

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING AUGUST 12, 2013
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:31PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 13, 2013. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 13, 2013 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

Absent: None.

Other notable attendees: Casey Cordes, Attorney
 Justin Mahon, Engineer
 Gerry Spiesbach, Engineer
 Angelo Passafaro, LO
 Chuck Ferraioli, Auditor

REVIEW OF MINUTES:

Motion by Van Sickle seconded by Zofrea to approve the Minutes and Executive Session Minutes for July 8, 2013.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D’Ambrosio spoke on the following:

He thanked the North Haledon Fire Department for performing the fire hydrant painting.

He thanked the MUA's staff for their efforts in addressing the water main break on Friday at 9:00 p.m. All tests performed after the break came back clear.

The property owner at 40 Clara Street will be reimbursed in the amount of \$350 as and for the tree stump grinding associated with the NJEIT 2011 Water Improvements Project.

The Borough of Franklin Lakes has requested a meeting regarding the MUA's Easement property and the potential placement of a Cell Tower on the property. The MUA's representatives will attend this preliminary meeting.

The MUA received the NJDEP's approval to award the Former Filtration Plant & High Service Reservoir Contract. The Contract is on tonight's Agenda for review and consideration.

He thanked Commissioner Zofrea for his efforts to obtain an agreement with the property owner at 4 Ross Lane to formalize an Easement for the MUA's pump station, which has existed for approximately 20 years. The documents are being finalized.

The user at Rossalee Street had the meter tested and it ran 3% fast. He believes an adjustment had already been taken to account for this but he will confirm that fact with Joanne Van Hook.

The new F450 vehicle is still not in yet. The new F150 vehicle is in but the lettering was not satisfactory so it is being re-done.

One of the MUA's fire hydrants was struck by a driver. The MUA will seek reimbursement for the replacement cost by the driver's insurance company.

He discussed the possibility of implementing a service for on line credit card payments for MUA bills.

The MUA's professionals have recommended that the property owner at 59 Post Street connect to the 8 inch main instead of where its existing service is located. Due to this change in service, the MUA would be willing to share in the cost of re-locating the service line.

The MUA has a number of old meters that must either be scrapped or sold since Badger meter will not take them.

The MUA received a complaint about the traffic generated by the Construction trucks, which are allegedly associated with the current capital improvement project. The Contractor is doing his best to avoid traffic issues; however, the equipment is needed to perform the services needed.

Commissioner Van Sickle advised that:

The new F450 vehicle is at the dealership; however, the full installation must still be completed, which could possible take another week or so.

There is an on line auction system that can be used to sell the old meters. He believes that Haledon Borough Administrator, Allan Susen should have this information.

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ENGINEER

Justin Mahon submitted report, which is on file and spoke on the following:

As to the Traffic Complaint, he advised that the MUA's Contractor has not been mobilized recently and as such, it probably was not our Contractor who was affecting traffic.

He discussed the Former Filtration Plant & High Service Reservoir Contract and recommended awarding the Contract to Montana Construction, Inc.

ATTORNEY

Casey Anne Cordes submitted report, which is on file and spoke on the following:

She discussed the Former Filtration Plant & High Service Reservoir Contract and recommended awarding the Contract to Montana Construction, Inc.

AUDITOR

Chuck Ferraioli spoke on the following:

The MUA's billings are up by approximately \$24,000.00 from this time last year; however, he is still concerned about meeting the MUA's budgetary needs.

The NJEIT Interim Financing is expected to close soon in order to meet upcoming project costs.

LICENSED OPERATOR

Angelo Passafaro submitted report, which is on file and spoke on the following:

The MUA will be returning to the use of chloramines in the Fall instead of chlorine. This issue was then discussed.

• **CORRESPONDENCE**

1. USDA Form RD 442-2
2. MP Letter/NJDEP Compliance Evaluation and Assistance Inspection
3. Various Correspondence/2001 Water System Improvements
4. Various Correspondence/Former Filtration Plant and High Service Reservoir Improvements
5. NJEIT-Payment Request #3 Approval
6. NH Zoning Application-118 Forest Drive, North Haledon
7. NH Zoning Application-51 Bogert Drive, North Haledon
8. NH Zoning Application-16 Florence Place, North Haledon

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

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• COMMITTEE REPORTS AND DISCUSSION

RULES AND REGULATION COMMITTEE- No report for this meeting.

• OLD BUSINESS

1. None.

• NEW BUSINESS

1. Contract Award - Project No. 163001-012 & 013: Former Filtration Plant & High Service Reservoir - Discussion held during Chairman & Professional Reports.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Zofrea to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zorea

ABSTAIN: -0-

NO: -0-

No Member of the Public Appeared for Comment.

Motion made by Van Sickle seconded by Chowdhury to close the public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

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RESOLUTIONS TO BE PASSED BY CONSENT

- 2013-51 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED AUGUST 12, 2013**
- 2013-52 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2008 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2008 WATER SYSTEM IMPROVEMENT BILLS LIST DATED AUGUST 12, 2013**
- 2013-53 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED AUGUST 12, 2013**
- 2013-54 AUTHORIZATION TO AWARD FORMER FILTRATION PLANT & HIGH SERVICE RESERVOIR CONTRACT TO MONTANA CONSTRUCTION INC.**

Motion made by Van Sickle seconded by Zofrea to pass Resolution by Consent as Amended.
YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN: -0-
NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

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A. CONTRACT NEGOTIATIONS - Borough of Franklin Lakes request for the MUA to Relinquish a portion of its Easement at the Former Filtration Plant Property.

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

TIME: 8:05PM

Motion by Van Sickle seconded by Zofrea to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 8:40PM

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

TIME: 8:41PM

• MEETING ADJOURNED

Motion made Van Sickle seconded by Zofrea to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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