

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 13, 2017
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:32 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 17, 2017. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 17, 2017 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Flach, Moczo, Van Sickle

Absent: Zofrea

Other notable attendees: Casey Cordes, Attorney
Justin Mahon, Engineer
Robert De Block, Licensed Operator
Chuck Ferraioli, Auditor

• REVIEW OF MINUTES:

Motion by Van Sickle seconded by Chowdhury to approve Minutes and Executive Session for October 16, 2017 as amended.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN:

NO: -0-

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• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He expressed his condolences to the family of former Commissioner, Mohammad Malgosh for his recent passing.

An update was provided on 220 Pompton Road. The pressure issue has been found to be located on the customer's side of the line.

The website is being updated.

The Borough Administrator has not yet responded to the request for a meeting to discuss staffing issues.

Follow-ups will be completed on delinquent accounts as well as the Haledon Board of Education billing matter.

ENGINEER

Justin Mahon submitted report, which is on file and addressed any questions. He also spoke on the following matters:

A letter will be sent to the homeowner at 220 Pompton Road that sets for the findings.

Investigation is continuing to locate the connection for the main serving 230 and 234 Pompton Road.

Provided detailed maps of water system for use by Borough staff.

Contacted Wachs to obtain quotes for valve and hydrant programs needed to comply with NJ Quality Accountability Act.

Providing plan for Central Avenue Standpipe and Pump Station showing location of valves as requested by operating staff.

Assisting Authority response to NJDEP request for Construction Completion Certifications for the water main improvements at The Gathering.

Non-revenue water for October 2016 through September 2017 was thirteen (13) percent. The State recommended level is under fifteen (15) percent so the Authority is within that standard; however, further efforts are being made to reduce non-revenue water.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

AUDITOR

Chuck Ferraioli spoke on the following matters:

Circulated fixed fee revenue stream examples.

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Discussed revenues.

Discussed 2018 Connection Fee calculation.

Discussed 2018 Budget.

LICENSED OPERATOR

Robert De Block submitted report, which is on file. He also spoke on the following matters:

New alarm systems are functioning as intended.

Additional hydrant flushing was completed on October 26 and 27 at Hunter Road as well as Belmont Avenue at Peters Lane. Due to the size of the mains and existing usage additional targeted flushing was needed to fully clean the main.

The motor for Reservoir Pump Station Pump #2 was replaced.

On October 30 notification was received that the clear well was low but no alarm had been received. Upon investigation, it was determined that the transducer had failed and was reporting a false high value. The transducer was replaced, tested and normal operations were resumed.

The meter head installation for the Pilot Program began. Four have been completed and one is currently scheduled for this month.

• CORRESPONDENCE

1. DEP/Large PWS Reg. 4th Unregulated Contaminant Monitoring Rule
2. DCA Desk Review/2016 Audit Report accepted
3. DEP/Final Loan Decrease 1603001-014
4. NJDEP/Final Inspection 1603001-014
5. North Haledon Planning Board/568 High Mountain Road, NH

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Flach seconded by Chowdhury to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- Update provided. Next meeting is November 27.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- No update since waiting for a response from the Borough of Haledon.

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• OLD BUSINESS

1. Water Connection Application/24 Ross Lane, North Haledon-Under review
2. Water Connection Application/555 Preakness Ave., Totowa-Under review
3. Water Connection Application/920 Belmont Ave., NH-181 Units-Under review
4. Water Connection Application/960 Belmont Ave., NH-34 Townhomes (Approval & Signature Needed)-Project proceeding

• NEW BUSINESS

1. Water Connection Application/Belmont Town Square Park-Belmont Ave. & Tilt Street, Haledon-Under review
2. Edmunds & Associates/2018 Annual Support Maintenance Service-Signature needed
3. QuickBooks Desktop Pro 2018 update- cost of approximately \$180.00.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

No Public comments.

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES

None.

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RESOLUTIONS TO BE PASSED BY CONSENT

- 2017-46 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 13, 2017**
- 2017-47 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED NOVEMBER 13, 2017**
- 2017-48 AUTHORIZATION TO APPROVE FOR PAYMENT THE NJEIT 2011 WATER SYSTEM IMPROVEMENTS PROJECT BILLS AS SET FORTH IN THE NJEIT 2011 WATER MAIN IMPROVEMENTS PROJECT BILLS LIST DATED NOVEMBER 13, 2017-to close acct.**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by consent.

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

TIME 8:15PM

• MEETING ADJOURNED

Motion by Van Sickle seconded by Chowdhury to adjourn meeting

YES: D'Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad

Recording Secretary

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