

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING SEPTEMBER 14, 2020  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**ZOOM MEETING**

**TIME: 7:58 PM – Delayed Start Time due to connection difficulties.**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2020. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2020 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.*

*THE NOTICE OF A CHANGE IN THE LOCATION OF THE MEETING TO ELECTRONIC MEANS DUE TO THE CLOSURE OF THE HALEDON MUNICIPAL COMPLEX BECAUSE OF THE PANDEMIC EMERGENCY WAS POSTED ELECTRONICALLY ON SEPTEMBER 11, 2020.*

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

**ROLL CALL**

Present: D’Ambrosio, Chowdhury, Flach, Moczo

Absent: Van Sickle

Other notable attendees: Casey Cordes, Attorney  
Justin Mahon, Engineer  
Jerry Mitchell, Engineer  
Robert McNinch, Auditor  
Robert De Block, Licensed Operator

**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D’Ambrosio spoke on the following:

He deferred to the professionals for updates on various matters.

**ENGINEER**

Justin Mahon submitted report, which is on file and discussed the following items:

He submitted a proposed Professional Engineering Services proposal for the Heights Tank Improvements project. Although there is no work being done currently due to the lack of funding,

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the Agreement will be a requirement of the iBank in order to approve the funding. The proposal was held over for review and consideration at next month's meeting.

He inspected the MUA facilities on September 3, 2020 and is working with the DPW operators to address necessary improvements.

920 Belmont Avenue Project developer requested moving forward with some work prior to the final NJDEP approval in order to get it done prior to the County paving moratorium. Discussion was held as to the request. The Commissioners agreed to dry mains moving forward only.

The Phase I Leak Detection project is ongoing. The contractor is waiting for the valves to be cleaned out which will hopefully happen over the next month.

PVWC recently installed temporary pressure recorders on five (5) of the MUA's hydrants in the areas of Manchester Regional High School and West Broadway in order to better understand the boundary of its system at these locations. The Engineer is continuing to analyze the information obtained from the recorders and will discuss the results with PVWC representatives.

**ATTORNEY**

Casey Cordes submitted report, which is on file and discussed the following items:  
She indicated that two contract negotiation items needed discussed in Executive Session.

**AUDITOR**

Robert McNinch discussed the following:

He started projections for the Budget. There may be a \$70,000.00-\$90,000.00 Budgetary Gain due to the large amount of connection fees received this year.

He has begun the analysis for the potential 2021 rate increase.

If the non-revenue water loss continues, any budgetary gain will be spent quickly.

**LICENSED OPERATOR**

Robert De Block discussed the following items:

He explained the sensophone alarm systems billing and discussion held.

Neil Systems will be onsite this week to complete the system upgrades.

The automatic hydrant flusher on James Court is not working so it is being flushed manually each day. The DPW operators are waiting for parts to make this repair.

He reported that the 3<sup>rd</sup> Quarter Thm results and discussion was held.

• **REVIEW OF MINUTES:**

Motion made by Moczo seconded by Flach to approve Minutes and Executive Minutes for July 13, 2020.

YES: Chowdhury, Flach, Moczo

ABSTAIN: D'Ambrosio

NO: -0-

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Motion made by Chowdhury seconded by Moczo to approve Minutes for August 10, 2020.

YES: D'Ambrosio, Chowdhury, Moczo

ABSTAIN: Flach

NO: -0-

- **CORRESPONDENCE**

1. Totowa Zoning Board/555 Preakness Avenue, Totowa
2. Notice of Public Hearing/295-297 Hobart Ave., Haledon

Motion made by Flach seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach,

ABSTAIN: -0-

NO: -0-

- **COMMITTEE REPORTS AND DISCUSSION**

1. OPERATIONS COMMITTEE- Commissioner Flach explained that the Committee has worked on many of the items discussed under the Engineer and Licensed Operator reports. The next Zoom Committee meeting is September 23 at 10:00 a.m.
2. INTRALOCAL SERVICE AGREEMENT COMMITTEE – Discussion to be held in Executive Session.

- **OLD BUSINESS**

1. 920 Belmont Avenue, North Haledon/NJ Application for Simplified Water Main Extension – Discussed under Engineer Report.

- **NEW BUSINESS**

1. ARCADIS/Professional Engineering Services Heights Tank Improvements – Discussed under Engineer Report.

- **PUBLIC COMMENT**

Motion made by Flach seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach \*Moczo was briefly absent due to a connection issue.

ABSTAIN: -0-

NO: -0-

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*No Member of the Public Appeared.*

Motion made by Flach seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach      \*Moczo was briefly absent due to a connection issue.

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

*None.*

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2020-34      AUTHORIZATION TO APPROVE FOR PAYMENT THE  
WATER OPERATING BILLS AS SET FORTH IN THE  
WATER OPERATING BILLS LIST DATED SEPTEMBER 14,  
2020**

Motion made by Flach seconded by Chowdhury to pass the Resolutions by Consent as amended.

YES: D’Ambrosio, Chowdhury, Flach      \*Moczo was briefly absent due to a connection issue.

ABSTAIN: -0-

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION  
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

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- A. PERSONNEL - Request
- B. CONTRACT NEGOTIATIONS – Interlocal Service Agreement

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

**TIME: 8:49PM**

Motion by Flach seconded by Chowdhury to go into executive session as indicated above.  
YES: D’Ambrosio, Chowdhury, Flach \*Moczo was briefly absent due to a connection issue.  
ABSTAIN: -0-  
NO: -0-

**TIME: 9:24PM**

Motion by Flach seconded by Moczo to reconvene the regular meeting  
YES: D’Ambrosio, Chowdhury, Flach, Moczo  
ABSTAIN: -0-  
NO: -0-

**TIME: 9:27PM**

**•MEETING ADJOURNED**

Motion by Moczo seconded by Chowdhury to adjourn meeting.  
YES: D’Ambrosio, Chowdhury, Flach, Moczo  
ABSTAIN: -0-  
NO: -0-

Respectfully Submitted,  
Denise Wahad, Recording Secretary

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