

TIME: 7:33PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 24, 2012. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 24, 2012 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

Absent: None

Other notable attendees: Casey Cordes, Esq.
Gary Spiesbach, Eng.
Angelo Passafaro, LO

ELECTION OF OFFICERS

*The attorney will manage this portion of the meeting.

Motion to nominate and elect Victor D'Ambrosio as Chairman of the Authority by Van Sickle seconded by Zofrea.

YES: Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: D'Ambrosio

NO: -0-

*At this time, the meeting will be managed by the new Chairman.

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Motion to nominate and elect Malgosh as Vice-Chairman of the Authority by D'Ambrosio seconded by Van Sickle.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Motion to nominate and elect Van Sickle as Treasurer of the Authority by Malgosh seconded by Chowdhury.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Motion to nominate and elect Chowdhury as Secretary of the Authority by Malgosh seconded by Zofrea.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

REORGANIZATION RESOLUTIONS

2013-08 QUALIFICATION OF THE RESPONSES RECEIVED FOR ITS REQUEST FOR QUALIFIED PROFESSIONALS AND APPOINTMENT OF THE MANCHESTER UTILITIES AUTHORITY PROFESSIONALS FOR THE 2013 TERM

Motion by Van Sickle seconded by Malgosh to pass the Resolution 2013-08.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

2013-09 ADOPTION OF THE OFFICIAL DEPOSITORIES OF MANCHESTER UTILITIES AUTHORITY FOR 2013

Motion by Van Sickle seconded by Zofrea to pass the Resolution 2013-09.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

02/11/13

**2013-10 DESIGNATING DENISE WAHAD AS THE ASSISTANT SECRETARY
AND CUSTODIAN OF RECORDS FOR THE MANCHESTER UTILITIES
AUTHORITY**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2013-10.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**2013-11 ADOPTION OF THE FORM OF RESOLUTION FOR USE WHEN AN
EXECUTIVE SESSION OF THE MANCHESTER UTILITIES
AUTHORITY IS NEEDED**

Motion by Malgosh seconded by Van Sickle to pass the Resolution 2013-11.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**2013-12 ADOPTION OF THE MEETING DATES OF THE MANCHESTER
UTILITIES AUTHORITY**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2013-12.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**2013-13 ADOPTION OF THE OFFICIAL NEWSPAPERS FOR
THE MANCHESTER UTILITIES AUTHORITY FOR 2013**

Motion by Van Sickle seconded by Malgosh to pass the Resolution 2013-13.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**2013-14 ADOPTION OF THE OFFICIAL SIGNATORIES OF THE
MANCHESTER UTILITIES AUTHORITY**

Motion by Van Sickle seconded by Zofrea to pass the Resolution 2013-14.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

2013-15 AUTHORIZATION TO ADOPT A CASH MANAGEMENT PLAN

Motion by Chowdhury seconded by Van Sickle to pass the Resolution 2013-15.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

REVIEW OF MINUTES:

Motion by Malgosh seconded by Zofrea to approve the Minutes and Executive Session Minutes for January 14, 2013.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He thanked the board members for re-electing him as Chairman.

He hoped that everyone made out alright during the recent snow storm. The weather had no impact on MUA facilities.

He noted that the Borough employees were out plowing for 24 hours and thanked the staff for their efforts in checking on the MUA's pumps and facilities during the storm.

He had a meeting with the MUA's Engineer and representatives of Franklin Lakes to discuss a potential cell tower placement on the MUA's easement at the filter plant property.

The MUA received the NJDEP's written authorization to award the contract for the 2011 Water System Improvement project.

The NIXEL communication system is now up and running and posted on the web-site for the Borough of Haledon. If ratepayers need help, please contact the MUA.

He suggested approving the annual service contract for CORRPRO to maintain the corrosion and rust on the storage tanks since the tank project is now on hold after it was advertised for bids but no bids were received.

The MUA reduced its Temporary Note from to \$500,000 to \$250,000. The \$250,000 remaining was rolled to North West and it is hoped that the total amount will be paid off next year.

The MUA is in the process of selling its water liens in Haledon, which will hopefully result in revenues of approximately \$27,000. The MUA is still pursuing its options for the liens held in the Borough of North Haledon.

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ENGINEER

Justin Mahon submitted report and is on file.

