

**MANCHESTER UTILITIES AUTHORITY  
MONTHLY MEETING OCTOBER 20, 2014  
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ  
7:30 P.M.**

**TIME: 7:30 PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

*IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 12, 2014. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2014 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.*

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

**• FLAG SALUTE**

**• ROLL CALL ATTENDANCE**

**ROLL CALL**

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

Absent: Zofrea

Other notable attendees: Justin Mahon, Engineer  
Casey Cordes, Attorney

**• REVIEW OF MINUTES:**

Motion by Van Sickle seconded by Chowdhury to approve the Minutes and Executive Minutes for September 8, 2014.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

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**• REPORTS AND DISCUSSION**

**CHAIRMAN**

Victor D’Ambrosio spoke on the following:

The MUA has complied with the first letter and documentation needed for submittal to the NEJIT for the funding of future capital improvements. The Chairman discussed the matter with the Auditor and will have a more detailed report at the next meeting concerning same.

On the rest of the MUA matters, he will defer to the professional reports for discussion.

**ENGINEER**

Justin Mahon submitted report, which is on file and highlighted the following:

Two project Change Orders were discussed. The first, involving J.N.P. Construction Corp. entitled CO-004 for Contract No. 163001-006 is the final Close Out Change Order to finalize quantities and costs. Change Order CO-004 results in a decrease in the scope of work resulting in a project cost decrease in the amount of \$67,591.88. The second, involves Montana Construction Inc. entitled CO-003 for Contract No. 163001-012/013 is the final Close Out Change Order to finalize quantities and costs.

He stated that the Emergency & Repair Contractor specifications were still in the process of revision.

The Chairman requested that the Engineer provide a list of potential smaller capital improvement projects that may be addressed under the MUA's 2015 budget.

**ATTORNEY**

Casey Cordes submitted report, which is on file and addressed any questions.

She specifically advised that the additional costs contemplated in Change Order CO-003 (discussed above) exceeds the twenty percent (20%) limitation for these items. As such, the MUA requires documentation and will follow the procedures outlined in N.J.A.C. 5:30-11.9.

**AUDITOR**

Chuck Ferraioli was not present; however, the Chairman advised that the MUA's revenues and collections have increased from the totals last year at this same time, which will hopefully have a positive impact on the MUA's Budget.

**LICENSED OPERATOR**

Angelo Passafaro did not attend meeting; however, submitted report which is on file.

**• CORRESPONDENCE**

1. NJDEP/SED Correspondence/Replacement and Hawthorne Interconnection
2. NJDEP/Submission of OEO-002 & Contractor’s Procurement Activity
3. NJDEP/Quarterly Physical Connection Test & Maintenance Reports
4. NJDEP/ Public Notice for the Proposed FFY2015 Priority System

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5. North Haledon Public Hearing/1068 High Mountain Road, NH
6. Haledon Notice of Hearing On Appeal or Application/78 Barbour Street, Haledon
7. LANXESS Corp. Notification & Public Outreach/ 8 Hoxsey Place, Haledon

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Van Sickle seconded by Malgosh to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

1. RULES AND REGULATION COMMITTEE- No report for this meeting.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- Waiting on additional information.

**• OLD BUSINESS**

1. Emergency Repair Contract - Discussed under Engineer Report
2. 59 Post Road, Haledon-Service Replacement -Installment Agreement has been prepared & was forwarded to the ratepayer for signature.
3. USDA Compliance Review & Inspection - Form concerning employees must be completed by the Chairman.
4. Water Connection Application/397 Haledon Ave., Haledon - Engineer recommended approval subject to the determination of the cost of the connection fee.

**• NEW BUSINESS**

1. Water Connection Application/2 John Street, Haledon-Under Engineer review.

**• PUBLIC COMMENT**

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

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*No Public Present*

Motion made by Van Sickle seconded by Malgosh to close public hearing.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

Motion made by Van Sickle seconded by Chowdhury to add Resolution 2014-52 entitled AUTHORIZATION TO APPROVE CONTRACT CHANGE ORDER MODIFICATION NO. CO-004 FOR PROJECT NOS. 163001006: CENTRAL AVENUE STANDPIPE REHABILITATION SUBJECT TO FINAL NUMBERS

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2014-50      AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED OCTOBER 20, 2014**

**2014-51      AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILLS AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED OCTOBER 20, 2014**

**2014-52      AUTHORIZATION TO APPROVE CONTRACT CHANGE ORDER MODIFICATION NO. CO-004 FOR PROJECT NOS. 163001006: CENTRAL AVENUE STANDPIPE REHABILITATION SUBJECT TO FINAL NUMBERS**

Motion by Van Sickle seconded by Malgosh to pass Resolutions by Consent.

YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

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**• EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION  
AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

- OTHER – Potential Litigation involving delinquent Accounts
- CONTRACT - Negotiation of Intralocal Service Agreement

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

**TIME: 8:17PM**

Motion by Van Sickle seconded by Malgosh to go into executive session as indicated above.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

**TIME: 8:26PM**

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

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**• MEETING ADJOURNED**

**TIME 8:27PM**

Motion made Malgosh seconded by Van Sickle to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,  
Denise Wahad  
Recording Secretary

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