

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING AUGUST 10, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

ZOOM MEETING

TIME: 7:37 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2020. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2020 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

THE NOTICE OF A CHANGE IN THE LOCATION OF THE MEETING TO ELECTRONIC MEANS DUE TO THE CLOSURE OF THE HALEDON MUNICIPAL COMPLEX BECAUSE OF THE PANDEMIC EMERGENCY WAS POSTED ELECTRONICALLY ON AUGUST 7, 2020

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Moczso

Absent: Van Sickle, Flach

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Jerry Mitchell, Engineer
Robert McNinch, Auditor
Robert De Block, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He thanked Commissioner Flach for conducting last month's meeting in his absence.

The leak detection efforts are ongoing. PVWC is testing five (5) hydrants near the schools. Based upon their location, the Chairman authorized PVWC to conduct the testing as soon as possible so as not to interfere with the opening of the schools. The main PVWC meters have tested fine. Other areas are being investigated.

A complaint was received for a customer on Squawbrook, which was resolved today.

08/10/2020

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING AUGUST 10, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

The 2019 Audit has been received and reviewed. The next step is to approve and sign the letter. There is still a vacancy in the MUA Billing Clerk position. The developer for the 920 Belmont project has paid the entire connection fee for the project which will help with the operational costs at this time.

ENGINEER

Justin Mahon submitted report, which is on file and discussed the following items:
Recommendation letter for approval of water connection at 281 Hobart Avenue was provided and discussed.
Discussion held concerning the request to authorize the payment of \$1,200 to Edmonds for their services to generate data transfer report from the Edmonds system to the Badger system due to the Billing Clerk vacancy.
Discussion held concerning the request to authorize hydrant replacement cost in the amount of \$5,000.
Discussion held concerning the request to authorize the estimated repair cost of \$20,000 to repair a leak at 15 Park Street in North Haledon. The cost is due to the need to install approximately 50 feet 4-inch diameter ductile iron pipe to replace a similar length of 1 1/2 -inch galvanized steel pipe which is in poor condition and reconnect two services.
Discussion held concerning the purchase of a valve box vacuum to clean out valve boxes in-house instead of paying the MUA's emergency contractor for this service.

ATTORNEY

Casey Cordes submitted report, which is on file and discussed the following items:
Discussion regarding the Haledon Board of Education delinquent account.
She advised that she is awaiting additional information from the Borough of Haledon in order to finalize the Draft Intralocal Service Agreement.
She requested that the Billing Clerk position be reposted since the vacancy is causing the MUA to incur additional professional costs.

AUDITOR

Robert McNinch discussed the following:
Recommendation was made to approve the 2019 Audit and to authorize the Chairman to sign the letter. The 2019 Audit is a clean report.
This month is a tight cash flow month due to the large debt service payment that was payable this month.
Non-revenue water is still a major issue that needs to be addressed.

LICENSED OPERATOR

Robert De Block discussed the following items:
10 Hunter issue was resolved today.

08/10/2020

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING AUGUST 10, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

Due to the storm the alarm lease lines were lost and the Burhans Avenue pumps was lost so the Clearwell would not automatically operate Burhans. Therefore, the operators were manually operating these systems at a significant overtime costs. Discussion was held regarding Neil systems removing the lease lines entirely and the estimated costs concerning this work. Request was made to authorize an increase to the original Neil systems proposal in the amount of \$9,000 to remove the last lease lines.

- **REVIEW OF MINUTES-HELD OVER DUE TO LACK OF QUORUM OF THOSE IN ATTENDANCE**

- **CORRESPONDENCE**
 1. ARCADIS/Quarterly Progress Report 2020Q1
 2. ARCADIS/281 Hobart Avenue, Haledon
 3. 2020 Road Resurfacing Program
 4. Totowa Zoning Board/555 Preakness Ave., Totowa
 5. Totowa Board of Adjustments/617 Preakness Avenue, Totowa
 6. North Haledon Planning Board/355 Manchester Avenue, North Haledon

Motion made by Chowdhury seconded by Moczo to Accept and File Correspondence.
YES: D'Ambrosio, Chowdhury, Moczo
ABSTAIN: -0-
NO: -0-

- **COMMITTEE REPORTS AND DISCUSSION**
 1. OPERATIONS COMMITTEE- Discussed under Engineer Report.
 2. INTRALOCAL SERVICE AGREEMENT COMMITTEE – Discussed under Attorney Report.

- **NEW BUSINESS**
 1. Additional Edmunds Expenditure/METER SWAP CONVERSION – Discussed under Engineer Report.

- **PUBLIC COMMENT**

Motion made by Chowdhury seconded by Moczo to open public hearing.
YES: D'Ambrosio, Chowdhury, Moczo
ABSTAIN: -0-

08/10/2020

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING AUGUST 10, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

NO: -0-

No Comments.

Motion made by Moczo seconded by Chowdhury to close public hearing.

YES: D'Ambrosio, Chowdhury, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2020-27 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED AUGUST 10, 2020**
- 2020-28 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED AUGUST 10, 2020**
- 2020-29 AUTHORIZATION TO ACCEPT 2019 AUDIT AND FOR CHAIRMAN TO SIGN NECESSARY DOCUMENTS**
- 2020-30 APPROVAL OF 281 HOBART AVE. WATER CONNECTION APPLICATION SUBJECT TO CONDITIONS**
- 2020-31 AUTHORIZATION TO APPROVE EDMUNDS PURPOSAL FOR UPGRADE SERVICE IN THE AMOUNT NOT TO EXCEED \$1,200**
- 2020-32 AUTHORIZATION TO APPROVE THE NECESSARY REPAIRS TO 15 PARK STREET IN THE AMOUNT NOT TO EXCEED \$20,000**
- 2020-33 AUTHORIZATION TO APPROVE THE INCREASE OF APPROXIMATELY \$8,200 TO THE ORIGINAL NEIL SYSTEMS PROPOSAL PENDING A RESPONSE FROM THEM CONCERNING THE FUTURE USEFULNESS OF THE TECHNOLOGY TO THE SYSTEM**

08/10/2020

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING AUGUST 10, 2020
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

Motion made by Moczo seconded by Chowdhury **RESOLUTIONS 2020-29 through 2020-33** as above entitled.

YES: D'Ambrosio, Chowdhury, Moczo

ABSTAIN: -0-

NO: -0-

Motion made by Moczo seconded by Chowdhury to pass the Resolutions by Consent as amended.

YES: D'Ambrosio, Chowdhury, Moczo

ABSTAIN: -0-

NO: -0-

•MEETING ADJOURNED

Motion by Moczo seconded by Chowdhury to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Moczo

ABSTAIN: -0-

NO: -0-

TIME: 9:00PM

Respectfully Submitted,
Denise Wahad, Recording Secretary

08/10/2020