

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JANUARY 13, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:35PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 12, 2019. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2019 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach, Moczo

Absent: -0-

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Greg Cardena, Licensed Operator

**• PUBLIC HEARING- 2020 CONNECTION FEE INCREASE
2020 RATE INCREASE
2020 BUDGET**

Motion by Van Sickle seconded by Moczo to open the public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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NO PUBLIC PRESENT

Motion by Moczo seconded by Van Sickle to close the public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve the Minutes for December 13, 2019.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: Moczo

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio discussed the following:

He wished everyone a happy and healthy New Year.

He followed up on the North Haledon police invoices for traffic control. The invoices contained an administrative fee that the MUA was questioning since it appeared to be 33.3 % of the bill; however, the North Haledon Administrator explained that it is actually a fee of 7%. The Administrator explained that the fee could be waived in the future if the MUA posted a “bond” of \$2,500.00 to cover future costs. This is a reasonable request and would result in a cost savings to the MUA.

He explained that the 2020 Budget and 2020 Rate Increase of 3% just covers that MUA’s operating costs. The MUA is very mindful of costs and does its best to control the Budget. However, there are new regulations being implemented each year that increases costs of maintaining the system.

ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

The Progress Report is being prepared to NJDEP for compliance with Disinfectant By-Products rule.

The Contract with Garcia Construction is being monitored for locating valves and hydrants and exercising valves to satisfy WQAA requirements. Review is continuing on priorities, previously identified improvements and financing capacity to satisfy the asset management provisions of the WQAA.

The Engineer is continuing to work with the DPW to resolve location of service shutoffs for Mary Help of Christians.

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Garcia Construction repaired six cub stops in 2.5 days at \$3,100.00 per day exclusive of materials, restoration, traffic control and permits. Garcia had difficulty locating service pipes at two of the services.

The Engineer is continuing to update and monitor the non-revenue water numbers. Contact was made to PVWC to obtain recent maintenance history for master meters at all interconnections and actual meter read dates. Discussion was held on the leak detection proposal received. Focus will be on suspected parts of the system as identified by the staff and the interconnections with PVWC. The proposal cost is \$985.00 per day.

Discussion held regarding the property owner of 33 Sicomac's request to "cap" its connection fee to \$41,664.00.

The spare fire hydrants have arrived so that the hydrants in need of repair will be done as soon as possible.

Motion by Van Sickle seconded by Flach to obtain Leak Detection Company at \$985 per day for a maximum of 5 days.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

Lack of response regarding the Interlocal Agreement was discussed. Attorney will follow up.

During the Operations Committee meeting the 2020 Rate Schedule was revised to include a new meter billing policy which was discussed at prior meetings. Also, customer letters were prepared to provide notification of hydrant billing updates as well as backflow billing implementation.

AUDITOR

Robert McNinch discussed the following:

Discussion was again held regarding the 2020 Connection Fee, 2020 Budget and 2020 Rate Increase of 3%. The 2020 Budget was approved by the Local Finance Board; therefore, it may be considered for approval at this meeting.

LICENSED OPERATOR

Greg Cardena discussed the following items:

Spot repairs to the header at the Central Avenue Pump Station were completed on January 8. The condition will continue to be monitored; however, two additional repairs are likely in the near future.

New Boil Water requirements require notification to the Mayor and Municipal Clerk of each municipality that receives water from the system regardless of the geographic area of the Boil

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Water Notice. The process of meeting the new requirements was discussed. The Operations Committee will review the matter more fully at its upcoming meeting.

• **CORRESPONDENCE**

1. Water Leak Detection Services Quote
2. NJDEP/Notice of Open Public Comment Period
Clean Water State Revolving Fund Intended Use Plan
3. American Water Works Assoc. NJ/ AWWA Members NJ Section

Motion by Van Sickle seconded by Moczo to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• **COMMITTEE REPORTS AND DISCUSSION**

1. OPERATIONS COMMITTEE- Commissioner Flach confirmed that many of the previously discussed items and items addressed by the Attorney were addressed at the previous month's meeting. The next meeting date has not been confirmed yet.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Addressed under the Attorney Report.

• **OLD BUSINESS**

1. 33 Sicomac Road, North Haledon/WCA Fee Request – Discussed in Engineer Report
2. Residential Water Service Charges – Held for discussion.

• **NEW BUSINESS**

1. None

• **PUBLIC COMMENT**

Motion made by Van Sickle seconded by Moczo to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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No Public Present

Motion made by Van Sickle seconded by Moczo to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None

RESOLUTIONS TO BE PASSED BY CONSENT

**2020-01 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING
BILLS LIST DATED JANUARY 13, 2020 *As Amended**

**2020-02 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER
UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED
JANUARY 13, 2020 * Amount to include interest**

2020-03 2020 ADOPTED BUDGET RESOLUTION

**2020-04 ADOPTION OF THE 2020 CONNECTION FEE OF THE MANCHESTER
UTILITIES AUTHORITY**

**2020-05 ADOPTION OF THE 2020 RATE INCREASE OF THE MANCHESTER
UTILITIES AUTHORITY**

Motion made by Van Sickle seconded by Chowdhury edit January 2020 Bill's List to include Escrow in the amount of \$2,500 to the Borough of North Haledon for police traffic duty.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Motion made by Van Sickle seconded by Moczo to pass the Resolutions by Consent as amended.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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TIME 8:30PM

• MEETING ADJOURNED

Motion by Moczo seconded by Van Sickle to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad, Recording Secretary

01/13/2020