

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING FEBRUARY 13, 2017
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:31 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2016. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2016 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach, Moczo

Absent: Zofrea

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Gerry Spiesbach, Engineer
Robert De Block, Licensed Operator
Chuck Ferraioli, Auditor

ELECTION OF OFFICERS

*The attorney managed this portion of the meeting.

Motion to nominate and elect Victor D'Ambrosio as Chairman of the Authority by Flach seconded by Van Sickle

ROLL CALL VOTE

YES: Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: D'Ambrosio

NO: -0-

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*At this time, the meeting was administered by the new Chairman.

Motion to nominate and elect Dewan Chowdhury as Vice-Chairman of the Authority by Van Sickle seconded by Flach

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Motion to nominate and elect James Van Sickle as Treasurer and Certifying Finance Officer of the Authority by Chowdhury seconded by Flach

YES: D'Ambrosio, Chowdhury, Flach, Moczo

ABSTAIN: Van Sickle

NO: -0-

Motion to nominate and elect Gerry Flach as Secretary of the Authority by Van Sickle seconded by Chowdhury

YES: D'Ambrosio, Chowdhury, Van Sickle, Moczo

ABSTAIN: Flach

NO: -0-

REORGANIZATION RESOLUTIONS

**2017-06 QUALIFICATION OF THE RESPONSES RECEIVED FOR ITS
REQUEST FOR QUALIFIED PROFESSIONALS AND APPOINTMENT
OF THE MANCHESTER UTILITIES AUTHORITY PROFESSIONALS
FOR THE 2017 TERM**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2017-06.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**2017-07 ADOPTION OF THE OFFICIAL DEPOSITORIES OF MANCHESTER
UTILITIES AUTHORITY FOR 2017**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2017-07.

YES: D'Ambrosio, Chowdhury, Van Sickle, Moczo

ABSTAIN: Flach

NO: -0-

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**2017-08 DESIGNATING DENISE WAHAD AS THE ASSISTANT SECRETARY
AND CUSTODIAN OF RECORDS FOR THE MANCHESTER UTILITIES
AUTHORITY**

Motion by Van Sickle seconded by Flach to pass the Resolution 2017-08.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**2017-09 ADOPTION OF THE FORM OF RESOLUTION FOR USE WHEN AN
EXECUTIVE SESSION OF THE MANCHESTER UTILITIES
AUTHORITY IS NEEDED**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2017-09.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**2017-10 ADOPTION OF THE MEETING DATES OF THE MANCHESTER
UTILITIES AUTHORITY**

Motion by Chowdhury seconded by Van Sickle to pass the Resolution 2017-10.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**2017-11 ADOPTION OF THE OFFICIAL NEWSPAPERS FOR
THE MANCHESTER UTILITIES AUTHORITY FOR 2017**

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2017-11.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**2017-12 ADOPTION OF THE OFFICIAL SIGNATORIES OF THE
MANCHESTER UTILITIES AUTHORITY**

Motion by Chowdhury seconded by Flach to pass the Resolution 2017-12.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

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2017-13 AUTHORIZATION TO ADOPT A CASH MANAGEMENT PLAN

Motion by Van Sickle seconded by Chowdhury to pass the Resolution 2017-13.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and Executive Session Minutes for December 12, 2016 with amendments.

YES: D’Ambrosio, Chowdhury, Van Sickle

ABSTAIN: Flach, Mocso

NO: -0-

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and Executive Session Minutes for January 9, 2017.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: Mocso

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

He thanked the Commissioners for their continued confidence in appointing him Chairman for another year. He also welcomed newly appointed Commissioner, Carlos A. Moczo. He knows there is a lot of information to share with Commissioner Moczo and he offered his assistance with any questions that he may have.

There are still drought concerns so the State continues to encourage voluntary conservation efforts.

PVWC sent a Notice regarding failed testing that they received; however, the failure was not in the MUA’s system.

The MUA submitted the application for project financing.

Commissioner Flach brought to his attention the fact that North Haledon recently passed an Ordinance requiring sprinkler equipment to include a part that will conserve water. Commissioner Flach has requested a copy of the Ordinance and equipment specification so that the MUA can review it.

The cost of the suction header replacement at Central Avenue Pump Station is approximately \$15,000.00.

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The 2014 Improvement Project paving is delayed because of the work that PSE&G is performing in the same area. Paving must be completed curb to curb and various meetings have been held in order to coordinate efforts to perform the paving to all parties' satisfaction.

A complaint was received by a North Haledon resident concerning the timing of night when flushing is occurring.

No responses were received for bids for the Emergency Service and Repair Contractor. The Notice will be reissued and hopefully bids will be received for review.

There are litigation update and personnel issues that must be discussed in Executive Session.

