

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JUNE 8, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

ZOOM MEETING

TIME: 7:36 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2020. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2020 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

THE NOTICE OF A CHANGE IN THE LOCATION OF THE MEETING TO ELECTRONIC MEANS DUE TO THE CLOSURE OF THE HALEDON MUNICIPAL COMPLEX BECAUSE OF THE PANDEMIC EMERGENCY WAS POSTED ELECTRONICALLY ON JUNE 3, 2020

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Flach, Moczo

Absent: Van Sickle

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Robert De Block, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio discussed the following:

Anthony Harrington spoke with the owner of 416 Haledon Avenue and the owner advised that the contractor would be there this week to address the leak.

The Leak Detection proposal was received this week and has been provided for discussion.

The Draft Consumer Confidence Report was received this week and has been provided for review and discussion. The final version is due next month.

The Emergency Response Plan will be addressed by the Licensed Operator.

There are cash flow concerns; however, that discussion will be addressed by the Auditor.

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ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

Arcadis is monitoring contract with Garcia Construction for locating valves and hydrants and exercising valves to satisfy the WQAA. He recommended payment of the updated invoice and requested that the Bills List be amended to include same for payment.

Leak Detection efforts were discussed. Phase 1 is in progress: one night has been completed with 20 locations reviewed with no real answers. The Phase 2 proposal options are: 1 survey at a cost of \$7,000.00 or 64 surveys over a 4 year period at a cost of \$145,000.00. To date, no additional information has been received from PVWC.

Badger is ready to proceed with the meter software upgrade; however, due to the vacancy in the MUA Billing Clerk position, any progress has been delayed.

Hydrant exercising has been completed. Any and all repairs and/or replacements will be addressed.

Hydrant flushing has been completed; however, the data has not yet been received.

794 High Mountain Road recommendation letter was provided and discussed.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

A follow-up was sent to the Borough of Haledon concerning the status of the Interlocal Service Agreement; however, no response was received.

A request for the Bond Form was received from the developer of the 920 Belmont Project. The form will be provided.

Haledon Borough Administrator, Allan Susen advised that the Borough was conducting interviews for the Billing Clerk position today and was hopeful to make a new hire by the meeting of June 11. The request for a part time hire was denied.

AUDITOR

Robert McNinch discussed the following:

He reported that receivables were still in line with past years, which is positive news.

The cash flow balances have been a challenge. Each month there is significant monies being spent and not collected due to the unaccounted for water issue.

July revenues will be a key month since there is a large Debt Service payment due in August which will have a significant impact cash flow.

He is waiting for additional information from the State to complete the Audit Report. This should be received next month so that the Audit can be finalized.

LICENSED OPERATOR

Robert De Block discussed the following items:

Discussion was held on the Consumer Confidence Report.

The Emergency Response should be done in the next few weeks.

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Second Quarter water quality results have all been positive.

No significant issues to report.

On a personal note, he reported the recent birth of his healthy son!

• **REVIEW OF MINUTES**

Motion by Moczo seconded by Chowdhury to approve the Minutes for May 20, 2020.

YES: D'Ambrosio, Flach, Moczo

ABSTAIN: Chowdhury

NO: -0-

• **COMMITTEE REPORTS AND DISCUSSION**

1. OPERATIONS COMMITTEE- Commissioner Flach advised that the Committee is still meeting frequently by Zoom to address to ongoing operations challenges. The next meeting date has not yet been determined.
2. INTERLOCAL SERVICE AGREEMENT COMMITTEE – Waiting on response from the Borough.

• **OLD BUSINESS**

1. Water Connection Application/794 High Mountain Road, North Haledon-upgrade service – Discussed under Engineer Report.

• **NEW BUSINESS**

1. Matters Related to Pandemic Emergency Declaration- Operations Committee has been addressing.
2. Price Quote-Purchase of Fire Hydrants & Repair Kits – Denise Wahad was authorized to process purchases.

• **PUBLIC COMMENT**

Motion made by Moczo seconded by Flach to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

No Comments.

Motion made by Moczo seconded by Flach to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

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MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2020-23 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JUNE 8, 2020**
- 2020-24 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED JUNE 8, 2020**
- 2020-25 APPROVING WATER CONNECTION APPLICATION FOR 794 HIGH MOUNTAIN ROAD, NORTH HALEDON SUBJECT TO CONDITIONS**

Motion made by Moczo seconded by Chowdhury to add Resolution **2020-25 “APPROVING 794 HIGH MOUNTAIN ROAD WATER CONNECTION APPLICATION SUBJECT TO CONDITIONS”** and to add and amend the Bills List to include the amount of \$12,841.92 payable to John Garcia Construction Valve & Hydrant Inspection under Invoice #001.

YES: D’Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

Motion made by Moczo seconded by Chowdhury to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

•MEETING ADJOURNED

Motion by Chowdhury seconded by Moczo to adjourn meeting.

YES: D’Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

TIME: 8:43PM

Respectfully Submitted,
Denise Wahad, Recording Secretary

06/08/2020