during Engineer's report.
5. Water Connection Application/397 Haledon Ave., Haledon - Engineer's comments were provided.

• NEW BUSINESS

1. Edmunds & Associates, Inc. /2015 Agreement
2. MP/ARCADIS-Professional Engineering Services 2014 Distribution System Improvement - Discussion held during Engineer's Report

Motion made by Van Sickle seconded by Zofrea to authorize the Chairman to sign #1- Edmunds & Associates 2015 Agreement.
YES: D’Ambrosio, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

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Motion made by Van Sickle seconded by Zofrea to authorize the Chairman to sign #2-ARCADIS Professional Engineering Services 2014 Distribution System Agreement.

YES: D’Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Malgosh to open public hearing.

YES: D’Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

No Public Present

Motion made by Van Sickle seconded by Zofrea to close public hearing.

YES: D’Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Motion made by Van Sickle seconded by Malgosh to add the following Resolutions:

**2014-58 INTRODUCTION OF THE MANCHESTER UTILITIES AUTHORITY
2015 CONNECTION FEE**

2014-59 INTRODUCTION OF THE 2015 BUDGET

2014-60 INTRODUCTION OF THE 2015 2% RATE INCREASE

**2014-61 APPROVING 2 JOHN STREET, HALEDON WATER CONNECTION
APPLICATION SUBJECT TO CONDITIONS**

YES: D’Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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RESOLUTIONS TO BE PASSED BY CONSENT

- 2014-53 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 10, 2014**
- 2014-54 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED NOVEMBER 10, 2014**
- 2014-55 AUTHORIZATION TO AMEND THE CONTRACT TO INCLUDE ADDITIONAL WORK AND TO APPROVE CONTRACT CHANGE ORDER MODIFICATION NO. CO-003 FOR PROJECT NOS. 163001-012 & 163001-013: FORMER FILTRATION PLANT AND HIGH SERVICE RESERVOIR IMPROVEMENTS**
- 2014-56 SUPPLEMENTAL BOND RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,500,000 BONDS OR PROJECT NOTES IN ANTICIPATION OF SAID BONDS OF THE MANCHESTER UTILITIES AUTHORITY**
- 2014-57 RESOLUTION OF THE MANCHESTER UTILITIES AUTHORITY AUTHORIZING THE MAKING OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J. S. A. N.J.S.A. 40A:5A-6 AND N.J.S.A. 58:11B-9(a)**
- 2014-58 INTRODUCTION OF THE MANCHESTER UTILITIES AUTHORITY 2015 CONNECTION FEE**
- 2014-59 INTRODUCTION OF THE 2015 BUDGET**
- 2014-60 INTRODUCTION OF THE 2015 RATE INCREASE**
- 2014-61 APPROVAL WATER CONNECTION 2 JOHN STREET, HALEDON SUBJECT TO CONDITIONS**

Motion by Van Sickle seconded by Malgosh to pass Resolutions by Consent As Amended.
YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

1. CONTRACT NEGOTIATIONS- Intralocal Service Agreement with the Borough of Haledon
2. OTHER- Lighting Complaint

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:45PM

Motion by Van Sickle seconded by Malgosh to go into executive session as indicated above.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 9:15PM

Motion by Van Sickle seconded by Zofrea to reconvene the regular meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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Motion by Van Sickle seconded by Malgosh to amend Bill's List to include \$1,755 to Treasurer State of New Jersey for Air Permit Application.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• MEETING ADJOURNED

TIME 9:16PM

Motion made Van Sickle seconded by Zofrea to adjourn meeting.

YES: D'Ambrosio, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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