

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 13, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

ZOOM MEETING

TIME: 7:33 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2020. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2020 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

THE NOTICE OF A CHANGE IN THE LOCATION OF THE MEETING TO ELECTRONIC MEANS DUE TO THE CLOSURE OF THE HALEDON MUNICIPAL COMPLEX BECAUSE OF THE PANDEMIC EMERGENCY WAS POSTED ELECTRONICALLY ON JULY 7, 2020

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: Chowdhury, Flach, Moczo

Absent: D'Ambrosio, Van Sickle

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert McNinch, Auditor
Robert De Block, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio did not attend meeting.

ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:

An application was received on July 10th for a water connection at 281 Hobart. Additional information is needed for the review.

Discussions are ongoing with PVWC regarding the master meters at all interconnections and actual meter read dates.

07/13/2020

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 13, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

Phase 1 of the leak detection project has been delayed due to the inability to vacuum valves. The DPW is researching the costs to replace the vacuum and Garcia is estimating a cost of approximately \$140 per hour to complete the job. The number of valves need to be confirmed before proceeding on this option.

The hydrant flushing is complete. The flow map is pending. Approximately 5-6 hydrants will be replaced once the stock is received.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:

There are two matters concerning contract negotiations that need to be discussed in Executive Session.

AUDITOR

Robert McNinch discussed the following:

Due to the current availability of funds and the large debt service payment that needs to be paid in August, he recommends drawing on the available emergency funds in the amount of approximately \$70,000.00. He further recommended monitoring week by week in order to determine what payments to distribute in the upcoming month.

Delinquent accounts are rising.

Non-revenue water continues to be a major issue that needs to be addressed.

2019 Audit will be finalized and distributed at the next meeting.

He thanked Denise Wahad for her efforts.

LICENSED OPERATOR

Robert De Block discussed the following items:

The Consumer Confidence Report has been finalized and will be distributed.

The USDA Certification has been sent.

The month has been busy with leaks and repairs, including but not limited to Lake Street, Hobart Street, and Southside Avenue.

• REVIEW OF MINUTES

Motion by Moczo seconded by Chowdhury to approve the Minutes for June 8, 2020.

YES: Chowdhury, Flach, Moczo

ABSTAIN:

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. OPERATIONS COMMITTEE- Commissioner Flach advised that the Committee continues to meet regularly to address operational issues. The next meeting is July 29, 2020.

07/13/2020

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 13, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

2. INTERLOCAL SERVICE AGREEMENT COMMITTEE – Update and discussion to be held in Executive Session.

• **NEW BUSINESS**

1. Water Connection Application/281 Hobart Street, Haledon-Under Review

• **PUBLIC COMMENT**

Motion made by Chowdhury seconded by Moczo to open public hearing.

YES: Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

No Comments.

Motion made by Moczo seconded by Chowdhury to close public hearing.

YES: Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

**2020-26 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER
OPERATING BILLS AS SET FORTH IN THE WATER
OPERATING BILLS LIST DATED JULY 13, 2020**

Motion made by Moczo seconded by Chowdhury to pass the Resolutions by Consent.

YES: Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

• **EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

07/13/2020

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 13, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. CONTRACT NEGOTIATIONS

B.

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

Motion by Moczo seconded by Chowdhury to go into executive session as indicated above.

YES: Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

Motion by Moczo seconded by Chowdhury to reconvene the regular meeting

YES: Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

TIME: 8:30PM

•MEETING ADJOURNED

Motion by Moczo seconded by Chowdhury to adjourn meeting.

YES: Chowdhury, Flach, Moczo

ABSTAIN: -0-

NO: -0-

TIME: 8:31PM

Respectfully Submitted,

Denise Wahad, Recording Secretary

07/13/2020