

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 18, 2019
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 12, 2019. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2019 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach, Moczo

Absent: None

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Greg Cardena, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio discussed the following:

Last meeting the Auditor distributed various versions of the 2020 Budget and potential rate increases for review and consideration. Further discussion will be held under the Auditor's report. Notices were sent to customers regarding the Valve Maintenance Program.

Estimates were received regarding repair work needed on the Weil McLain hot water boiler located at the MUA facility on High Mountain Road. The cost to install a new water feed control valve and backflow valve is \$525.00. In addition, two options were presented concerning the replacement of the 10 year old expansion tank: (1) new larger tank for \$650 or (2) new same size tank for \$250. The larger tank will help with the tank pressure which is currently 5 pounds and should be 12 pounds.

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The letter has been drafted concerning 570 Preakness; however, it is still under review.

Discussion held regarding the Roe Street letter.

Received a request concerning 198 Squaw Brook Road. Further discussion will be held under the Engineer's report.

Discussion held regarding a North Haledon traffic control invoice with an extremely high administrative cost. Follow-up will be made concerning the administrative fee.

ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

Engineer is monitoring contract with Garcia Construction for locating valves and hydrants and exercising valves to satisfy the WQAA requirements. 78 were done as of November 14, 2019 and work is required on 20.

Discussion held concerning the request from 198 Squaw Brook Road to discontinue service. The MUA recommended that the customer obtain service from the Borough of Hawthorne several years ago based upon its location. The MUA will treat the service as a tear down and/or vacant lot and will discontinue its service accordingly.

Discussion held regarding 33 Sicomac water service application for a multi-use commercial property. The Engineer will discuss easement options with the property owner prior to formal approval of the application.

The updated non-revenue water numbers are still high and investigation continues as to the reasons for this situation.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

Two OPRA requests were received this month, which were processed and responded to timely in accordance with state law.

The Developers Agreement for the 920 Belmont projects has been finalized between the professionals and is submitted for consideration.

The Operations Committee continues to work to enhance operational and staffing matters. Discussion was held concerning some specific staffing issues.

AUDITOR

Robert McNinch discussed the following:

Discussion held regarding 2020 Budget and Rate Increase projections. After lengthy discussion, the Board directed the Auditor to prepare the 2020 Budget with a projected three percent (3%) rate increase.

LICENSED OPERATOR

Greg Cardena discussed the following items:

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The header at the Central Avenue Pump Station is leaking. Following review by Arcadis, the Licensed Operator is preparing a spot repair. A quote has been solicited for replacement and Arcadis will review the options for repair and replacement.

On November 15, 2019 a low clear well alarm was received. The Licensed Operator's staff responded to the alarm condition and contacted PVWC to check on the status of the Burhans Pump Station. It appears the Burhans Pump Station was not pumping. PVWC turned the pumps on and the alarm condition restored. On November 17th another alarm condition occurred, contact was made to PVWC again and the alarm condition restored. The MUA Licensed Operator has contacted the PVWC Licensed Operator for PVWC to confirm the operational status of the Burhans Avenue Pump Station.

• REVIEW OF MINUTES:

Motion by Chowdhury seconded by Van Sickle to approve the Minutes for October 21, 2019.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• CORRESPONDENCE

1. Borough of Haledon Correspondence

Motion by Flach seconded by Moczo to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. OPERATIONS COMMITTEE- Commissioner Flach confirmed that most items were covered in the Attorney Report. The next meeting date has not been scheduled.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- No action to update.

• OLD BUSINESS

1. Residential Water Service Charges – Held for consideration
2. Water Connection Application/920 Belmont Ave., NH-181 Units – Discussed under Attorney Report

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• NEW BUSINESS

1. Filter Plant Boiler Repairs/1180 High Mountain Road, NH – Discussed under Chairman Report
2. Water Connection Application/33 Sicomac Road, North Haledon – Discussed under Engineer Report
3. Domestic Service/198 Squaw Brook Road, North Haledon – Discussed under Engineer Report

Motion made by Van Sickle seconded by Chowdhury to approve total repair work to the hot water boiler located at Filter Plant in the amount of \$1,175.00.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Flach to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

No Public Present

Motion made by Moczo seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

RESOLUTIONS TO BE PASSED BY CONSENT

2019-35 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 18, 2019

2019-36 AUTHORIZATION TO APPROVE THE WATER CONNECTION APPLICATION FOR 33 SICOMAC ROAD, NORTH HALEDON SUBJECT TO CONDITIONS

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**2019-37 AUTHORIZATION TO EXECUTE A DEVELOPERS AGREEMENT FOR
920 BELMONT AVENUE, NORTH HALEDON**

**2019-38 AUTHORIZATION TO APPROVE THE WATER CONNECTION
APPLICATION FOR 920 BELMONT AVE, NORTH HALEDON
SUBJECT TO CONDITIONS**

Motion made by Van Sickle seconded by Moczo to add Resolutions **2019-36** entitled **“AUTHORIZATION TO APPROVE THE WATER CONNECTION APPLICATION FOR 33 SICOMAC ROAD, NORTH HALEDON SUBJECT TO CONDITIONS,”** Resolution 2019-37 entitled **“AUTHORIZATION TO EXECUTE A DEVELOPERS AGREEMENT FOR 920 BELMONT AVENUE, NORTH HALEDON”** and Resolution 2019-38 entitled **“AUTHORIZATION TO APPROVE OF THE WATER CONNECTION APPLICATION FOR 920 BELMONT AVE, NORTH HALEDON SUBJECT TO CONDITIONS”**

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Motion made by Flach seconded by Moczo to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle Moczo

ABSTAIN: -0-

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. POTENTIAL LEGAL MATTERS

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IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 8:43PM

Motion by Van Sickle seconded by Moczo to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 9:21PM

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 9:22PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Moczo to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad, Recording Secretary

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