

**MANCHESTER UTILITIES AUTHORITY
MONTHLY MEETING DECEMBER 8, 2014
HALEDON MUNICIPAL COMPLEX –HALEDON, NJ
7:30 P.M.**

TIME: 7:33 PM

• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS, THE RECORD AND HAWTHORNE PRESS ON FEBRUARY 12, 2014. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 12, 2014 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

• FLAG SALUTE

• ROLL CALL ATTENDANCE

ROLL CALL

Present: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

Absent: NONE

Other notable attendees: Justin Mahon, Engineer
Gerry Spiesbach, Engineer
Casey Cordes, Attorney

• REVIEW OF MINUTES

Motion by Van Sickle seconded by Zofrea to approve the Minutes and Executive Minutes for November 10, 2014.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

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- **PUBLIC HEARING for 2015 BUDGET –Held Over due to Advertisement Delay. Will be held at meeting on January 12, 2015.**

• **REPORTS AND DISCUSSION**

CHAIRMAN

Victor D'Ambrosio spoke on the following:

He advised that the water lien sale in Haledon was conducted on December 4. The sale collected \$35,000.00 on these extremely overdue accounts. He thanked everyone for their efforts especially the MUA's water clerk, Joanne Van Hook.

He reviewed the 2015 Budget, which was provided and discussed at the November meeting with the MUA's Auditor. He has no significant edits; however, the MUA does need to upgrade its computers and software so that must be factored into the Budget.

Also, discussion was held on the Borough of Haledon's request for overtime reimbursement for 2014.

ENGINEER

Justin Mahon submitted report, which is on file and highlighted the following:

The MUA received a notice from the NJDEP that certain samples show that the MUA is close to violating the level of disinfectants in parts of the system. The Engineer is working to address this issue with the MUA's Licensed Operator.

He discussed Change Order No. 003 with Montana Construction, which was approved at the last meeting. Due to the Contractor providing late cost changes, the Change Order must be revised by approximately \$2,500.00. Discussion was held on the necessary Resolution with the Board and Attorney.

The Engineer has started the designs for the 2014 Water Improvement Project. The Project must be submitted in March for funding approval.

The Engineer advised that there is a new large project being reviewed by the North Haledon Planning Board. Although the MUA has not received a water connection application from this Applicant, it should be aware of the project and have input in the planning stages.

He confirmed that the State is no longer requiring permits on the MUA generators so this is a time and cost savings.

ATTORNEY

Casey Cordes submitted report, which is on file and addressed any questions.

AUDITOR

Chuck Ferraioli was not present.

LICENSED OPERATOR

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Angelo Passafaro submitted report, which is on file. He addressed questions concerning a ratepayer on Willowbrook Court who is experiencing service issues.

• CORRESPONDENCE

1. ISO-Public Classification:04/4X/North Haledon
2. NJDEP/Operational Evaluation Level Exceedance
3. Haledon Planning Board/360 Clinton Street, Haledon
4. Wyckoff Board of Adjustment/301 Sicomac Ave., Wyckoff
5. NH Planning Board/920 Belmont Ave., North Haledon-
6. Alaimo Group/Borough of Haledon-Corrective Work Southside Ave. Improvements
7. AWWA/The Members of the AWWA New Jersey Section
8. FWCC/ Local Finance Board Application-MUA

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Van Sickle seconded by Zofrea to Accept and File Correspondence.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• COMMITTEE REPORTS AND DISCUSSION

1. RULES AND REGULATION COMMITTEE- No report for this meeting.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- The Committee is waiting for information from the Borough in order to move forward toward preparing a DRAFT Agreement.

• OLD BUSINESS

1. Emergency Repair Contract - Responses are due on December 18.
2. 59 Post Street, Haledon-Service Replacement - Chairman will follow-up with a letter.
3. USDA Compliance Review & Inspection
4. Water Connection Application/397 Haledon Ave., Haledon - Engineer recommended approving with the 1 inch service line and calculation of 8 EDUs for purposes of the connection fee.

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• NEW BUSINESS

1. Action Data Services/Agreement-Renewal
2. Request for Qualifications - Will be advertised in accordance with state law. Responses shall be due on January 9, reviewed by the Board and considered at the February Reorganization Meeting.

• PUBLIC COMMENT

Motion made by Van Sickle seconded by Chowdhury to open public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

No Public Present

Motion made by Van Sickle seconded by Malgosh to close public hearing.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

RESOLUTIONS TO BE PASSED BY CONSENT

2014-62 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER OPERATING BILLS AS SET FORTH IN THE WATER OPERATING BILLS LIST DATED DECEMBER 8, 2014

2014-63 AUTHORIZATION TO APPROVE FOR PAYMENT THE 2011 WATER SYSTEM IMPROVEMENT BILL AS SET FORTH IN THE 2011 WATER SYSTEM IMPROVEMENT BILLS LIST DATED DECEMBER 8, 2014

2014-64 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED DECEMBER 8, 2014

2014-65 AUTHORIZATION TO RESCIND RESOLUTION NO. 2014-55 AND TO AMEND THE CONTRACT TO INCLUDE ADDITIONAL WORK AND TO APPROVE CONTRACT CHANGE ORDER

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**MODIFICATION NO. CO-003 FOR PROJECT NOS. 163001-012 &
163001-013: FORMER FILTRATION PLANT AND HIGH SERVICE
RESERVOIR IMPROVEMENTS**

Motion by Van Sickle seconded by Zofrea to pass Resolutions by Consent.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

• MEETING ADJOURNED

TIME 8:15PM

Motion made Malgosh seconded by Zofrea to adjourn meeting.

YES: D'Ambrosio, Chowdhury, Malgosh, Van Sickle, Zofrea

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,
Denise Wahad
Recording Secretary

12/08/14