

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING NOVEMBER 19, 2012
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:32PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS FEBRUARY 24, 2012. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 24, 2012 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Zofrea, Van Sickle

Absent: Jones

Other notable attendees: Casey Anne Cordes, Esq.
Ed Winkle, CPA
Justin Mahon, P.E., Malcolm Pirnie/ARCADIS
Gerry Spiesbach, P.E., Malcolm Pirnie/ARCADIS

• REPORTS AND DISCUSSION

CHAIRMAN

Victor D'Ambrosio spoke on the following:

His thoughts and prayers are with everyone who was affected by Hurricane Sandy.

He thanked all First Responders as well as the local DPW staff, MUA staff, and OEM for their help during the storm.

He thanked Anthony Harrington and the Licensed Operator for being on top of things and for arranging a meeting before the storm to check the generators. Thankfully based upon their efforts, there was no loss of service to MUA users.

He also thanked the Passaic Valley Water Commission for its efforts to ensure service.

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After the storm there were some administrative issues. The MUA staff has experienced computer problems and some information was lost. He appreciates everyone's patience in getting things back up and running.

He received an Administrative Order from the State for water restrictions for conservation purposes. The restrictions have been made available to the public by postings in the MUA's designated newspapers and its website.

He thanked the Engineers for meeting with representatives from the Borough of North Haledon to review the upcoming project. North Haledon has been very cooperative in allowing the MUA to streamline this project to the benefit of the MUA's users.

He advised that the Engineer is finalizing the new plans with NJEIT and thanked all Professionals for their efforts. It is hoped that the project will be finalized, advertised and awarded in early January.

He thanked Commissioner Vans Sickle for working on price quote for MUA trucks.

He thanked Commissioner Zofrea for providing the MUA with information on PVWC's potential project plans for the Garret Mountain Reservoir and for attending PVWC meeting tomorrow to speak on behalf of MUA.

ENGINEER

Justin Mahon submitted report and is on file.

Discussion on PVWC Reservoir potential project.

ATTORNEY

Casey Anne Cordes submitted report and is on file.

AUDITOR

Ed Winkle spoke on the following:

Financial Addendum for the NJEIT financing has been completed.

October billing down by \$93,000.00 from last year at this time; however, the differential is likely due to the loss of the MUA's computers and manual entries of the billings. Hopefully the billings will catch up next month.

The USDA submissions have been completed.

2013 Budget is being worked on for introduction.

LICENSED OPERATOR

Angelo Passafaro submitted report and is on file.

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• **CORRESPONDENCE**

1. USDA-2 Outlay Report #33-USDA Approval
2. USDA Administrative Order No. 2012-12/Water Restrictions
3. MP-Soil Erosion and Sediment Control Plan Certification Application
4. MP-2011 WSI Central Ave. Standpipe Rehabilitation Correspondence
5. MP-Franklin Lakes Wildlife Sanctuary/MUA Water Utility Easement
6. MP-2011 WSI- Various Correspondence
7. Planning Board Application/88 Sicomac Ave. & 25 Graham Ave., NH

The listed Correspondence were reviewed and accepted by the MUA Board.
Motion made by Van Sickle seconded by Zofrea to Accept and File Correspondence.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN:
NO: -0

• **COMMITTEE REPORTS AND DISCUSSION**

RULES AND REGULATION COMMITTEE- No report at this time.

• **OLD BUSINESS**

1. CORRPRO-Cathodic Protection System/Annual Service Agreement-Held for discussion at next meeting.
2. 350 Belmont Ave., Haledon/Water Connection Application-Held for discussion; waiting for additional information.
3. Truck Price Quote-Discussion held. Staff to be consulted prior to making final decision on this purchase.

• **NEW BUSINESS**

1. 2011 WMI/Professional Engineering Services Amendment No. 4-Discussion held.

Motion made by Zofrea seconded by Chowdhury to approve Engineering Services Amendment No. 4 to increase budget in the amount of \$12,000.00.
YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN:
NO: -0

• **PUBLIC COMMENT**

Motion made by Van Sickle seconded by Zofrea to open public hearing.

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YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN:
NO: -0-

No Member of the Public wished to speak.

Motion made by Van Sickle seconded by Zofrea to close the public hearing.
YES: D’Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea
ABSTAIN:
NO: -0

MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRIES

None.

RESOLUTIONS TO BE PASSED BY CONSENT

- 2012-55 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED NOVEMBER 19, 2012**
- 2012-56 AUTHORIZATION TO APPROVE FOR PAYMENT THE USDA 2-2 BILLS AS SET FORTH IN THE USDA 2-2 BILLS LIST DATED NOVEMBER 19, 2012**
- 2012-57 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED NOVEMBER 19, 2012**
- 2012-58 SUPPLEMENTAL BOND RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$3,000,000 BONDS OF THE MANCHESTER UTILITIES AUTHORITY**
- 2012-59 RESOLUTION OF THE MANCHESTER UTILITIES AUTHORITY DECLARING ITS OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS IN CONNECTION WITH ITS PARTICIPATION IN THE 2012-2013 NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST FINANCING PROGRAM**

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**2012-60 AUTHORIZATION TO APPROVE PROFESSIONAL ENGINEERING
SERVICES 2011 IMPROVEMENT PROJECT DESIGN AMENDMENT
NO. 4**

Motion made by Van Sickle seconded by Zofrea to pass Resolution by Consent as amended.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

• MEETING ADJOURNED

TIME: 8:25PM

HAPPY THANKSGIVING.

Motion made Van Sickle seconded by Zofrea to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN:

NO: -0-

Respectfully Submitted,

Denise Wahad
Recording Secretary

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