

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING SEPTEMBER 9, 2019
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:29PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 12, 2019. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2019 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach

Absent: Moczko

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Greg Cardena, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio discussed the following:

Deferred to the professionals reports on majority of items.

Denise Wahad's computer needs to be replaced as soon as possible. Requests that the authorization to purchase be approved in the amount of \$842.40.

Fall Hydrant Flushing is beginning. A reminder to the public that if you experience brown water, please run the water for a period of time to clear it. This is a normal consequence to the hydrant flushing, which is an important part of the Authority's maintenance program.

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ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

Capital Improvement Project still on hold pending financing availability. However, he is finalizing bid documents and report. Will submit documents to NJDEP and NJEIFP electronically one complete. The project was reranked to number 195 on the NJEIFP Priority List. Arcadis plans to review the project ranking with the NJDEP.

920 Belmont – in the process of preparing review of revised application; however, he is still waiting for technical information.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

The Developers Attorney on the 920 Belmont project has contacted her in order to beginning the process of negotiating the Developers Agreement. A draft will be prepared and sent over the next month.

To date, she has had no response from the Borough's attorney regarding the status of the Draft Interlocal Service Agreement.

AUDITOR

Robert McNinch discussed the following:

Discussion held concerning the challenges of cash flow at this point in time.

Budget projections appear to be the same with a few line item exceptions: PVWC costs have been exceeded by approximately \$85,000 and emergency expenses have been exceeded. However, there has been savings in other areas so he does not believe there will be much of an end of the year shortfall, if any. He will have more information at the next meeting.

There is no update on the status of funds from the iBank. Hopefully next year there will be more information concerning financing options.

LICENSED OPERATOR

Greg Cardena discussed the following items:

Radio signals are all working well. An estimate will be prepared for removal of unnecessary lines, which should result in a substantial cost savings to the Authority.

Disinfection Sampling Reports have been good; however, they are experiencing difficulties with uploading the information to the DEP since the DEP system has been down.

He suggested rolling all alarms to DeBlock Environmental so that there is one log in. This will simplify the viewing of alarms on the computer. The alarm alerts will remain the same.

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• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve the Minutes for August 12, 2019.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• CORRESPONDENCE

1. Public Hearing Notice/281 Hobart Ave., Haledon
2. Planning Board Notice/475 & 495 High Mountain Road, North Haledon

Motion by Chowdhury seconded by Van Sickle to Accept and File Correspondence.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. OPERATIONS COMMITTEE- Commissioner Flach indicated that the Committee continues to address many operational issues. The next meeting date is not set at this time.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Discussed under Attorney Report.

• OLD BUSINESS

1. Water Connection Application/31 Grand Summit Ave., Haledon-Denise Wahad advised that Escrow has been paid and forwarded to Arcadis. Escrow Policy discussion held.
2. Water Dispute Letter/Account # 2439-0-PAID IN FULL
3. Water Request Letter/Account # 3363-0--Repair of curb box to be scheduled.
4. Residential Water Service Charges – Issue on hold.
5. Water Connection Application/920 Belmont Ave., NH-181 Units – Discussed Under Engineer and Attorney Reports.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

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Jose Diaz

31 Grand Summit Ave., Haledon

He requested that fees be more specific on the Water Connection Application.

He asked how long the approval process takes place.

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

COMMISSIONERS RESPONSES

The Chairman explained the Escrow Policy and indicated that the Engineer generally prepares its report within approximately one month, depending upon the size of the project. After the receipt of the Engineer report, the Authority considers the matter at its next regularly scheduled meeting.

RESOLUTIONS TO BE PASSED BY CONSENT

**2019-31 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING
BILLS LIST DATED SEPTEMBER 9, 2019**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolution by Consent.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Motion made by Flach seconded by Van Sickle to authorize to purchase of a new computer for MUA Secretary in the amount of \$842.40.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

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WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. LEGAL – Potential Billing Dispute

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 7:52PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:15PM

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:16PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Chowdhury to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad, Recording Secretary

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