

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING DECEMBER 10, 2018
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:38PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 13, 2018. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2018 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Flach, Van Sickle arrived 7:43PM
Absent: Moczo

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Greg Cardena, Licensed Operator

• REVIEW OF MINUTES:

Motion by Chowdhury seconded by Flach to approve the Minutes and Executive Session Minutes for November 19, 2018.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN: -0-

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio discussed the following:

He advised that he intended to keep his comments brief and defer to the professional reports.

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At the last meeting the 2019 Connection Fee, Rate Increase and Budget were introduced; however, the formal hearing cannot take place until the January 14th meeting due to the required statutory notice requirements.

The Lead and Copper letters were finalized and sent out with the assistance of the Licensed Operator.

The 2018 Water Improvements Project financing is still in process.

Discussed the necessary follow-up with the Haledon Board of Education to confirm its MUA account statuses.

Delinquent water accounts need to be reviewed in order to determine if liens should be pursued.

The Engineer has reported that the unaccounted for water number is down to four percent (4%) which is remarkable.

Camp Veritans account is under professional review for follow-up measures.

ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

Submitted Operational Evaluation Report for NJDEP. There were five (5) recommendations focusing on sampling and flushing changes.

Working on updated cost analysis and alternative procurement strategy for SCADA improvements based on additional information provided by vendor and prior meeting discussions.

Evaluating results of 2018 Fall flushing program intended to complement the Spring flushing program for purposes of the Water Quality Assurance Act (WQAA) and the flushing required to effectively reduce trihalomethanes.

960 Belmont Project – reviewed Easement descriptions.

920 Belmont Project – reviewed notice for presentation to the Borough of North Haledon Planning Board.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

Discussion held concerning Haledon Board of Education accounts.

Discussion held regarding the advertisements for the Request for Professional Proposals.

AUDITOR

Robert McNinch discussed the following:

Reviewed and discussed the 2019 Budget.

Update provided on the status of the NJEIT financing for the 2018 Water Improvements Project.

LICENSED OPERATOR

Greg Cardena submitted report, which is on file and discussed the following items:

Representatives met with Lisa Tracy of the NJDEP on the 29th for the annual compliance inspection. Her report will be received shortly; however, she indicated that there would be a few

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minor items to address, including a small hole on the overflow screen at the Heights Tank, which has already been addressed by the operating staff.

Updates to the Operations and Maintenance Manual are in progress.

• CORRESPONDENCE

1. NH Zoning Board of Adjustment/560 High Mountain Road, North Haledon
2. NH Planning Board/920 Belmont Ave., North Haledon

Motion by Van Sickle seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. OPERATIONS COMMITTEE- Next meeting is scheduled for December 17, 2018. Various issues were discussed and addressed at the last meeting, including but not limited to: billing; hydrants; and manual updates.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Discussed in Executive Session.

• OLD BUSINESS

1. Residential Water Service Charges-On Hold
2. Water Connection Application/555 Preakness Ave., Totowa-Discussed and will be considered at January meeting.
3. Water Connection Application/920 Belmont Ave., NH- Engineer believes project has been changed and is now four (4) apartment buildings; however, Engineer has not been provided with copies the revised plans. The matter is before the North Haledon Planning Board.

• NEW BUSINESS None

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

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No Public Present

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None

RESOLUTIONS TO BE PASSED BY CONSENT

**2018-44 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING
BILLS LIST DATED DECEMBER 10, 2018**

**2018-45 AUTHORIZATION TO ADVERTISE THE 2019 REQUEST FOR
QUALIFICATIONS**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by Consent.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:10PM

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

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A. CONTRACT NEGOTIATIONS

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 8:10PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:42PM

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:42PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Chowdhury to adjourn meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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