

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JUNE 9, 2014
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:31 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 12, 2014. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2014 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

Absent: None.

Other notable attendees: Angelo Passafaro, Licensed Operator
Casey Anne Cordes, Attorney
Justin Mahon, Engineer
Chuck Ferraioli, Auditor

REVIEW OF MINUTES:

Motion by Van Sickle seconded by Malgosh to approve the Minutes for April 14, 2014 and Minutes and Executive Session Minutes for May 12, 2014.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: D'Ambrosio on April 14, 2014

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

The MUA's F150 truck was involved in another accident. A Borough of Haledon garbage truck hit the vehicle while it was parked. The repair cost is \$2,400.00 and the MUA's insurance deductible is \$2,500.00. The MUA will make a request that the Borough pay for the repair costs. The MUA received a request from Franklin Lakes to install a guardrail on a roadway near the former filter plant location. The issue will be discussed in closed session since it involves negotiation of a potential contract for this service.

Commissioner Zofrea has advised the MUA that some North Haledon delinquent customers do not have curb boxes, which are needed to discontinue service for these accounts. The Licensed Operator advised that some may be buried from paving over the years; however, all ratepayers should have one. The addresses will be obtained from Joanne on the delinquent accounts and the curb boxes checked on an individual basis.

The schools in North Haledon owe the MUA a substantial amount of money. It is the intention of the MUA to send a Notice of discontinuation of service in the summer since school will not be in session.

Construction is winding down on the ongoing projects.

ENGINEER

Justin Mahon submitted report, which is on file and highlighted the following:

The Engineer will be advertising the bids for the 2014-2015 Water Distribution System Maintenance Construction and Emergency Repairs Contract.

The Former Filter Plant/High Service Reservoir is in progress and close to completion.

The Central Avenue Tank Project is in progress and close to completion.

The Engineer is working on the updated Capital Improvement Plan. Some draft documents were provided to the Commissioners for review and discussion was held concerning the documents provided.

ATTORNEY

Casey Anne Cordes submitted report, which is on file and addressed any questions raised by the Commissioners.

AUDITOR

Chuck Ferraioli spoke on the following:

The MUA billings are up approximately \$250,000.00 for the first five months of the year, which the Auditor is extremely please about.

The MUA receivables are down from this time last year, which is also very good.

The Audit Report will be available for review and consideration at the next meeting.

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LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file. He also spoke on the following:
The MUA had to bring in the Emergency Contractor to repair a fire hydrant because it was not done quickly enough by the Borough of Haledon DPW staff.
Some of the equipment used during the hydrant flushings were not working correctly. The equipment must be checked and replaced if needed.
He started preparing the MUA's emergency response plan.
He advised that the USDA will be conducting its review on June 23, 2014.

• CORRESPONDENCE

1. NJEIT Approval/Central Ave Standpipe Rehabilitation Change Order No. 1
2. NJEIT Approval/Former Filtration Plant & HSR Improvements Change Order No. 1
3. Auditor/Attorney Letters December 31, 2013 Report of Audit
4. 2014 Roadway Resurfacing/Mid & Upper County-Preconstruction Meeting Notice
5. USDA/Compliance Review/Security Inspection
6. USDA/Water & Environmental Program Homeland Security Initiative
7. North Haledon Zoning Board/908 Belmont Ave., NH
8. North Haledon Zoning Board/139 Oakwood Ave., NH
9. North Haledon Zoning Board 104 Stanley Ct., NH
10. Wyckoff Planning Board/301 Sicomac Ave., Wyckoff
11. North Haledon Zoning Board/122 Ballentine Drive, NH

The listed Correspondence were reviewed and accepted by the MUA Board.
Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- No report for this meeting.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- No report for this meeting.

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• OLD BUSINESS

1. 2014-2015 Water Distribution System Maintenance Construction and Emergency Repairs Contract -Discussed during the Engineer's Report.
2. 59 Post Road, Haledon-Service Replacement - The Chairman will follow up with the property owner regarding this issue.

• NEW BUSINESS

1. North Haledon Ordinance - The Ordinance restricting outside water usage for all residents (including MUA ratepayers) was voted down.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D' Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

No Public Present.

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D' Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

2014-38 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JUNE 9, 2014 AS AMENDED -Removal of Law Office of John Hudak invoice since it should be listed on 2011 WMI Bill's List

2014-39 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED JUNE 9, 2014

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2014-40 AUTHORIZATION TO CLOSE 2008 WMI ACCOUNT AT TD BANK

Motion by Van Sickle seconded by Malgosh to pass Resolutions by Consent as Amended.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. CONTRACT NEGOTIATIONS - Franklin Lakes Request to Install Guardrail on Roadway near former filter plant property.

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:21 PM

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

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NO: -0-

TIME: 8:39PM

Motion by Malgosh seconded by Chowdhury to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 8:40PM

• MEETING ADJOURNED

Motion made Van Sickle seconded by Zofrea to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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