

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 19, 2018
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:35PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 13, 2018. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2018 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

Absent: -0-

Other notable attendees: Adam Boyle, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Charles Ferraioli, Auditor
Robert De Block, Licensed Operator

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and Executive Session Minutes for October 15, 2018.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

11/19/18

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 19, 2018
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio discussed the following:

Follow-up letter was sent to Mayor Stampone regarding the communication issues and proposed enhancements to communication chain of command.

Discussion held regarding shorter term financing with cellular communication modalities.

He indicated that he needs to follow-up with the Haledon Board of Education concerning the update on its accounts.

Discussion held concerning the homeowner who dug up his driveway; however, the water leak was on the Authority’s side. Homeowner has requested partial contribution towards costs.

On November 2, 2018, there was a water main break on Buschmann Avenue. The Authority staff completed a controlled shut down to facilitate the repair by Garcia Construction. Sampling was completed and all results were negative for total coliform. No boil water notice was issued.

ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

2018 Capital Improvement Projects discussed – specifically modifications to the Pumping Station component.

Updates need to be made to the Emergency Response Plans for submission to the EPA by 2021.

Discussion held concerning the requested repair of a retaining wall that was built in 2002 in the Borough of Haledon right of way.

ATTORNEY

Adam Boyle submitted report, which is on file and discussed the following items:

Referenced a contract negotiation item for Executive Session discussion.

AUDITOR

Robert McNinch discussed the following:

Introduced the 2019 Budget. Discussion was held.

Introduced the 2019 Connection Fee of \$3,706.00. Discussion was held.

Introduced a 2% Rate Increase. Discussion was held.

Public Hearing to be held on published date.

LICENSED OPERATOR

Robert De Block submitted report, which is on file and discussed the following items:

NJDEP inspection is re-scheduled to November 29 due to weather conditions on November 15.

Additional discussion held regarding Buschmann Avenue water main break.

Consumer Notice of Lead Tap Results has been prepared and will be distributed by the Authority to all participating customers.

11/19/18

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 19, 2018
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

• CORRESPONDENCE

1. NJDEP Physical Connection Permit No: 1942-WPC18000-8 Hoxsey Place, Haledon
2. Public Hearing Notice/109 Lee Ave., Haledon

Motion by Chowdhury seconded by Van Sickle to Accept and File Correspondence.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. OPERATIONS COMMITTEE- Next meeting November 26, 2018.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Received updated costs from Borough of Haledon; however, they must be reviewed and discussed.

• OLD BUSINESS

1. Residential Water Service Charges – On hold
2. Water Connection Application/555 Preakness Ave., Totowa – Under Engineer Review
3. Water Connection Application/920 Belmont Ave., NH-181 Units – Under Engineer Review

• NEW BUSINESS

1. 511 Belmont Ave., Haledon/Reimbursement Request- Discussed under Chairman Report
2. 475 High Mountain Road, North Haledon/Meter Request- Under Engineer Review

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

No Public Present

11/19/18

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 19, 2018
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None

RESOLUTIONS TO BE PASSED BY CONSENT

2018-38 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 19, 2018-with edits

2018-39 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED NOVEMBER 19, 2018

2018-40 INTRODUCTION OF THE 2019 CONNECTION FEE

2018-41 INTRODUCTION OF 2019 RATE INCREASE OF TWO PERCENT (2%)

2018-42 INTRODUCTION OF THE 2019 BUDGET

2018-43 LATE INTRODUCTION OF THE 2019 BUDGET

Motion made by Van Sickle seconded by Chowdhury to edit Resolution **2018-38** entitled “**AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 19, 2018**” and add Resolutions **2018-40** entitled “**ADOPTION OF THE 2019 CONNECTION FEE, 2018-41 ADOPTION OF THE 2019 RATE INCREASE, 2018-42 INTRODUCTION OF THE 2019 BUDGET, 2018-43 LATE INTRODUCTION OF THE 2019 BUDGET**” as amended.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0

Motion made by Van Sickle seconded by Moczo to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

11/19/18

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 19, 2018
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

ABSTAIN: -0-

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. CONTRACT NEGOTIATIONS

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 9:04 PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 9:09 PM

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

11/19/18

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 19, 2018
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 9:10 PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Moczo to adjourn meeting

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad

Recording Secretary

11/19/18