

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 14, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:35PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD ON FEBRUARY 25, 2011 AND THE HAWTHORNE PRESS ON MARCH 1, 2011. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 25, 2011 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

Absent: Jones, Zofrea

Other notable attendees: Casey Anne Cordes, Esq. & Chuck Ferraioli, CPA

• REVIEW OF MINUTES:

Motion made by Van Sickle seconded by Chowdhury to approve Minutes and Executive Minutes for September 12, 2011 and October 17, 2011.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

NO: -0

• REPORTS AND DISCUSSION

CHAIRMAN

Spoke on the following:

He met with the MUA Attorney and Borough Administrator to discuss reducing monthly payment of \$34,000 to \$30,000 due to the Borough Superintendent's retirement as well as the MUA's involvement should the Borough decide to hire a new Superintendent.

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At the Chairman's direction, an Addendum to the Intralocal Service Agreement was prepared to effectuate the monthly payment reduction.

The Auditor is present to introduce the 2012 Budget.

If approved, a senior discount will be offered to seniors who qualify for a tax discount. This is being considered as recognition of the fact that these qualifying seniors paid the most into the water system.

MUA Attorney is reviewing water lien sales.

There is a need to revise 2012 Water Connection Application to clarify EDU language. The MUA Engineer is on work assignment out of the country but they are working on the proposal for NJEIT. He has been told that this will be finalized for submission in February of 2012.

The RFQ's next month will include a request for bids for the Emergency Service & Repair contractor.

He requested that the Borough provide the Debt Service payment today for the one remaining Notice held in the Borough's name but issued for the former Water Department.

TREASURER

No report at this time.

SUPERINTENDENT

None.

ENGINEER

Not present. Submitted report and is on file.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

AUDITOR

The proposed 2012 Connection Fee of \$2,175.00 was discussed and the calculation explained. He stated that other utilities charge in the range of \$10,000.00 so the MUA's connection fee is extremely reasonable.

The proposed 2012 Budget was discussed and explained.

He recommended a 2% rate increase based upon the expenses reflected in the 2012 Budget along with the anticipated rate increase of Passaic Valley Water Commission.

The Leak Detection program and its impact on revenues was discussed.

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• **CORRESPONDENCE**

1. UDSA Form RD 442-2
2. NJDEP-Transient Noncommunity Water Systems
3. MP/Borough of Haledon Tax Maps
4. County of Passaic/Department of Health notification

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

RULES AND REGULATION COMMITTEE- No report.

LITIGATION COMMITTEE- Discussed in Executive Session.

• **OLD BUSINESS**

1. Water System Connection Application/965 Belmont Ave., NH- MUA is awaiting information from Applicant.

• **NEW BUSINESS**

1. NJEIT Request/NJDEP Projects- ARRA Davis Bacon documents – MUA is awaiting information from sub-contractor.
2. Water Connection Application-350 Belmont Ave., Haledon

• **PUBLIC COMMENT**

Motion made by Van Sickle seconded by Malgosh to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

NO: -0-

No public present.

Motion made by Chowdhury seconded by Van Sickle to close the public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

NO: -0

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MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

No comments made.

Motion made by Van Sickle seconded by Malgosh to add Resolutions 2011-60 thru 2011-62 as entitled herein.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

NO: -0-

RESOLUTIONS TO BE PASSED BY CONSENT

- 2011-56 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 14, 2011**
- 2011-57 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED NOVEMBER 14, 2011**
- 2011-58 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED NOVEMBER 14, 2011**
- 2011-59 AUTHORIZATION FOR THE TRANSFER OF MONIES FROM THE TD WATER OPERATING ACCOUNT TO THE VALLEY NATIONAL BANK WATER OPERATING ACCOUNT**
- 2011-60 RATIFICATION OF THE ACTION OF BY THE MANCHESTER UTILITIES AUTHORITY TO INTRODUCE THE 2012 CONNECTION FEE**
- 2011-61 RATIFICATION OF THE ACTION OF BY THE MANCHESTER UTILITIES AUTHORITY TO INTRODUCE THE 2011 BUDGET**
- 2011-62 INTRODUCTION OF THE 2012 RATE INCREASE AND IMPLEMENTATION OF A SENIOR CITIZEN DISCOUNT**

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Motion made by Van Sickle seconded by Chowdhury to pass the above referenced Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. LEGAL – Volpe v. MUA, et al. – Case Update

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

NO: -0-

TIME: 8:24PM

TIME: 8:50PM

Motion by Van Sickle seconded by Malgosh to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

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NO: -0-

No formal action was taken as a result of Executive Session discussions.

• MEETING ADJOURNED

TIME: 8:51PM

Motion made Malgosh seconded by Van Sickle to adjourn meeting.

YES: D' Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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