

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 16, 2015
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 20, 2015. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 20, 2015 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Malgosh, Van Sickle, Flach, Zofrea

Absent: Chowdhury

Other notable attendees: Casey Cordes, Attorney
 Justin Mahon, Engineer
 Gerry Spiesbach, Engineer
 Angelo Passafaro, Licensed Operator

• REVIEW OF MINUTES

Motion by Van Sickle seconded by Malgosh to approve the Minutes and Executive Minutes for October 19, 2015.

YES: D'Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He kept his comments brief and deferred to the professionals for updates on most issues.

Letters were sent to users concerning the positive coliform results in the system. The NJ DEP required the letter to be sent on an individual basis. The cost of this process is approximately \$4,000.00.

58 Sherwood testing has been done and the Engineer prepared a Draft Letter to the property owner, which is under review. The samples were all within acceptable ranges. The results will be sent to the homeowner and it will likely be up to her to follow-up on any further investigation. The Auditor is present to discuss the 2016 Budget which will be very tight especially considering that Passaic Valley Water Commission is raising its rates by 4% for the water that the MUA purchases.

Commissioner Van Sickle asked if there was any update on the new North Haledon project that was reportedly considering obtaining water service from Hawthorne.

The Chairman states that he had not heard anything new on that matter but there was a potential for 170 new customers. He thanked the Commissioner for the reminder and stated that he would follow-up with the North Haledon Mayor.

ENGINEER

Justin Mahon submitted report, which is on file and addressed any questions.

He explained that the 58 Sherwood letter was drafted by his office. The water results were all within acceptable standards. The problem that the homeowner experienced was only in her aluminum pots and based upon the acceptable results, the MUA cannot determine a definitive cause for the rusting.

His office is continuing to update hydrant records, which will be a priority for 2016 in order to correct the number for billing purposes. The MUA now has a digital database so they can be tracked more easily and effectively. Also, a more definitive process is needed since there is a gap in notifying Joanne for the billing list versus adding them to the DPW list for flushing purposes.

He is working with the Licensed Operator to address a potential leak at the clearwell.

He is waiting for additional information on the 960 Belmont Avenue project.

He is working on response to the NJ DEP for the 2014 Improvements Project. One of the missing items is an engineering contract, which has been submitted tonight for consideration.

No response has been received from the applicant on the 920 Belmont Avenue project.

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ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

AUDITOR

Chuck Ferraioli spoke on the following:

He introduced the 2016 Connection Fee in the amount of \$3,044.00.

He introduced the 2016 Budget in the amount of \$2,964,574.00.

He introduced the 2016 Rate Increase of 2%.

Discussion was held on all items.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file and addressed any questions.

He requested that a personnel matter be discussed in Executive Session.

• CORRESPONDENCE

1. NJDEP/ Passaic Valley Sewerage Commission Wastewater Management Plan- Permit: Safe Drinking Water
2. William Paterson University-Flood Hazard Area Individual Permit & Fresh Water Wetlands Transition Area Waiver
3. NH Zoning Board/75 Highland Road, North Haledon
4. Haledon Joint Planning/Zoning Board/48 Tilt Street, Haledon
5. Haledon/Zoning Board/21 East Barbour Street, Haledon
6. NH Planning Board/374 Squaw Brook Road, North Haledon
7. Totowa Notice of Hearing/617 Preakness Ave., Totowa

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D'Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- No Update.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Awaiting response from the Borough of Haledon concerning proposed Agreement.

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• OLD BUSINESS

1. Water Connection Application/276 Belmont Ave., Haledon- Engineering is waiting for information.
2. Water Connection Application/920 Belmont Ave., NH-181 Units- Discussed during Engineer's Report. Awaiting Applicant's response.
3. Water Connection Application/960 Belmont Ave., NH-34 Townhomes- Discussed during Engineer's Report. Awaiting Applicant's response.
4. 59 Post Street, Haledon-Service Replacement – Chairman provided an update. The Licensed Operator was successful in reducing the total bill to approximately \$10,000.00. The property owner will be advised and bill in accordance with the agreement.
5. 368 Hobart Avenue, Haledon Correspondence-Tort Claim – No update. Referred to insurance carrier.

• NEW BUSINESS

1. NJEIT/2014 WSI Design Documents Comments
2. 2016 Budget- Discussed during Auditor's Report
3. Edmunds & Associates-2016 Hardware & System Software Support Agreements – Renewal cost for annual contract is \$4,466.00.
4. ARCADIS/Development Review-960 Belmont Ave., North Haledon- Discussed during Engineer's Report. Awaiting Applicant's response.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Malgosh to open public hearing.

YES: D'Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

No members of the public appeared for comment.

Motion made by Van Sickle seconded by Flach to close public hearing.

YES: D'Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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MUA COMMISSIONER RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

2015-39 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 16, 2015

2015-40 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED NOVEMBER 16, 2015

Motion by Van Sickle seconded by Zofrea to amend Resolutions to include the following Resolutions.

YES: D’Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

2015-41 INTRODUCTION OF THE 2016 CONNECTION FEE OF \$3,044.00

2015-42 INTRODUCTION OF THE 2016 BUDGET IN THE AMOUNT OF \$2,964,574.00

2015-43 INTRODUCTION OF THE 2016 RATE INCREASE OF 2%

2015-44 APPROVAL OF ARCADIS PROFESSIONAL ENGINEERING SERVICES PROPOSAL FOR ENGINEERING SERVICES RELATED TO THE 2014 WATER SYSTEM IMPROVEMENTS PROJECT

Motion by Van Sickle seconded by Malgosh to pass Resolutions by Consent as Amended.

YES: D’Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

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WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. PERSONNEL

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 8:55PM

Motion by Flach seconded by Van Sickle to go into executive session as indicated above.

YES: D'Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME 9:22PM

Motion by Van Sickle seconded by Malgosh to reconvene the regular meeting

YES: D'Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME 9:23PM

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• MEETING ADJOURNED

Motion made Van Sickle seconded by Malgosh to adjourn meeting.

YES: D' Ambrosio, Malgosh, Flach, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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