

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MARCH 21, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ
TIME: 7:33PM**

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD ON FEBRUARY 25, 2011 AND THE HAWTHORNE PRESS ON MARCH 1, 2011. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 25, 2011 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
Absent:

Other notable attendees: Casey Cordes, Justin Mahon

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Malgosh to approve the Minutes and Executive Session for February 21, 2011.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

Upcoming maintenance projects will begin- Leak Detection to start the end of April.

Hydrant flushing has been moved up a week, to start week of April 4, 2011 and will take approximately 2 weeks. This may cause low water pressure.

He suggests residents run faucets and drain water heaters. Even though water may be brown, it is safe to use.

03/21/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MARCH 21, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

5 Hydrants have been identified and will be replaced.

Valve replacement will be done in-house.

The roof needs to be replaced at the Central Avenue Pump Station. This is a project that may be done with USDA grant monies.

Central Avenue Tank needs to be cleaned up and painted. This project may also be done with USDA grant monies.

NJEIT financing offer in the Fall was discussed. In the Spring of 2012 formal documents would need to be submitted with the monies to be received in Fall of 2012 and work completed in Spring of 2013. The costs and future debt service need to be discussed prior to deciding to pursue this financing.

He met with Angelo to formulate a 1-3 year plan to address needed improvements to the system. The discussed the possible purchase of valve turning equipment so that this maintenance can be done in-house. Angelo felt this is a possibility with an annual program and the right equipment.

A user had a problem with the line but the problem was fixed by Borough personnel and now the homeowner is disputing the bill.

An OPRA request was received and addressed to the best of the staff's ability and in accordance with applicable state law.

A .966% credit was issued to certain users for the billing effective date on the increased rates.

The Website is being re-examined to include more information. However, for now, the 2011 Rate Schedule and Budget can be accessed there.

There is a need to re-examine the MUA's Rules and Regulations, By-Laws, and Operating Procedures. He would like to form a Committee to focus on this task and make recommendations to the MUA. The professionals will be included in this task; however, he will obtain estimates from them in order to keep the costs within budget.

Motion made by Van Sickle and seconded by Malgosh to approve Victor D'Ambrosio and Phil Zofrea members of the Rules and Regulation Committee.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0

TREASURER

No report at this time.

SUPERINTENDENT

Angelo Passafaro was not present, Chairman read report and is on file.

ENGINEER

Justin Mahon submitted report and is on file.

Provided the MUA with a list of necessary improvements & discussed potential NJEIT financing option.

03/21/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MARCH 21, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

ATTORNEY

Casey Cordes submitted report and is on file.

AUDITOR

Chuck Ferraioli did not attend the meeting.

• **CORRESPONDENCE**

1. MP/NJEIT Contract 2-Breakdown of Work for Tilt Street and Kossuth Street
2. Haledon Planning Board Notice/447 Belmont Avenue, Haledon
3. Hawthorne Planning Board/570 Manchester Avenue, North Haledon
4. 21 Morningside Avenue, North Haledon/Water Line Easement
5. OPRA Request/141 Avenue C, Haledon
6. OPRA Request/METRA Industries

The listed Correspondence were reviewed and accepted by the MUA Board.

A motion was made by Van Sickle seconded by Zofrea to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

INTRALOCAL SERVICE AGREEMENT COMMITTEE – Dissolved since it met its goal to re-negotiate and formalize a new Agreement with the Borough

RULES AND REGULATION COMMITTEE- Chairman hopes to have something in place for next meeting to begin the process of revamping these dated Rules and Regulations.

LITIGATION COMMITTEE- If necessary, an update will be provided in Executive Session.

• **OLD BUSINESS**

1. 15 E. Barbour Street-Service Repair to be done by Homeowner this week.
2. 340 Central Avenue, Haledon/Claim submitted-insurance rejected
3. Haledon Planning Board Resolution/Approving- Acquackanonk Village II-Project on hold
4. Water Connection Application/485 Haledon Avenue, Haledon-signature needed

• **NEW BUSINESS**

None to discuss.

03/21/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MARCH 21, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

• PUBLIC COMMENT

Motion by Malgosh seconded by Zofrea to open public hearing.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

No Member of the Public Appeared for Comment.

Motion by Van Sickle seconded by Zofrea to close the public hearing.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None since no members of the public appeared for comment.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2011-21 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED MARCH 21, 2011**
- 2011-22 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED MARCH 21, 2011**
- 2011-23 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED MARCH 21, 2011/Conditional-Hold APS Payment**
- 2011-24 DESIGNATION OF THE CERTIFYING FINANCE OFFICER FOR THE MANCHESTER UTILITIES AUTHORITY**

03/21/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MARCH 21, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

Motion by Malgosh seconded by Van Sickle to pass the Resolutions by Consent.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. CONTRACT NEGOTIATIONS

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 8:16PM

Motion by Van Sickle seconded by Zofrea to go into executive session as indicated above.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

03/21/11

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING MARCH 21, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 9:25PM

Motion by Zofrea seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

TIME: 9:26PM

• MEETING ADJOURNED

Motion by Malgosh seconded by Van Sickle to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

03/21/11