

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING JULY 9, 2012
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:31PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 24, 2012. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 24, 2012 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: Van Sickle, Chowdhury, Malgosh, Zofrea

Absent: D'Ambrosio, Jones

Other notable attendees: Casey Anne Cordes, Esq.
Gerry Spiesbach, MP/ARCADIS
Justin Mahon, MP/ARCADIS
Edward Winkle, FWCC

Commissioner Van Sickle presided over the Meeting

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio did not attend meeting.

Motion made by Zofrea seconded by Chowdhury to carry over Chairman's report to next month.

YES: Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0

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ENGINEER

Justin Mahon submitted report and is on file.

Request has been submitted from Borough of Franklin Lakes for water service connection to provide water for a Nature Preserve. This application will be reviewed next month.

Recommended updates to Emergency Response Procedure.

Noted that 408-416 Haledon Ave., Haledon is replacing washing machines.

He is preparing the response for the MUA to the NJDEP.

Malcolm Pirnie submitted Amendment #2 to increase budget by \$9,000, which shall be reviewed at next month's meeting.

Discussion was held as to the Franklin Lakes request for water service. To request future plans over the next 5 years.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

AUDITOR

Edward Winkle spoke on the following.

Billings are down \$7,000.00 from this time this year; however, collections are up \$17,000.00 and receivables are down.

The USDA Report is completed for the 1st quarter of 2012.

The acceptance of the Audit Report was held until next meeting.

LICENSED OPERATOR

Angelo Passafaro submitted report and is on file.

• **CORRESPONDENCE**

1. NJDEP/Compliance Evaluation and Assistance Inspection
2. Attorney Letter/Water Distribution System Maintenance Construction and Emergency Repair
3. NJEIT/Payment Request 25&26 Approval
4. USDA Request for Reimbursement Outlay #32
5. NJDEP/Quarterly Physical Connection Test & Maintenance Report
6. USDA Form first quarter 2012 RD 442-2-Signature needed
7. NJDEP/Certificate & Annual Certified Parameter List
8. Bank Correspondence/ Wells Fargo/BNY Mellon

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9. North Jersey Water Conference 2012 Membership Registration Form
10. NH Zoning Board/ 16 Linda Vista Ave., North Haledon

The listed Correspondence were reviewed and accepted by the MUA Board.
Motion made by Malgosh seconded by Chowdhury to Accept and File Correspondence.
YES: Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN:
NO: -0

• COMMITTEE REPORTS AND DISCUSSION

RULES AND REGULATION COMMITTEE- No report.
LITIGATION COMMITTEE- No report.

• OLD BUSINESS

1. Truck Price Quote – Waiting for State Contracts to come in. Commissioner Van Sickle will keep checking and update the MUA on the status of same.

• NEW BUSINESS

1. Borough of Franklin Lakes request/install Water meter – Held for Next Meeting.
2. 416 Haledon Ave., Haledon/ Water Connection Application
3. 2011 WMI/Professional Engineering Services Amendment No. 2

Motion made by Chowdhury seconded by Zofrea to approve Malcolm Pirnie's 2011 Improvement Project Design Amendment No. 2.
YES: Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN:
NO: -0

• PUBLIC COMMENT

Motion made by Malgosh seconded by Zofrea to open public hearing.
YES: Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN:
NO: -0-

No Public Comments.

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Motion made by Zofrea seconded by Chowdhury to close the public hearing.

YES: Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2012-33 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED JULY 9, 2012**
- 2012-34 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED JULY 9, 2012**
- 2012-35 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED JULY 9, 2012**
- 2012-36 RESOLUTION OF THE MANCHESTER UTILITIES AUTHORITY AUTHORIZING THE MAKING OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6**
- 2012-37 AUTHORIZING THE PROCEDURE TO PROCESS AND APPROVE FOR PAYMENT ON MUA ESCROW BILLS LIST-HOLD OFF**
- 2012-38 AUTHORIZATION TO APPROVE FOR PAYMENT THE ESCROW BILLS AS SET FORTH IN THE ESCROW BILLS LIST DATED JULY 9, 2012-HOLD OFF**

Motion made to by Zofrea seconded by Chowdhury to amend and approve Resolutions 2012-33 thru 2012-36 by Consent.

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ABSTAIN:

NO: -0-

Upon the recommendation of General Counsel, Resolutions 2012-37 and 2012-38 were held until next month's meeting.

• MEETING ADJOURNED

TIME: 8:06

Motion made Zofrea seconded by Malgosh to adjourn meeting.

YES: Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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