

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING MARCH 9, 2020  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**TIME: 7:33PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2020. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2020 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.*

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

ROLL CALL

Present: D'Ambrosio, Chowdhury, Flach, Moczo

Absent: Van Sickle

Other notable attendees: Casey Cordes, Attorney  
Justin Mahon, Engineer  
Robert McNinch, Auditor  
Greg Cardena, Licensed Operator

**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D'Ambrosio discussed the following:

A meeting took place with Mayor Stampone, Borough Administrator and Borough Attorney to discuss the Interlocal Service Agreement. Since this matter involves ongoing contract negotiation, it will be discussed in Executive Session.

The Water Billing Clerk is leaving for a position in the Borough Finance Department. The Borough Administrator advised that approximately 25 applications have been received with 6 potential applicants to move to the interview phase.

The Emergency/Service Repair Contract needs to be addressed.

Non-revenue water continues to be an issue.

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New Badger meter reading software needs to be addressed with the hope being that there will be minimal impact to the ongoing billing.

Letters were sent to the appropriate parties in order to meet the new Boil Water Notice requirements.

**ENGINEER**

Justin Mahon submitted report, which is on file and discussed the following items:

Discussion held regarding Coronavirus and water operations.

J. Garcia Construction clarified its bid submission for the Emergency/Service Repair Contract. With the clarified items, J. Garcia Construction is still the lowest responsible bidder so the initial recommendation to award the Contract to J. Garcia Construction remains unchanged.

Monitoring contract with J. Garcia Construction for locating valves and hydrants and exercising valves to satisfy WQAA.

Discussion held regarding 30 Geyer Street account.

As to non-revenue water, the leak detection contractor has not been mobilized yet. Contact has been made to obtain PVWC maintenance history for master meters at all interconnections and actual meter read dates.

There is an application from Eastern Christian in the meeting packet. A letter should be sent to the attorney recommending that the water lines be relocated.

Discussion held on 2 John Street.

Reviewing request for new fire service at 794 High Mountain Road.

A request has been received from North Haledon regarding paving schedule, which is under review.

The Badger meter quote was reviewed and discussed.

AWWA membership information was discussed.

**ATTORNEY**

Casey Cordes submitted report, which is on file and discussed the following items:

No response has been received concerning the 920 Belmont Avenue project payment of connection fees.

As to Badger meter reading software quote, Badger is a sole source so that quote requirements are sufficiently met.

Based upon the Engineer's comments, the initial legal recommendation to award the Contract to J. Garcia Construction remains unchanged.

Operations Committee meeting items were discussed.

**AUDITOR**

Robert McNinch discussed the following:

Cash flows continue to be challenging at this time; however, more information will be available next month.

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**LICENSED OPERATOR**

Greg Cardena discussed the following items:

Operators are being kept from other DPW staff tasks right now due to Coronavirus concerns. Trucks are being kept at filter plant. Efforts are being made to limit any potential cross-contamination.

DeBlock Environmental Service is continuing to follow-up with Neil Systems to finalize the cellular modem installation they are attempting to resolve an ongoing communication issue.

Proficiency testing for the certified laboratory were completed and submitted to EPA. The report indicating passing results was received.

UCMR-4 sampling is scheduled for next week.

**• REVIEW OF MINUTES: Held due to lack of quorum**

**• CORRESPONDENCE**

1. Application for Freshwater Wetlands/126 Tamboer Drive, North Haledon
2. NH Planning Board/50 Oakwood Ave., North Haledon
3. NJDEP/NJ Environmental Laboratory Certification Program Renewal

Motion by Moczo seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

1. OPERATIONS COMMITTEE- Commissioner Flach advised that most items were discussed under the Attorney Report. Next meeting is March 30 at 10:00 a.m.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- To be discussed in Executive Session.

**• OLD BUSINESS**

1. Ratepayer water usage dispute/account # 2108-0 – Chairman will follow up.
2. Ratepayer water usage dispute/account # 711-0 – Chairman will follow up.
3. Residential Water Service Charges- Held.

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• **NEW BUSINESS**

1. Water Connection Application/794 High Mountain Road, North Haledon-Engineer recommends approval of fire service application.

• **PUBLIC COMMENT**

Motion made by Moczo seconded by Flach to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

*No Public Present.*

Motion made by Moczo seconded by Flach to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

*None.*

**RESOLUTIONS TO BE PASSED BY CONSENT**

- |                |  |
|----------------|--|
| <b>2020-16</b> | <b>AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED MARCH 9, 2020</b> |
| <b>2020-17</b> | <b>AUTHORIZATION TO AWARD WATER DISTRIBUTION SYSTEM MAINTENANCE CONSTRUCTION AND EMERGENCY REPAIRS CONTRACT</b>                          |
| <b>2020-18</b> | <b>APPROVAL OF 794 HIGH MOUNTAIN ROAD, NORTH HALEDON WATER CONNECTION APPLICATION</b>  |
| <b>2020-19</b> | <b>APPROVAL OF BADGER PRICE QUOTE # 3135116 IN THE AMOUNT OF \$17,901.00.</b>  |

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Motion made by Moczo seconded by Chowdhury to add **Resolutions 2020-18 entitled “APPROVAL OF 794 HIGH MOUNTAIN ROAD, NORTH HALEDON WATER CONNECTION APPLICATION” and 2020-19 entitled “APPROVAL OF BADGER PRICE QUOTE # 3135116 IN THE AMOUNT OF \$17, 901.00.**

YES: D’Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

Motion made by Moczo seconded by Chowdhury to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. CONTRACT NEGOTIATIONS-Interlocal Service Agreement with the Borough of Haledon

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

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**TIME 8:45PM**

Motion by Flach seconded by Moczo to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

**TIME 9:05PM**

Motion by Moczo seconded by Chowdhury to reconvene meeting.

YES: D'Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

**TIME 9:06PM**

**• MEETING ADJOURNED**

Motion by Moczo seconded by Chowdhury to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,  
Denise Wahad, Recording Secretary

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