

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING JULY 10, 2017  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**TIME: 7:38 PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 17, 2017. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 17, 2017 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.*

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

**ROLL CALL**

Present: D'Ambrosio, Chowdhury, Flach, Van Sickle (arrived 7:55PM)

Absent: Moczo, Zofrea

Other notable attendees: Casey Cordes, Attorney  
Justin Mahon, Engineer  
Greg Cardena, Licensed Operator

**• REVIEW OF MINUTES:**

Motion by Flach seconded by Chowdhury to approve the Minutes and Executive Session Minutes for June 12, 2017.

YES: D'Ambrosio, Chowdhury, Flach

ABSTAIN:-0-

NO: -0-

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**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D’Ambrosio spoke on the following:

The Engineer provided an updated Capital Improvement Plan. It would take a good deal of time and financing to do all of it but the MUA is focusing on doing \$4,000,000.00 of improvements without impacting the budget.

The Auditor will not be attending the meeting; however, he advised that revenues are down from this time last year.

There is nothing new to update on the issue of whether or not to change the weekend coverage to “stand by” coverage by the Borough of Haledon DPW.

There was a repair to a sanitary sewer line at the property owned by Stone Industries. Haskell Paving was called because it was thought that the leak with from a line that they put in this past January; however, it was not a water main leak. The issue of repair costs will need to be discussed and addressed.

The MUA received an updated quote for the Pilot Meter Replacement Program.

Computer quotes were received and provided for review and discussion. The Chairman recommended approval of the purchase for approximately \$800.00, which was approved.

The MUA received quotes for the website update, which were discussed. The main difference between the two quotes received was the cost for training. It appears Solutions 4 2morrow was the lowest bidder. Pending receipt of referrals and certifications the Board recommends approval.

**ENGINEER**

Justin Mahon submitted report, which is on file and addressed any questions.

Discussion was held regarding the updated Capital Improvement Plan. The plan will be reviewed and a teleconference will held concerning the plan to move forward.

**ATTORNEY**

Casey Cordes submitted report, which is on file and addressed any questions.

**AUDITOR**

Chuck Ferraioli did not attend meeting.

**LICENSED OPERATOR**

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Greg Cardena submitted report, which is on file.  
He discussed the installation aspect of the Pilot Meter Replacement Program.  
Tank alarm failure was discussed.  
Lead and Copper Sampling Pool issues were discussed.

**• CORRESPONDENCE**

1. Water Quality Sampling Plan
2. USDA Form RD 442-2
3. Auditor Letter/Audited Financial Statements

The listed Correspondence were reviewed and considered by the MUA Board.  
Motion made by Van Sickle seconded by Flach to Accept and File Correspondence.  
YES: D'Ambrosio, Chowdhury, Flach, Van Sickle  
ABSTAIN: -0-  
NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

1. RULES AND REGULATION COMMITTEE- Pilot Meter Replacement Program & Summer Intern Position was discussed.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Still awaiting the Borough of Haledon to act on the form of Agreement.

**• OLD BUSINESS**

1. Water Connection Application/555 Preakness Ave., Totowa-Held pending additional information for Engineer.
2. Website-Redesign/Price Quotes – Discussed under Chairman Report.
3. Water Connection Application/920 Belmont Ave., NH-181 Units – Nothing new to update.
4. Water Connection Application/960 Belmont Ave., NH-34 Townhomes – Nothing new to update.

**• NEW BUSINESS**

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1. Computer Lap Top price quotes – Discussed under Chairman Report.

**TIME: 8:27PM**

**• PUBLIC COMMENT**

Motion made by Van Sickle seconded by Flach to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

*No Public Comments.*

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

**MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES**

*None.*

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2017-35      AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER  
OPERATING BILLS AS SET FORTH IN THE WATER OPERATING  
BILLS LIST DATED JULY 10, 2017**

**2017-36      AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER  
UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED  
JULY 10, 2017**

**2017-37      AUTHORIZATION TO APPROVE FOR PAYMENT THE  
NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT  
BILLS AS SET FORTH IN THE NJEIT 2014 WATER  
SYSTEM IMPROVEMENTS PROJECT BILLS LIST DATED  
JULY 10, 2017**

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**2017-38      APPROVAL OF THE 2016 AUDIT**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by consent.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle`

ABSTAIN: -0-

NO: -0

**TIME 8:29PM**

**• MEETING ADJOURNED**

Motion by Van Sickle seconded by Chowdhury to adjourn meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad

Recording Secretary

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