He highlighted that there is legislation pending that will require the MUA to file an annual Leak Detection Report to the State. The last detection inspection found no major leaks on the MUA's side of the system. PVWC has confirmed that there are no leaks at its meter. The MUA should request verification of the PVWC meter.

He suggested that the two projects that were advertised last month and no bids were received should be re-bid as soon as possible.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

AUDITOR

Chuck Ferraioli spoke on the following:

The NJEIT Temporary Financing is almost complete.

The closing for the NJEIT Permanent Funding will be done in the upcoming months.

There were no billings to report for the month of January because the system had to be rolled over.

2012 Audit field work will start soon.

LICENSED OPERATOR

Angelo Passafaro submitted report and is on file.

• CORRESPONDENCE

1. NJEIT/ 2011 WSI-Authorization to Award Contract 1 of 1
2. NJEIT/2011 WSI Attorney Correspondence
3. State of NJ 215th Legislature-SYNOPSIS-Leak Detection Programs
4. NJDEP/Approval of Asbestos Monitoring Waiver for the Nine-Year Compliance Cycle 2011-2019
5. NH Zoning Board/35 Stanley Court, NH
6. Haledon Planning Board/261 Morrissee Ave, Haledon
7. MP Letter/Acquackanonk Village II

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Zofrea to Accept and File Correspondence.

YES: D' Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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• COMMITTEE REPORTS AND DISCUSSION

RULES AND REGULATION COMMITTEE- No report at this time.

• OLD BUSINESS

1. Water Connection Application-350 Belmont Avenue, Haledon-Waiting for information for Engineer to complete his review.
2. Water Connection Application-Acquakanonk Village 1 Lupton Lane, Haledon-Waiting for information for Engineer to complete his review.
3. CORRPRO-Cathodic Protection System-Reviewed in the Chairman Report.
4. Edmunds & Associates/Data Vault Contract-Chairman encourage the use of this online and off sight service to avoid situations like Hurricane Sandy when information was lost in the storm.
5. New Truck Quote-Commissioner Van Sickle reported that the State Contract was just awarded. The pricing for the Ford F150 is approximately \$17,250 and \$20,300 with the extended cab. He will review the options with the Licensed Operator and report back at the next meeting.

• NEW BUSINESS

1. Water System Application/261 Morrissee Ave., Haledon-The Licensed Operator is working on this application.
2. Badger Meter, Inc./Connect Software Service Renewal 3/1/13-2/28/14-The Service Contract is up for annual renewal for the MUA's software.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Zofrea to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Mary Mayer- 635 Belmont Ave., Haledon NJ

Ms. Mayer inquired about the water meters that were stolen from the Filter Plant. She would like to know if this was forgotten or has the North Haledon Police followed up on this matter and if so, what is the status.

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Fausto Mancero-48 Kossuth Street, Haledon NJ

Mr. Mancero has 3 items for the MUA Engineer, which were needed to finalize the review of his connection application. He states he would like to proceed with Water Connection Application to obtain plumbing permits.

Motion made by Van Sickle seconded by Chowdhury to close the public hearing.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

The Chairman explained to Mrs. Mayer that the theft of the water meters at the MUA's filter plant property happened 2-3 years ago. A police report and insurance claim were both filed at the time that it occurred. The insurance claim resulted in monies being paid to the MUA.

The Chairman advised Mr. Mancero to meet with the MUA's Engineer after the meeting in order to expedite the review and approval of his connection fee application.

Motion made by Van Sickle seconded by Zofrea to amend the Consent Resolutions to include Resolutions 2013-18 and 2013-19.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

RESOLUTIONS TO BE PASSED BY CONSENT

2013-16 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED FEBRUARY 11, 2013

2013-17 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED FEBRUARY 11, 2013

2013-18 APPROVAL AND AUTHORIZATION FOR CHAIRMAN TO EXECUTE CORRPRO ANNUAL SERVICE AGREEMENT

2013-19 APPROVAL AND AUTHORIZATION TO CHAIRMAN TO EXECUTE THE MCSJ DATA VAULT CONTRACT WITH EDMUNDS AND ASSOCIATE

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Motion made by Van Sickle seconded by Malgosh to pass Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME 8:36PM

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. LEGAL

B. CONTRACT NEGOTIATIONS

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 8:39PM

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Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 9:07PM

• MEETING ADJOURNED

TIME: 9:08PM

With no further formal business to address, a motion made Van Sickle seconded by Zofrea to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

02/11/13