

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING APRIL 11, 2011
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ
TIME: 7:32PM**

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD ON FEBRUARY 25, 2011 AND THE HAWTHORNE PRESS ON MARCH 1, 2011. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 25, 2011 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: Chowdhury, Van Sickle, Zofrea

Absent: D'Ambrosio, Malgosh

Other notable attendees: Casey Cordes, Justin Mahon

Commissioner Van Sickle presided over the Meeting.

Motion by Zofrea second by Chowdhury to hold approval of Minutes since they were not complete.

YES: Van Sickle, Zofrea, Chowdhury

ABSTAIN:

NO: -0

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio did not attend meeting:

Motion by Van Sickle second by Zofrea to hold Chairman's report until next meeting.

YES: Van Sickle, Zofrea, Chowdhury

ABSTAIN:

NO: -0

04/11/11

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TREASURER

No report at this time.

SUPERINTENDENT

Angelo Passafaro did not attend the meeting, Commissioner Van Sickle read report and is on file.

ENGINEER

Justin Mahon submitted report and is on file.

ATTORNEY

Casey Cordes submitted report and is on file.

AUDITOR

Chuck Ferraioli did not attend the meeting.

Motion made by Chowdhury second by Zofrea to hold Auditor's report until next meeting.

YES: Van Sickle, Zofrea, Chowdhury

ABSTAIN:

NO: -0

• **CORRESPONDENCE**

1. Bank Certification/Confirmation
2. NJDEP/Final Inspection Letter
3. NJDEP/Submission of OEO-002 and Contractor's Procurement Activity
4. MP Letter/NJEIT Hawthorne Interconnection-not proceeding
5. MP/USDA Partial Payment Request No. 27
6. Wyckoff Board of Adjustment/Christian Health Care Center, Wyckoff
7. NH Zoning Board/55 Feldman Terrace, NH

The listed Correspondence were reviewed and accepted by the MUA Board.

A motion was made by Zofrea seconded by Chowdhury to Accept and File Correspondence.

YES: Van Sickle, Zofrea, Chowdhury

ABSTAIN:

NO: -0

04/11/11

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• COMMITTEE REPORTS AND DISCUSSION

RULES AND REGULATION COMMITTEE- Report is held until next meeting.

LITIGATION COMMITTEE- If necessary, an update will be provided in Executive Session.

• OLD BUSINESS

No items at this time

• NEW BUSINESS

No items at this time

• PUBLIC COMMENT

Motion by Zofrea seconded by Chowdhury to open public hearing.

YES: Chowdhury, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Mary Mayer, 635 Belmont Avenue, Haledon NJ

Mrs. Mayer is pleased to see the following information posted on the MUA website but feels the website is not complete:

2011 Budget

Meeting Dates

Current Water Rates

2010 Quality Report

OPRA Form

Mrs. Mayer states the Borough of Haledon's website lists 10 employees that work for the MUA and has dated information.

She would also like the MUA bills to show the breakdown of the usage fee as well as the service charge.

Motion by Zofrea seconded by Chowdhury to close the public hearing.

YES: Chowdhury, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

04/11/11

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MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

Commissioner Van Sickle explained that the state has completed a review of utility authority websites and our site did fairly well; however the MUA intends to add even more information to the website and is working toward that goal. He further explained that the MUA has no control over what the Borough has on its website but that they would bring the outdated information to their attention. As far as the number of employees that the Borough provides the MUA with, that issue is controlled by the Intralocal Service Agreement between the Borough and the MUA.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2011-25 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED APRIL 11, 2011**
- 2011-26 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED APRIL 11, 2011**
- 2011-27 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED APRIL 11, 2011**

Motion by Chowdhury seconded by Zofrea to pass the Resolutions by Consent.

YES: Chowdhury, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

04/11/11

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NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. PENDING LITIGATION

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME 7:53PM

Motion by Chowdhury seconded by Zofrea to go into executive session as indicated above.

YES: Chowdhury, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

TIME: 8:06PM

Motion by Zofrea seconded by Chowdhury to reconvene the regular meeting

YES: Chowdhury, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

TIME: 8:07PM

• MEETING ADJOURNED

Motion by Zofrea seconded by Chowdhury to adjourn meeting.

YES: Chowdhury, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

04/11/11