

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING DECEMBER 9, 2019
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:35PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 12, 2019. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2019 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach

Absent: Moczo

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Greg Cardena, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio discussed the following:

He has left a message for the North Haledon Administrator regarding the Traffic Control Bill Administrative Fee. He recommended approving the Bill for payment subject to resolution of the fee.

He will follow-up on the 574 Preakness matter.

The Passaic Valley Water Commission rate increase notice has been received. This year PVWC will increase its bulk sale water rates by 3.5%.

Notice has been received concerning Passaic County Resurfacing Program.

He deferred to the professional reports on other outstanding items.

12/09/19

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ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

Discussion held regarding the status of Garcia Construction work on locating valves and hydrants and exercising valves to satisfy WQAA.

Updates are being made to valve mapping as additional information becomes available.

Obtained daily price for curb stop work from Garcia Construction. The cost is approximately \$3,100 per day. The priority is curb stops needed for shutting off delinquent customers. There are approximately 6 accounts that have been identified with the largest balances. The recommendation is to begin with the 3 largest accounts and then monitor.

Preparation of decision tree for implementation of meter upgrade program is being submitted for review.

Non-revenue water numbers are still unusually high. Investigation into the reasons for this situation are ongoing.

Development project at 33 Sicomac Road, North Haledon was discussed.

Development project at 920 Belmont Avenue, North Haledon was discussed.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

Winter Delinquent Account Service Shut-Off Policy was discussed.

Amendments to Rate Schedule items were discussed.

AUDITOR

Robert McNinch discussed the following:

2020 Connection Fee was discussed.

2020 Rate Increase was discussed.

2020 Budget was discussed.

LICENSED OPERATOR

Greg Cardena discussed the following items:

Neil Systems has not finished the last two cellular modems. Once they are completed, the Verizon lease line accounts can be cancelled.

Repair of the header at the Central Avenue Pump Station has been scheduled.

At the request of the Passaic County Health Department, a lead sample was coordinated for the customer at 409 Roe Street. The testing results were negative for lead and the report was sent to the Passaic County Health Department.

The Licensed Operator assisted in the response to an OPRA request.

12/09/19

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• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and Executive Minutes for November 18, 2019.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• CORRESPONDENCE

1. Passaic Valley Water Commission/Wholesale Rate Increase
2. Passaic County 2020-2021 Roadway Resurfacing Program
3. NJDEP/January Water Supply PT Study
4. NH Planning Board/112 & 122 Saw Mill Road, North Haledon

Motion by Flach seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. OPERATIONS COMMITTEE- Commissioner Flach confirmed that many of the items outlined in the Professional Reports were first discussed in Committee sessions. The next Committee meeting date has not been scheduled.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- No action to report.

• OLD BUSINESS

1. Domestic Service/198 Squaw Brook Road, North Haledon – In the processing of discontinuing service at customer's request
2. Residential Water Service Charges-Held Over

• PUBLIC COMMENT

Motion made by Flach seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

12/09/19

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*Larry Geisinger
33 Sicomac Road
North Haledon, NJ*

Mr. Geisinger advised the MUA that he is the owner of the property. He is requesting a reduction of the Water Connection Fee for the following reasons. The interior building size is approximately 20,000-21,000 square feet due to open space and common areas. The property currently has 13 tenants and is 75% occupied. The tenants are mostly professionals. The water is not used to drink and currently operates from a private well. Based upon these intangibles, he believes that this building does not use as much water that was used to calculate the WCA fee.

Motion made by Van Sickle seconded by Chowdhury to close public hearing.
YES: D'Ambrosio, Chowdhury, Flach, Van Sickle
ABSTAIN: -0-
NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

The Chairman explained the Engineer's calculation of the connection fee and that there is precedent of adjustments based upon certain circumstances. The Chairman further advised that the MUA would review the matter and provide him with a written response.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2019-39 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED DECEMBER 9, 2019**
- 2019-40 AUTHORIZATION TO ADVERTISE THE 2020 REQUEST FOR QUALIFICATIONS**
- 2019-41 INTRODUCTION OF THE 2020 CONNECTION FEE**
- 2019-42 INTRODUCTION OF 2020 RATE INCREASE**
- 2019-43 INTRODUCTION OF THE 2020 BUDGET**
- 2019-44 LATE INTRODUCTION OF THE 2020 BUDGET**

12/09/19

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Motion made by Van Sickle seconded by Chowdhury to add Resolutions **2019-44** entitled “**LATE INTRODUCTION OF THE 2020 BUDGET.**”

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Motion made by Van Sickle seconded by Flach to authorize ARCADIS to obtain John Garcia Construction to make necessary curb box repairs.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 8:29PM

• MEETING ADJOURNED

Motion by Flach seconded by Van Sickle to adjourn meeting.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad, Recording Secretary

12/09/19