

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING AUGUST 8, 2016
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 11, 2016. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 11, 2016 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Van Sickle, Flach

Absent: Zofrea

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Gerry Spiesbach, Engineer
Angelo Passafaro, Licensed Operator

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

Discussion was held concerning the water main breaks at Haring Court. Generally, there are 1 to 2 breaks per year. In the past, the MUA tried to perform a project in the area but the MUA could not get the cooperation of the residents in order to obtain the easements required to do the work. The Licensed Operator and Engineer are now recommending a different approach with a new line in the general right-of-way and in the area of one user, who may be cooperative. The MUA needs to examine the budget before undertaking the project further.

The review of the sampling stations is pending.

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The Developers Agreements are in progress for the 960 and 920 Belmont projects. Under the 2014 Water System Improvements Project, the Contractor is present and discussion will be held concerning certain issues.

The Licensed Operator wants to retire effective September 1; however, he is agreeing to continue to work with the MUA as a consultant on various projects. The Chairman thanks him for his many years of invaluable service.

The MUA received correspondence from the attorney for the North Haledon Board of Education. The matter will be discussed in Executive Session.

The Interlocal Service Agreement with Haledon has been finalized and is being considered for approval tonight.

The MUA received the tank report, which will be discussed in the Engineer's report.

The Morrissee Avenue account is under review by Joanne Van Hook and the Chairman.

The High Mountain Presbyterian Church matter will be discussed in the Engineer's report.

The North Haledon Bond has been secured and provided.

Letters have been sent to customers concerning the 2014 Water System Improvements Project.

ENGINEER

Justin Mahon submitted report, which is on file and highlighted the following:

The Haring Court project cost is approximately \$17,000.00-29,000.00; however, it will avoid the cost of the annual repairs if the new pipe is installed.

The High Mountain Presbyterian Church requested that the MUA extend the existing service to 198 Squaw Brook to its buildings at 200, 202 and 204 Squaw Brook. The North Haledon Plumbing Official will have to review and approve the connection. Also, connection fees must be considered if the line is to be tapped before the meter. He believes it will be two meters for the three properties.

The 960 Belmont project was discussed.

Discussion was held concerning the 2014 Water System Improvements Project. The first approved Payment Request is for \$156,740.23. The original bid price will be increased because the Contractor has experienced more rock and more costs for traffic control.

The Heights Tank Report was discussed. The recommended work should be done over the next 3-5 years.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

AUDITOR

Chuck Ferraioli did not attend the meeting; however, a resolution to accept the Audit was provided for consideration.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file.

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• CORRESPONDENCE

1. Summary of Synopsis
2. NJDEP/NJ Water & Wastewater Systems Correspondence
3. ARCADIS/Compliance Evaluation and Assistance Inspection
4. NH Zoning Board Application/29 Columbia Ct., North Haledon
5. Haledon Notice of Public Hearing/104 Church Street., Haledon

The listed Correspondence were reviewed and considered by the MUA Board.
Motion made by Van Sickle seconded by Flach to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE-Commissioner Flach provided an update. The Committee is meeting monthly. This month the meeting focused on clarifying the transition between the outgoing and incoming licensed operators.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Update provided in Executive Session.

• OLD BUSINESS

1. Argent Associates/Basic Power Unit technology-under Engineer Review
2. Water Connection Application/617 Preakness Ave., Totowa- under Engineer Review
3. Water Connection Application/276 Belmont Ave., Haledon- under Engineer Review
4. Water Connection Application/920 Belmont Ave., NH-181 Units- under Engineer Review
5. Water Connection Application/960 Belmont Ave., NH-34 Townhomes- under Engineer Review

• NEW BUSINESS

1. Water Connection Application/157 Dorothy Drive, North Haledon – Engineer to review

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• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

*Haskell Paving Inc.
30 Greenwood Lake Turnpike
Ringwood, NJ 07456*

*Discussion held on Pay Request No.1 payment.
Traffic duty to exceed allowed amount. A Change Order will be needed for this cost.*

*Pastor, Rev. Lou Kilgore
200 202 204 Squaw Brook Road
North Haledon, NJ 07508*

Rev. Lou Kilgore asked for the MUA's consideration to approve water connection to 200, 202, 204 Squaw Brook Road from the existing MUA water service at 198 Squaw Brook. It costs the church approximately \$800 a month for testing due to the well serving 3 parcels that have one house and two structures that are minimally used. The intent is for the Church to install the separate additional lines after the existing meter.

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

Discussion was held concerning 2014 Water System Improvements project Pay Request No. 1 and procedures for future payments to expedite for Contractor.

The church matter was discussed. Since the lines will be installed after the MUA's meter and the additional usage, is minimal, no connection fee is necessary and the only needed approval is from the North Haledon Plumbing Official.

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- A. LEGAL- North Haledon Board of Education Delinquent Account; Interpretation of Contract for 2014 Water System Improvements Project

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:37

Motion by Van Sickle seconded by Chowdhury to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME: 9:17 PM

Motion by Van Sickle seconded by Flach to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

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RESOLUTIONS TO BE PASSED BY CONSENT

- 2016-36 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED AUGUST 8, 2016**
- 2016-37 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED AUGUST 8, 2016**
- 2016-38 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2014 WATER SYSTEM IMPROVEMENTS PROJECT BILLS LIST DATED AUGUST 8, 2016**
- 2016-39 APPROVAL 2016 ANNUAL AUDIT**
- 2016-40 APPROVAL OF AND AUTHORIZATION TO EXECUTE AN INTRALOCAL SERVICE AGREEMENT BETWEEN THE MANCHESTER UTILITIES AUTHORITY AND THE BOROUGH OF HALEDON**
- 2016-41 QUALIFICATION OF THE RESPONSES RECEIVED FOR ITS REQUEST FOR QUALIFIED PROFESSIONALS FOR THE POSITION OF LICENSED OPERATOR APPOINTMENT OF LICENSED OPERATOR AND APPROVAL OF A PROFESSIONAL SERVICES CONTRACT BY AND BETWEEN THE MANCHESTER UTILITIES AUTHORITY AND DE BLOCK ENVIRONEMENTAL SERVICES, LLC**
- 2016-42 APPROVAL OF AND AUTHORIZATION TO EXECUTE THE CONSULTATION AGREEMENT BETWEEN THE MANCHESTER UTILITIES AUTHORITY AND ANGELO PASSAFARO**

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Motion by Chowdhury seconded by Van Sickle to pass Resolutions by Consent as Amended.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

TIME 9:18 PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Chowdhury to adjourn meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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