**TIME: 7:35 PM**

**• MEETING CALLED TO ORDER – OPEN PUBLIC MEETING NOTICE READ**

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS LAW, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY A NOTICE SENT TO THE NORTH JERSEY HERALD NEWS AND THE RECORD FEBRUARY 17, 2017. THIS NOTICE WAS ALSO POSTED ON THE BULLETIN BOARD AT THE MUNICIPAL BUILDING ON FEBRUARY 17, 2017 AND HAS REMAINED CONTINUOUSLY POSTED AS REQUIRED BY STATUTE. IN ADDITION, A COPY OF THIS NOTICE IS AND HAS BEEN AVAILABLE TO THE PUBLIC AND IS ON FILE IN THE OFFICE OF THE MUNICIPAL CLERK.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

# • FLAG SALUTE

# • ROLL CALL ATTENDANCE

ROLL CALL

Present: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

Absent: Zofrea

Other notable attendees: Casey Cordes, Attorney Justin Mahon, Engineer

 Robert De Block, Licensed Operator

 Chuck Ferraioli, Auditor

• **REVIEW OF MINUTES:**

Motion by Flach seconded by Chowdhury to approve Minute for November 13, 2017.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN:

NO: -0-

##### • REPORTS AND DISCUSSION

#### **CHAIRMAN**

Victor D’Ambrosio spoke on the following:

He met with Borough representatives twice to discussion staffing issues, which will be discussed further in Executive Session.

The updated website is in progress and will be up and running within 7-10 days.

The Water Meter Pilot Program is progressing.

The Haledon Tax Collector advised that it would not be cost effective to do a water lien sale at this juncture. Most delinquent accounts were paid after potential lien sale letters were sent. The remaining balance is approximately $2,000.00. Therefore, it was decided not to conduct the water lien sale.

He deferred to the professionals on additional issues.

**ENGINEER**

Justin Mahon submitted report, which is on file and addressed any questions. He also spoke on the following matters:

He contacted companies to obtain quotes for valve and hydrant programs needed to comply with New Jersey Water Quality Accountability Act. He received one quote from J. Garcia to perform the annual valve inspections. The cost would be approximately $9,000.00-12,000.00 per year. He is waiting for additional quotes and recommended that this cost be added to the 2018 Budget.

The DPW staff made significant progress in addressing hydrant repairs and inspections that were targeted during the Spring and Fall flushing cycles. This progress was discussed at length.

The rehabilitation of the Heights Tank report will be addressed in separate report.

He is in the process of preparing a letter to the customer at 220 Pompton advising that cause of pressure loss appears to be within his dwelling.

He contacted vendors to obtain quotes for utility mark out program and is awaiting responses.

Discussion held concerning 568 High Mountain Road, North Haledon expansion of fire house on parcel and impact on this site since it was identified as a potentially attractive site for a pumping station. This requires further discussion with North Haledon representatives. Commissioner Flach will take the lead on this discussion.

**ATTORNEY**

Casey Cordes submitted report, which is on file and addressed any questions.

Discussion was held regarding the 2018 Notice for the Request for Qualifications from Professionals.

Discussion was held regarding the new Deed of Easement and Easement Agreement for the 960 Belmont property.

Update and discussion regarding the bankruptcy matter and account delinquencies for the customer at 19 Paterson Avenue.

**AUDITOR**

Chuck Ferraioli spoke on the following matters:

Discussion was held regarding the 2017 Revenues.

Discussion was held regarding the 2018 Connection Fee.

Discussion was held regarding 2018.

**LICENSED OPERATOR**

Robert De Block submitted report, which is on file. He also spoke on the following matters:

The meter head installation for the Pilot Program has continued. The scheduling was briefly delayed due to minor integration issues with Badger. The issues have since been resolved and they will be moving forward with additional installations next week.

Beginning in January, staff will be contacting customers on the Lead and Copper target sample list for physical inspection and lead swab testing. The response to the initial letter has been limited and a more targeted approach is necessary at this point.

• **CORRESPONDENCE**

* 1. Passaic Valley Water Commission/Rate increase correspondence
	2. Hawkins Advisory/Tax-Exempt Bond Provisions in Senate H.R.1
	3. North Haledon Zoning Board/31 Rothesay Ave., N.H.
	4. North Haledon Planning Board/568 High Mountain Road, N.H.

The listed Correspondence were reviewed and considered by the MUA Board.

