

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING AUGUST 11, 2014
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 12, 2014. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2014 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

Absent: -0-

Other notable attendees: Angelo Passafaro, Licensed Operator
Adam Boyle, Attorney
Justin Mahon, Engineer

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve Minutes for July 14, 2014.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

He will defer to the Professional Reports for various issues this month.

He provided an update on the status of the new Intralocal Service Agreement with the Borough of Haledon. He has questions about some of the Borough's costs and will follow up regarding same.

He advised that the Manchester Pump Station was running every two minutes. The pump was inspected and a faulty check valve was discovered, which allowed water to flow back and forth. The repair will take place next week.

ENGINEER

Justin Mahon submitted report, which is on file and highlighted the following:

He advised that he recommends rejecting all bids submitted for the MUA Water Distribution System Maintenance Construction and Emergency Repairs contract, revising the bid documents & to readvertise for bids. The prices submitted by the lowest bidder are unbalanced since taken individually several do not reflect the lowest bidder's cost per hour or the equipment provided. The MUA can address an unbalanced bid by rejecting the bid and awarding to the next lowest bidder or by substantially revising the bid documents to reduce the advantage of an unbalanced bid. The Engineer believes rejecting all bids, revising the bid documents and readvertising the contract is the most prudent course of action.

ATTORNEY

Adam Boyle submitted report, which is on file and addressed any questions.

Counsel concurred with the Engineer's recommendation to reject all bids submitted for the MUA Water Distribution System Maintenance Construction and Emergency Repairs contract, to revise the bid documents & to readvertise for bids.

AUDITOR

Chuck Ferraioli was not present.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file.

• CORRESPONDENCE

1. Planning Board Application/2 John Street, Haledon
2. NJDEP/Drinking Water State Revolving Fund Program

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The listed Correspondence were reviewed and considered by the MUA Board.
Motion made by Malgosh seconded by Zofrea to Accept and File Correspondence.
YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- No report for this meeting.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Discussed under Chairman's Report.

• OLD BUSINESS

1. Emergency Repair Contract - Discussed under Engineer & Attorney Reports
2. 59 Post Road, Haledon-Service Replacement -Installment Agreement has been prepared & will be forwarded to the ratepayer for signature.
3. USDA Compliance Review & Inspection

• NEW BUSINESS

1. Water Connection Application/397 Haledon Ave., Haledon-under review

TIME 8:03PM

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.
YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

Josephine Butman
367 & 371 Belmont Avenue
Haledon, NJ 07508

Ms. Butman states her water bills for her two properties in Haledon are extremely high. She believes this is due to something being wrong with the water meters. Ms. Butman is requesting the MUA replace/test meters and resolve this issue as soon as possible.

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Motion made by Van Sickle seconded by Malgosh to close public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

TIME 8:22PM

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

The MUA will investigate the billing matter and in the interim the ratepayer will pay her prior amounts pending final resolution of the matter.

RESOLUTIONS TO BE PASSED BY CONSENT

2014-44 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED AUGUST 11, 2014

2014-45 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED AUGUST 11, 2014

2014-46 2013 ANNUAL AUDIT

2014-47 REJECTION OF ALL BIDS FOR THE WATER DISTRIBUTION SYSTEM MAINTENANCE CONSTRUCTION AND EMERGENCY REPAIRS CONTRACT

Motion by Van Sickle seconded by Chowdhury to pass Resolutions 2014-44 thru 2014-46 and to hold over Resolution 2014-47.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

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WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. CONTRACT NEGOTIATIONS

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:30PM

Motion by Van Sickle, seconded by Zofrea to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 8:54 PM

Motion made Van Sickle seconded by Zofrea to pass Resolution **2014-47 REJECTION OF ALL BIDS FOR THE WATER DISTRIBUTION SYSTEM MAINTENANCE CONSTRUCTION AND EMERGENCY REPAIRS CONTRACT.**

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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• MEETING ADJOURNED

TIME 8:55PM

Motion made Van Sickle seconded by Zofrea to adjourn meeting.

YES: D' Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

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