ENGINEER

Justin Mahon submitted report, which is on file and addressed any questions.

417 Heights Drive – Low water pressure complaint discussed.

He advised that there is an automatic timer at the flushing location of the North Haledon complaint, which should be checked to ensure that it is operating at the appropriate time.

He recommended the purchase of the specialized suction header replacement at the Central Avenue Pump Station.

The 895 Belmont application changes the use of the building from an office space to a day care facility. Since there is nothing new in terms of water service or service connections, the application should be approved.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

Updates provided concerning the status of various agreements.

Litigation update to be provided in Executive Session.

AUDITOR

Chuck Ferraioli spoke on the following:

He advised that the 2017 Budget was approved by the Department of Community Affairs and is now before the Board for approval. Since Commissioner Moczo was not present for the public hearing on the Budget at the last meeting, he should abstain from the vote.

Debt Service and Capital Improvement Plans were discussed at length.

LICENSED OPERATOR

Robert De Block submitted report, which is on file.

He stated that the communication between the Central Avenue Tank and Burhans Avenue Pump Station was lost. He discussed the potential problems and repairs that need to be addressed.

He discussed the Lead and Copper Sample Pool testing plan.

He will follow-up on obtaining information regarding the Verizon accounts and lease lines for update at the next meeting.

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• CORRESPONDENCE

1. ARCADIS/Compliance Evaluation and Assistance Inspection
2. Hawkins Advisory on Modified Qualified Management Contract Rules
3. United States Environmental Protection Agency/Registration for the Fourth Unregulated Contaminants Monitoring Rule
4. NH Planning Board/895 Belmont Ave., Haledon
5. NH Zoning Board of Adjustment/48 Bensam Place
6. NH Public Notice Letter/AT&T -15 Sicomac Road,North Haledon

The listed Correspondence were reviewed and considered by the MUA Board.
Motion made by Van Sickle seconded by Chowdhury to Accept and File Correspondence.
YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo
ABSTAIN: -0-
NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- An Intern position was discussed to address inventory scheduling and various items at the filter plan and to provide assistance in other areas that will be identified by the professionals. The Committee is continuing its review of risk management and data capture areas.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- The Authority approved the Agreement and is waiting for the Borough to act.

• OLD BUSINESS

1. 417 Heights Drive, Haledon-Low Water Pressure- Discussed under Engineer Report.
2. Argent Associates/Basic Power Unit technology – Under review.
3. Water Connection Application/920 Belmont Ave., NH-181 Units – Discussed under Attorney Report.
4. Water Connection Application/960 Belmont Ave., NH-34 Townhomes – Discussed under Attorney Report.

• NEW BUSINESS

1. PIA /Professional Ins. Assoc.- Public Official Bond
2. Pump Station Replacement Part/Suction Header – Discussed under Chairman and Engineer Reports.

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• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

No Public Comments.

Motion made by Chowdhury seconded by Van Sickle to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None.

RESOLUTIONS TO BE PASSED BY CONSENT AS AMENDED

Motion made by Van Sickle seconded by Chowdhury to add Resolution 2017-18 entitled
“AUTHORIZATION FOR LATE INTRODUCTION OF THE 2017 BUDGET.”

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**2017-14 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING
BILLS LIST DATED FEBRUARY 13, 2017**

**2017-15 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER
UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED
FEBRUARY 13, 2017**

**2017-16 AUTHORIZATION TO APPROVE FOR PAYMENT THE
NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT
BILLS AS SET FORTH IN THE NJEIT 2014 WATER
SYSTEM IMPROVEMENTS PROJECT BILLS LIST DATED
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Motion made by Flach seconded by Van Sickle to pass the Resolutions 2017-14 through 2017-16 by consent.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

2017-17 RESOLUTION TO ADOPT 2017 BUDGET

2017-18 LATE INTRODUCTION OF BUDGET

Motion made by Chowdhury seconded by Van Sickle to pass the Resolutions 2017-17 entitled “RESOLUTION TO ADOPT 2017 BUDGET” and 2017-18 entitled “AUTHORIZATION FOR LATE INTRODUCTION OF THE 2017 BUDGET” as amended.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: Moczo

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. PERSONNEL/CONTRACT-Salary Increase Request from Haledon Borough Employee
- B. LEGAL- North Haledon BOE v. MUA - pending litigation update

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

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Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D' Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 9:36PM

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D' Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Motion by Flach seconded by Chowdhury to rescind prior approval of Resolution 2017-14 Water Operating Bill's List in order to remove the payment to the Borough of Haledon in the amount of \$5,722.22 for invoice # 16-144 identified as "sick time pay out" from the bills list pending further review and to approve Resolution 2017-14 as so amended.

YES: D' Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 9:37PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Chowdhury to adjourn meeting

YES: D' Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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