Motion made by Van Sickle seconded by Chowdhury to Accept and File Correspondence.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**• COMMITTEE REPORTS AND DISCUSSION**

1. RULES AND REGULATION COMMITTEE- Update provided. Most of the items had been previously discussed. Next meeting is December 18, 2017.
2. INTRALOCAL SERVICE AGREEMENT NEGOTIATION COMMITTEE- No update.

• **OLD BUSINESS**

1. Water Connection Application/Belmont Town Square Park-Belmont Ave. & Tilt Street, Haledon-Under review
2. Water Connection Application/120 Barbour Street, North Haledon-Approved with conditions outlined in Engineer Report.
3. Water Connection Application/555 Preakness Ave., Totowa-Under review
4. Water Connection Application/920 Belmont Ave., NH-181 Units-Under review
5. Water Connection Application/24 Ross Lane, NH-Approved with conditions outlined in Engineer Report.

• **NEW BUSINESS**

 1. Go Organic Renewal of Services/Vegetation-Approved.

• **PUBLIC COMMENT**

Motion made by Van Sickle seconded by Flach to open public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

 NO: -0-

***No Public comments.***

Motion made by Van Sickle seconded by Chowdhury to close public hearing.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

 NO: -0-

**MUA COMMISSIONERS RESPONSES TO PUBLIC COMMENT/INQUIRES**

***None.***

**RESOLUTIONS TO BE PASSED BY CONSENT**

**2017-49 AUTHORIZATION TO APPROVE FOR PAYMENT THE WATER**

 **OPERATING BILLS AS SET FORTH IN THE WATER OPERATING**

 **BILLS LIST DATED DECEMBER 11, 2017**

**2017-50 AUTHORIZATION TO APPROVE FOR PAYMENT THE MANCHESTER UTILITIES AUTHORITY ESCROW ACCOUNT BILLS LIST DATED DECEMBER 11, 2017**

**2017-51 INTRODUCTION OF THE MANCHESTER UTILITIES AUTHORITY 2018 CONNECTION FEE**

**2017-52 INTRODUCTION OF THE 2018 RATE INCREASE**

**2017-53 INTRODUCTION OF THE 2018 BUDGET**

**2017-54 AUTHORIZATION TO ADVERTISE THE 2018 REQUEST FOR QUALIFICATIONS**

**2017-55 APPROVAL OF AND AUTHORIZATION TO EXECUTE**

 **A DEED OF PERMANENT EASEMENT AND PERMANENT EASEMENT AGREEMENT FOR THE PROPERTY LOCATED AT ON THE TAX MAP OF THE BOROUGH OFNORTH HALEDON AS TAX BLOCK 30, LOTS 14.01 AND 15**

 **(KNOWN AS 944 – 960 & 972 BELMONT AVENUE)**

Motion made by Van Sickle seconded by Chowdhury to pass the Resolutions by consent.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

 NO: -0

• **EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER**

WHEREAS, the MUA is a public body subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires a Resolution of this MUA in the event the MUA determines it has a need and is permitted by law to exclude the public from an executive session;

NOW, THEREFORE, BE IT RESOLVED by the MUA that the public be excluded from its meeting for the purpose of discussing matters covered under N.J.S.A. 10:4-12B, set forth as follows:

1. PERSONNEL-Borough Staffing Issues
2. CONTRACT NEGOTIATIONS-Borough Staffing Issues & Interlocal Service Agreement
3. LEGAL-Legalities of revisions to Connection Fee

IT IS FURTHER RESOLVED, that the public shall not be admitted to the portion of the meeting at which time the foregoing matters will be discussed, and it is not known when or if the matters to be discussed in closed session can be disclosed to the public; and

IT IS FURTHER RESOLVED, that at the conclusion of Executive Session, formal action may be taken.

IT IS FURTHER RESOLVED, that the within shall take effect immediately upon passage and publication as provided by law.

**TIME: 8:57PM**

Motion by Flach seconded by Chowdhury to go into executive session as indicated above.

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**TIME 9:38 PM**

Motion by Van Sickle seconded by Chowdhury to reconvene the regular meeting

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

**TIME 9:39PM**

**• MEETING ADJOURNED**

Motion by Van Sickle seconded by Chowdhury to adjourn meeting

YES: D’Ambrosio, Chowdhury, Flach, Van Sickle, Moczo

ABSTAIN: -0-

NO: -0-

Respectfully Submitted,

Denise Wahad

Recording Secretary