**TIME: 7:31PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 13, 2018. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2018 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

# • FLAG SALUTE

# • ROLL CALL ATTENDANCE

ROLL CALL

Present: D’Ambrosio, Chowdhury, Flach, Van Sickle

Absent: Moczo

Other notable attendees: Casey Cordes, Attorney Justin Mahon, Engineer

 Robert De Block, Licensed Operator

• **REVIEW OF MINUTES:**

Motion by Van Sickle seconded by Chowdhury to approve the Minutes for July 9, 2018.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• **REPORTS AND DISCUSSION**

#### **CHAIRMAN**

Victor D’Ambrosio discussed the following:

He deferred updates on pending matters to the professionals.

He welcomed the members of the Haledon Board of Education who were in attendance.

**ENGINEER**

Justin Mahon submitted report, which is on file and discussed the following items:

Discussed Camp Veritans inoperable meters and available options to address the matter.

Discussed data from Spring 2018 hydrant exercising and plans for Autumn 2018 hydrant exercising. Overall there are 330 hydrants (300 between Haledon and North Haledon and 30 private) – 7% need further investigation and/or repairs.

Recommended approval of application for 325 Hobart.

Application for NJEIT funding is in process. It is hoped that the next project will begin in the Spring of 2019.

Badger Meter is coming to the Operations Meeting to discuss metering issues.

The systemwide unaccounted for water is down to 7%.

**ATTORNEY**

Casey Cordes submitted report, which is on file and discussed the following items:

Seeing that members of the Haledon Board of Education (BOE) were in attendance, counsel reminded the Commissioners that a meter was installed by the BOE contractor in 2008; however, the MUA was never advised. The MUA discovered the meter in September 2017 when the staff was installing a water fountain at the field. Since the MUA could not retrace the consumption from 2008 to 2017, it was decided that only the service charge would be billed for those lost years. The service charge balance was $11,183.20. The December 2017 consumption bill was abnormally high for a total owed of $4,722.98. In March 2018, there was a zero reading because the irrigation system was turned off. The meter was pulled in May 2018 and it tested fine. MUA staff investigated further at counsel’s request and discovered that the software company picked up an extra zero in error. The bill was adjusted to account for the error and the penalties were removed. The balance owed to date (which includes the 2008-2017 service charges only) is $12,618.78. The BOE attorney has been advised of the above. The BOE attorney told counsel that she was going to review with the Board and would advise as to how they decided to proceed.

**AUDITOR**

Did not attend meeting and there was no report.

**LICENSED OPERATOR**

Robert De Block submitted report, which is on file and discussed the following items:

Lead and Copper sample collection is in progress.

Worked with staff to review sampling procedures and assist in collection of WPQ samples on July 16.

Meeting with staff to review sample collection and completion Chain of Custody to ensure proper reporting to the NJDEP E2 system is scheduled for the week of August 13.

Laboratory Certification was received and posted at the filter plant.

Preparing the Air Permit Renewals scheduled to expire on October 20. There is a new general permit required.

Notice of Technical Deficiency for the Lead and Copper and WQP Sampling Plans submitted in September of 2017 was recently received. The Operator is preparing the modifications and will re-submit prior to the deadline of August 20, 2018.

• **CORRESPONDENCE**

* 1. NJDEP /Water Quality Parameter Sampling Plan-Technical Deficiency
	2. NJDEP/ Change in Source/Treatment
	3. NJDEP/PVWC Contract Review Worksheet
	4. Boswell Engineering-2018 North Haledon Road Improvement Program

Motion by Van Sickle seconded by Chowdhury to Accept and File Correspondence.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

1. OPERATIONS COMMITTEE- Commissioner Flach advised that many items under the Committee’s review had been discussed, such as, Camp Veritans and hydrant assessments. The next meeting is August 20 at 10:00 a.m.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Waiting for financial information from the Borough.

• **OLD BUSINESS**

1. Residential Water Service Charges-Held Over as request by Auditor
2. Water Connection Application/325 Hobart Ave., Haledon-Discussed under Engineer Report
3. Water Connection Application/78 Barbour Street, Haledon-no activity
4. 581 High Mountain Road, NH/Water Meter inquiry-advised by NH
5. Water Connection Application/555 Preakness Ave., Totowa-waiting on information
6. Water Connection Application/920 Belmont Ave., NH-181 Units-inactive

• **NEW BUSINESS**

1. Water Connection Application/431 Mason Ave., Haledon-Under Review
2. 44 King Street, Haledon/Fire Hydrant Relocation Request-Engineer drafted letter

• **PUBLIC COMMENT**

Motion made by Van Sickle seconded by Flach to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

 NO: -0-

***Jeff Fischer (former Haledon Board of Education member)***

***3 Avenue C***

***Haledon, NJ 07508***

***Kathy Gonzales (current Haledon Board of Education member)***

***50 Buschman Avenue***

***Haledon, NJ 07508***

***Looking for an adjustment on account # 1578-2, which is the Haledon BOE water bill previously discussed under the attorney report. The BOE paid a connection fee in 2008, meter was installed so the meter should have been billed. They don’t believe that the BOE should bear financial responsibility for the error. They believe that the meter is being billed at a commercial rate and is excessive. They requested that the accounts be investigated further.***

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

 NO: -0-

**MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES**

Chairman stated that he met with BOE members and apologized for the confusion concerning the account. However, the meter was installed by a BOE contractor and not the MUA staff, which is why the meter was not billed. The meter was chosen by the BOE and/or its contractor and is billed according to size (not residential versus commercial).

Discussion was held concerning how many accounts the BOE maintains and costs. In order to clarify the situation, the MUA will conduct additional investigation into the BOE accounts and provide the BOE with the outcome of its findings.

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2018-28 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER**

 **OPERATING BILLS AS SET FORTH IN THE WATER OPERATING**

 **BILLS LIST DATED AUGUST 13, 2018**

**2018-29 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED AUGUST 13, 2018**

**2018-30 APPROVAL OF WATER CONNECTION APPLICATION FOR**

**325 HOBART AVENUE, HALEDON SUBJECT TO THE ENGINEER’S RECOMMENDATIONS**

Motion made by Van Sickle seconded by Chowdhury to add Resolution 2018-30 entitled “**APPROVAL OF WATER CONNECTION APPLICATION FOR 325 HOBART AVENUE, HALEDON SUBJECT TO THE ENGINEER’S RECOMMENDATIONS**”

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

 NO: -0-

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

 NO: -0-

**TIME 8:37 PM**

**• MEETING ADJOURNED**

Motion by Flach seconded by Chowdhury to adjourn meeting

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad

Recording Secretary