

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MARCH 12, 2012
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:32PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 24, 2012. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 24, 2012 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

Absent: Jones, Zofrea

Other notable attendees: Casey Anne Cordes, Esq., Ernie Fronzuto, Esq. & Chuck Ferraioli, CPA

• REVIEW OF MINUTES:

Motion made by Chowdhury seconded by Malgosh to approve Minutes and Executive Minutes for January 9, 2012.

YES: D'Ambrosio, Chowdhury, Malgosh

ABSTAIN: Van Sickle, Zofrea

NO: -0

• REPORTS AND DISCUSSION

CHAIRMAN

Spoke on the following:

The new project's NJEIT package has been submitted to the State for approval.

Thanks interim licensed operator George Galbraith for doing an outstanding job.

He confirms that the MUA has conditionally approved Angelo Passafaro to serve as the MUA's Licensed Operator; however, the MUA is waiting for the State's approval of the appointment.

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He confirms that the MUA will re-advertise for its Emergency Repair Contractor.
He spoke with Bond Counsel to discuss temporary financing options for the upcoming project.
He commends Joanne for doing a great job collecting the “senior lists” from the Clerks.
He requests that a Resolution be added to the Agenda to transfer the remaining funds from TD Bank to Valley National Bank so that the TD Bank account can be closed.

ENGINEER

Justin Mahon submitted report and is on file.
He is compiling a list of hydrants flows but will await the updated information from the upcoming flushing prior to finalizing and distributing the results.
He advised that Franklin Lakes contacted him concerning placing a cell tower on the Easement location at the filter plant.
There is a question concerning the pump station located on 4 Ross Lane. Research will be done on this Army Core of Engineers project.
Various Resolutions are need for the NJEIT application.
The Chairman and Justin will meet with North Haledon representatives to discuss the upcoming projects in North Haledon.
Financing with the NJEIT will not close until Spring 2013 and bids will be ready for the Fall 2012 so temporary financing is being discussed.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

AUDITOR

Spoke on the following:
He spoke with Bond Counsel concerning the Temporary Financing issues and the Build America Bonds.
He noted that the billables are considerably lower from this time last year but he isn't concerned about it at this point.

• **CORRESPONDENCE**

1. 2011 Water System Improvements/NJEIT Loan Application Package
2. MP/MUA Underground Storage Tank Removal at Former Filter Plant
3. MP/69 Hillside Drive, North Haledon-Update/test

The listed Correspondence were reviewed and accepted by the MUA Board.
Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN:
NO: -0

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Motion made by Van Sickle seconded by Malgosh to Re-advertise Water Distribution System Maintenance Construction and Emergency Repairs Contract.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Motion made by Van Sickle seconded by Chowdhury authorizing Chairman D'Ambrosio to sign Go Organic Lawn Care Contract.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

RULES AND REGULATION COMMITTEE- No report but this will be a priority this year.

LITIGATION COMMITTEE- Discussed in Executive Session

• OLD BUSINESS

1. Re-Advertise Emergency Repair Contract – See above.
2. Fence Quotes/ Manchester Ave. Pump Station Easement- Held pending research results.
3. Water System Connection Application/965 Belmont Ave., NH – Waiting for information from applicant.
4. 350 Belmont Avenue, Haledon/ Water Connection Application – Waiting for escrow to be paid by applicant.

• NEW BUSINESS

1. 2012 Service Agreement/Go Organic Lawn Care – See above.

TIME 8:19PM

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Malgosh to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

No Members of the Public were present.

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Motion made by Van Sickle seconded by Chowdhury to close the public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

2012-19 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JANUARY 9, 2012

2012-20 AUTHORIZATION TO TRANSFER FUNDS FROM TD BANK TO VALLEY NATIONAL BANK

2012-21 AUTHORIZATION TO FILE LOAN APPLICATION FOR 2011 WATER MAIN IMPROVEMENT PROJECT AND AUTHORIZATION FOR CHAIRMAN VICTOR D'AMBROSIO TO SIGN APPLICATION

2012-22 AUTHORIZATION TO APPOINT DENISE WAHAD AS PACO OFFICER

Motion made by Van Sickle seconded by Malgosh to add Resolution 2012-20 thru 2012-22.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Motion made by Van Sickle seconded by Malgosh to pass Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

TIME 8:22PM

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. LEGAL – Volpe v. MUA, et al.

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

Motion by Van Sickle seconded by Malgosh to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

TIME: 9:14PM

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• MEETING ADJOURNED

TIME: 9:15 PM

Motion made Van Sickle seconded by Malgosh to adjourn meeting.

YES: D' Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

03/12/12