

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING OCTOBER 15, 2012
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:30PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 24, 2012. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 24, 2012 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Zofrea, Van Sickle arrived at 8:00pm

Absent: Jones

Other notable attendees: Casey Anne Cordes, Esq.
Ed Winkle, CPA
Gerry Spiesbach, P.E., Malcolm Pirnie/ARCADIS

REVIEW OF MINUTES:

Motion by Malgosh seconded by Chowdhury to approve the Minutes and Executive Session Minutes for July 9, 2012, August 13, 2012 and September 10, 2012.

YES: D'Ambrosio-on August 13, 2012 & September 10, 2012, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: D'Ambrosio-on July 9, 2012

NO: -0-

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following.

He explained that hydrant flushing and flow rate analysis are being done along with documenting what way each hydrant opens for firefighting purposes. Upon conclusion, a map will be created

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to document all of the results. He apologized to the users for any inconvenience during this process.

The work is done on Central Avenue in North Haledon and a hydrant was repaired on Belmont Avenue.

He thanked the Licensed Operator for preparing for the MUA's approval Standard Operating Procedures for Emergency Situations, which have been forwarded to all OEMs and Borough Officials.

The MUA would like to purchase two (2) vehicles, which are needed to conduct the MUA's work. Commissioner Van Sickle will research and monitor the state contracts for this potential purchase.

The Engineer is recommending a switch from chloramines to chlorine. Both are antiseptics; however, the use of chlorine will reduce problems with the MUA pumps. The MUA will notify residents by letter and web-site. PVWC will notify DEP of this change.

The Engineer is requesting an increase in the budget for survey work necessary for the upcoming NJEIT project.

He advised that Mitch Hanenian has passed away. He expressed his condolences to Mitch's family and friends. Mitch will be missed.

He stated that the Leak detection project has been completed. Although there is approximately thirty five percent (35%) loss of water, the contractor did not find significant leaks within the MUA's system. Leaks were detected on customer's side of pipes. Letters will be sent to affected users.

He discussed the NIXEL communication system. This is a free system offered by the federal government. It is posted on Borough of Haledon system and is offered to OEM. People must register with the system and then they will be contacted by text and/or e-mail in the event of emergent situation. The MUA shall research this service further before implementing it. This service would not replace the MUA's reverse 911 system, website postings and letters to the Borough Clerks.

He advised of a change to the night's Bill's List Debt Service payment to Borough of Haledon. Auditor suggests that the payment be amended to \$80,000.00.

ENGINEER

Gerry Spiesbach submitted report and is on file.

Hydrants are repaired in house.

Cholorine burn will be done to burn off organics this may be noticeable with taste and smell.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

Received letter from NJDEP responding to letter of appeal. The extension of funds has been granted in light of the pending litigation with the project's contractor.

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AUDITOR

Ed Winkle spoke on the following:

As of September 30, 2012, billings are up \$88,000.00 from last year at this time.

Cash receipts are up by \$9,000.00 from last year.

Working on 3rd quarter USDA Report as well as the NJEIT Financial Addendum for the new project.

LICENSED OPERATOR

Angelo Passafaro submitted report and is on file.

• **CORRESPONDENCE**

1. MP Letter/953-955 Belmont Ave., Haledon
2. MP/High Service Reservoir, Former Filtration Plant & Dist. System Improvements
3. MP/Replacement of North Haledon Ave. Culvert
4. MP/replacement of Saw Mill Road Culvert
5. MP/NJEIT 2011 WMI Bid Schedule
6. MP/NJEIT 2011 WMI Level 1 Environmental Review of Planning Report
7. MP/NJEIT 2011 WMI Review of Design Comments Response to Comments
8. MP/NJEIT Environmental Planning Report-Tilt Street Spring
9. NJDEP/Submission of OEO-002
10. Colonial Surety Company/Contract Status Inquiry
11. MP/USDA Phase 2- Partial Payment Request No. 33
12. Haledon Notice of Public Hearing/350 Belmont Ave., Haledon
13. Wyckoff Board of Adjustment/301 Sicomac Ave., Wyckoff
14. PP Planning Board/Zoning Board-306 Haledon Ave., Prospect Park
15. NH Zoning Board/71 Dorothy Drive NH

The listed Correspondence were reviewed and accepted by the MUA Board.

Motion made by Chowdhury seconded by Malgosh to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

RULES AND REGULATION COMMITTEE- No report for this meeting.

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• OLD BUSINESS

1. 1245 Belmont Avenue, NH/Request for reimbursement
2. NIXLE Connect-Mass Notification System-Discussion held.

• NEW BUSINESS

1. Application for Soil Erosion & Sediment Control Certification-Permits
2. MP/ARCADIS 2011 WMI Design Amendment No. 3-Discussion held.
3. CORRPRO Annual Service Agreement-Hold over for next meeting. This service maintains the pump stations.

• PUBLIC COMMENT

Motion made by Zofrea seconded by Chowdhury to open public hearing.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

No Public Present.

Motion made by Van Sickle seconded by Zofrea to close the public hearing.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

2012-50 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED OCTOBER 15, 2012

2012-51 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT WATER MAIN IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2008 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED OCTOBER 15, 2012

2012-52 AUTHORIZATION TO CLOSE THE MANCHESTER UTILITIES AUTHORITY WATER OPERATING ACCOUNT AT TD BANK

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2012-53 AUTHORIZATION TO APPROVE THE INCREASE IN THE SURVEYOR COSTS SET FORTH IN THE PROPOSAL TO PROVIDE PROFESSIONAL ENGINEERING SERVICES DURING THE BIDDING, CONSTRUCTION AWARD AND CONSTRUCTION FOR THE MANCHESTER UTILITIES AUTHORITY’S 2011 CAPITAL IMPROVEMENT PROJECT FROM MALCOLM PIRNIE, INC. IN AN AMOUNT NOT TO EXCEED \$9,500.00

Motion made by Van Sickle seconded by Zofrea to pass Resolution by Consent.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

A. LEGAL

B. CONTRACT NEGOTIATIONS

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

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Motion by Van Sickle seconded by Malgosh to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

TIME: 8:57PM

Motion by Van Sickle seconded by Zofrea to reconvene the regular meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

**2012-54 APPROVAL OF THE NEW PAYMENT ARRANGEMENT AS AND FOR
MONTHLY BOOKKEEPING SERVICES**

Motion by Van Sickle seconded by Zofrea to approve Resolution 2012-54.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

• MEETING ADJOURNED

TIME: 8:59PM

Motion made Malgosh seconded by Van Sickle to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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